

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Meeting of the Finance & General Purposes Committee**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Tuesday 8<sup>th</sup> March 2005 at 7.00pm.**

**Present:** Chairman - Councillor J R Harris  
Deputy Mayor - Councillor Mrs G Baty  
Councillors – W H Evans and A Thomas

**In Attendance:**  
Town Clerk - Mr. Andrew Davies

**Item 1: Apologies for Absence**  
Councillors G A Cox, Mrs S M Cox, H W Field and Mrs M Williams MBE.

**Item 2: Declaration of Interests.**  
None.

**Item 3: Receipts & Payments Account/sundries/Accounts to be paid**  
Receipts and Payment Accounts for period 1<sup>st</sup> April 2004 to 28<sup>th</sup> February 2005 and the statement of bank balances as at 28<sup>th</sup> February 2005 were circulated to members and read.  
**Recommended** that these accounts be approved.  
A list of accounts to be settled from 26<sup>th</sup> January - 8<sup>th</sup> March 2005 was circulated to members and read.

**Item 4: Matters arising from the Committee meeting held on 8<sup>th</sup> February 2005.**  
Councillor J R Harris referred to item 8.1 in respect of the Article 33 funding for the finger-posts. The Town Clerk confirmed that at a meeting on 9<sup>th</sup> February, details were finalised and it is anticipated that the project should be completed by the end of March/early April.

**Item 5: Matters arising from the Full Council meeting held on 22<sup>nd</sup> February 2005.**  
No matters arising.

**Item 6: Grant Aid.**

6.1 Letter received from Mr D Lloyd requesting financial assistance towards the cost of the Cardiff County and Vale of Glamorgan Under-14's Cricket Tour in February 2006, which will include two students from Cowbridge, Michael Lloyd and Nick Davies.

**Noted.**

Members of the Committee were in agreement that the Council should support the application and pledge the sum of £200 but that payment should be made later in the year and that Mr Lloyd should be requested to re-apply in September, as the tour was not actually due to take place until February 2006.

6.2 Letter received from South Wales Police requesting financial assistance towards the running costs of the 'We are the Champions' Competition, which involves primary schools throughout the Vale including Cowbridge.  
**Proposed** by Councillor Mrs G Baty, seconded by Councillor W H Evans, that a payment of £75.00 be made towards the cost of running the competition.  
**Resolved** that in pursuance of the power conferred by section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, the Committee approves the payment of the sum of £75.00 in respect of South Wales Police (Champions).

**Item 7: Review of Salaries.**

Councillor J R Harris outlined the current salary points of each member of staff. The Town Clerk's salary is governed by the number of the electorate and cannot be increased.

Mr B James and Mr G Herman are currently on sliding scales for each of their posts respectively.

Members discussed Jackie Griffin's post and agreed that acknowledgement should be made for the work she undertakes and the expansion of the job.

**Proposed** by Councillor Mrs G Baty, seconded by Councillor W H Evans, that Jackie Griffin is moved from point 11 to point 12 on the salary scale.

**Recommended** as proposed.

**Item 8: To agree Dates for the forthcoming Year.**

A list of dates was circulated to members and with one minor alteration it is recommended that they be accepted by Full Council.

**June 2005 – June 2006**

**LEISURE AND AMENITIES**

**MONDAYS AT 7.00pm**

**2005**

6<sup>th</sup> June  
4<sup>th</sup> July  
5<sup>th</sup> September  
3<sup>rd</sup> October  
7<sup>th</sup> November  
5<sup>th</sup> December

**2006**

9<sup>th</sup> January  
6<sup>th</sup> February  
6<sup>th</sup> March  
3<sup>rd</sup> April  
2<sup>nd</sup> May (Tuesday)  
5<sup>th</sup> June

**FINANCE & GENERAL PURPOSES**

**TUESDAYS AT 7.00pm**

**2005**

7<sup>th</sup> June  
5<sup>th</sup> July  
6<sup>th</sup> September  
4<sup>th</sup> October  
8<sup>th</sup> November  
6<sup>th</sup> December

**2006**

10<sup>th</sup> January  
7<sup>th</sup> February  
7<sup>th</sup> March  
4<sup>th</sup> April  
3<sup>rd</sup> May (Wednesday)  
6<sup>th</sup> June

**PLANNING**

**MONDAYS AT 8.00pm**

**2005**

6<sup>th</sup> June  
4<sup>th</sup> July      25<sup>th</sup> July (Extra)  
5<sup>th</sup> September  
3<sup>rd</sup> October  
7<sup>th</sup> November  
5<sup>th</sup> December

**2006**

9<sup>th</sup> January  
6<sup>th</sup> February  
6<sup>th</sup> March  
3<sup>rd</sup> April  
2<sup>nd</sup> May (Tuesday)  
5<sup>th</sup> June

**TOWN HALL**

**TUESDAYS AT 8.00pm**

**2005**

7<sup>th</sup> June  
5<sup>th</sup> July  
6<sup>th</sup> September  
4<sup>th</sup> October  
8<sup>th</sup> November  
6<sup>th</sup> December

**2006**

10<sup>th</sup> January  
7<sup>th</sup> February  
7<sup>th</sup> March  
4<sup>th</sup> April  
3<sup>rd</sup> May (Wednesday)  
6<sup>th</sup> June

**Item 8: To agree Dates for the forthcoming Year. (Continued)**

**FULL COUNCIL MEETINGS**

**TUESDAYS AT 7.00pm.**

**2005**

21<sup>st</sup> June

19<sup>th</sup> July

20<sup>th</sup> September

18<sup>th</sup> October

22<sup>nd</sup> November

20<sup>th</sup> December

**2006**

24<sup>th</sup> January

21<sup>st</sup> February

21<sup>st</sup> March

18<sup>th</sup> April

16<sup>th</sup> May – Mayor Making

17<sup>th</sup> May (Wednesday) –  
Adjourned AGM

**Item 9: Correspondence.**

- 9.1 Letter received from BT in respect of the Broadband service provided for the Town Council. The letter advised that the speed of the Broadband could be quadrupled at no additional cost. The upgrade will take place during April 2005 upon request and is subject to a new 12-month contract.  
**Recommended** that a request for an upgrade is made at the appropriate time and a new 12-month contract entered into with BT.
- 9.2 Letter received from Pinnacle Office Supplies giving details of the warranty renewal for the next 12 months on the printer/copier in the Town Clerk's office. The costs of the warranty is £158.00 net and members **recommended** that the warranty is extended for a further twelve month period.
- 9.3 Response received from the Local Health Board to the letter sent from the Town Council concerning arrangements for local consultation meetings. The Board acknowledges that the Town Council feel that Cowbridge should be included as a venue for public meetings and will consider the request should further meetings be planned. The matter has also been raised with the Local Community Health Council so that they are also aware of the request.  
**Noted.**  
Members of the committee were pleased that the comments of the Town Council have been acknowledged.
- 9.4 Letter received from One Voice Wales to advise that the seminar arranged on 26<sup>th</sup> March in relation to the Freedom of Information Act 2000 has had to be postponed due to the limited number of bookings that had been made. It is hoped that the topic will be featured in the forthcoming programme of events to be published shortly.  
**Noted.**

**Item 10: Any Other Business.**

No matters arising.

**Item 11: Date and Time of next Meeting.**

Tuesday 5<sup>th</sup> April 2005 at 7.00pm.

Councillor J R Harris  
**Chairman.**