

Cowbridge with Llanblethian Town Council
Minutes of the Meeting of the Town Hall Committee
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 2nd September 2014 at 8.00pm.

Present: Chairman – Councillor Mrs E George
Vice Chairman – Councillor Mrs S Vaughan
Deputy Mayor – Councillor D W Morris
Councillors – Mrs F Blomeley, and J R Harris.

In Attendance:
Town Clerk - Mr Andrew Davies

Item 1: Apologies for Absence
Councillors: G A Cox and P J Knapp

Item 2: Declarations of Interests.
None.

Item 3: Matters arising from the Committee Meeting held on 8th July 2014.
The Town Clerk referred to item 11 and advised that the paint on the main doors and treatment of notice boards have both been completed.

Item 4: Matters arising from the Full Council meeting held on 22nd July 2014.
No matters arising.

Item 5: Website.
The Town Clerk advised that this is still work in progress.

Item 6: Commemorations to mark the start of the First World War.
The Town Clerk advised that Mrs Pamela Robson has been hard at work preparing exhibits and displays, many with local links, for the World War 1 Exhibition being held in the in the Council Chamber on Friday 5th and Saturday 6th September. The Western Front Association will be in the Lesser Hall on Saturday 6th with displays and research opportunities.

Item 7: Pantomime.
The Committee discussed the Pantomime, which this year is to be held on 19th December at 6.30pm and will be 'Sleeping Beauty'. The Town Clerk will prepare a 'mock-up' of the ticket for this year's Pantomime in time for the next Committee meeting and Councillor Mrs E George will investigate the cost of a banner similar to that obtained last year but of a better quality. The company will be requested for advertising literature and reminded about the concerns raised following last year's performance.

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Item 8: Main Hall Roof:

- Work to the Main Hall Roof has been completed and additional work to the roof over the Mayor's Parlour is currently taking place.

- Work to remove the nest in the main hall roof void has been completed and the vent has been lined with several layers of wire mesh and photographs were circulated. The Town Clerk also showed Members of the Committee various items that were found when the nest was removed, including two pieces of cutlery and a small pocket calculator.

The Committee agreed that the removal of the nest might be a good article for the Gem newspaper, especially the photograph of the items recovered.

Item 9: Storage of Tables.

The Town Clerk advised that he is investigating a source for suitable 'straps' which will be attached to battens enabling the tables to be stored in the recess of the 'Lounge' area.

Item 10: Correspondence.

10.1 Letter from SSE, the current supplier of electricity for the Town Hall, advising that the present contract is due to expire on 31st October 2014 and in the event of a change of supplier, this must be notified by 1st October 2014. *See below.*

10.2 Letter from British Gas, the current supplier of gas for the Town Hall, advising that the current fixed price energy plan is due to end on 11th October and to change supplier from 12th October, 30 days written notice is required. The Committee agreed for the Chairman, Councillor Mrs E George, to look at what alternatives might be available or negotiation of a reduced rate from the current suppliers of both gas and electricity. Councillor Mrs E George will liaise with Councillor J R Harris.

Item 11: Matters to be discussed at the discretion of the Chairman.

11.1 The Town Clerk advised that the window in the 'staff toilet' is cracked where the extractor fan is located and will arrange for the pane's replacement.

11.2 Councillor Mrs E George wished to record thanks to Jackie and Billy for the 'planting up' and 'watering and maintenance' of the hanging baskets and this has been done since the summer of 2002

Item 12: Date and Time of next Meeting

Tuesday 7th October 2014 at 8.00pm.

Councillor Mrs E George.
Chairman.