

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 17th March 2015 at 7.00pm.

Present: Mayor – Councillor P J Knapp
Deputy Mayor – Councillor D W Morris
Councillors: Mrs M Arnold, Mrs G Baty, G A Cox, Mrs E George,
J R Harris, D G Morgan, A T Trousdell, Mrs S Vaughan
and T L Williams MBE.

In Attendance:

Town Clerk – Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin
PC Stuart Elston
Reverend Edward Dowland Owen.

Item 1: **Apologies for Absence.**
33/15 Councillors: Mrs F Blomeley, Mrs A Burges, Mrs S M Cox &
Mrs N C Thomas.

Item 2: **Declarations of Interest.**
34/15 None.

Item 3: **The Financial Report.**
35/15 The Report was presented by Councillor J R Harris. The Receipts and
Payments Account for the period 1st April 2014 to 28th February 2015 and
statement of bank balance as at 28th February 2015 was circulated.

Balances as at 28th February 2015.

| | |
|--------------------------|--------------------|
| Current Account: | £ 8,825.00 |
| Investment Gold Account: | £ 42,909.44 |
| Money Market | <u>£ 60,000.00</u> |
| Total | £111,734.44 |
| Less Outstanding Cheques | <u>£ 316.67</u> |
| | <u>£111,417.77</u> |

Proposed by Councillor J R Harris, seconded by Councillor
T L Williams MBE and **resolved** that the Receipts and Payments Account
and statement of bank balance be accepted and adopted.

Item 4: **To confirm the minutes of Town Council Meeting held on**
36/15 **17th February 2015.**
Proposed by Councillor D W Morris, seconded by Councillor Mrs G Baty
and **resolved** that the minutes of the Town Council Meeting held on
17th February 2015 were confirmed as a correct record and duly signed.

Item 5: **Matters arising from Town Council Meeting held on**
37/15 **17th February 2015.**
3.1 The Town Clerk referred to item 3.1 and confirmed that £60k has been
reinvested on the Money Market at a slightly improved rate of 1%.

**Item 6:
38/15**

Community Police Matters.

PC Elston circulated Members with the crime figures for February 2015 that showed a substantial drop in number to the same period last year and gave some background details.

PC Elston referred to the CCTV that he had mentioned at the last meeting and advised that a demonstration is being set up for 1st April and he will give greater detail closer to the date via the Town Clerk.

**Item 7:
39/15**

Road Safety.

The following matters were brought to the attention of PC Elston:

- Cars parking on Church Hill, Llanblethian, Millfield Drive and on the 'zig zags' outside Tesco/Tenovus.

PC Elston advised that there is currently a 'crackdown' on drivers and passengers failing to wear seat belts.

**Item 8:
40/15**

Reports

a) Mayor

Thursday 19th February – The Mayor and Mayoress attended the Opening of the Beaver Scouts Marie Curie Honour Garden at Old Hall Gardens.

Thursday 26th February – The Mayor attended the Planning Training Workshop organised by Planning Aid Wales at Wenvoe Community Centre.

Saturday 28th February – The Mayor and Mayoress attended Merched y Wawr Y Bont Faen's Coffee Morning in the Lesser Hall, with proceeds donated to Bobath (Cerebral Palsy in Children) and Ty Hapus (Alzheimers) Charities.

Later the Mayor and Mayoress attended Penarth Town Mayor's St David's Day Charity Choir Concert at the Paget Rooms, Penarth.

Saturday 7th March – The Mayor hosted a Coffee Morning in the Mayor's Parlour in aid of the Mayor's chosen charity 'Prostate Cymru'.

Sunday 8th March – The Mayor attended the Farewell Service to mark the retirement of Reverend Canon D Belcher as Rector of Cowbridge. The Mayor read a lesson.

Monday 9th March – The Mayor attended Cowbridge Gateway (Monday) Club's 37th Annual Dinner in St Quentin's Suite, The Bear Hotel.

Tuesday 10th March – The Mayor attended the Lord Mayor's Charity Spring Showcase hosted by the Right Honourable, The Lord Mayor of Cardiff, Councillor Margaret Jones at St. Davids Hall, Cardiff.

Wednesday 11th March – The Mayor attended an Open Meeting of Cowbridge Charter Trust which included 11th AGM of the Trust and the 1st AGM of Cowbridge Charter Trust's Cio in the Lesser Hall. Refreshments followed the meeting.

Thursday 12th March – The Mayor and Mayoress attended Tenovus Cancer Care Cowbridge Shop's 20th Anniversary Celebration in the Lesser Hall.

The Mayor and Mayoress attended the Beaver Scouts 'Chief Scout Bronze Award' in the Main Hall, with a tour of the Museum and a Question and Answer session in the Main Hall.

Friday 13th March – The Mayor and Mayoress hosted a Concert starring the Rock Choir and Friends in the Main Hall, proceeds to the Mayor's chosen charity, 'Prostate Cymru'.

Item 8: Reports (Continued)

b) Town Clerk

The Town Clerk updated Members and the request made for a representative of the agents acting for RT Investments Ltd to talk to the Town Council regarding the condition of the road at Llandow Industrial Estate leading to Recycling Centre. It is hoped that arrangements can be made for this to take place before April's meeting.

Dates for your diary:

Thursday 26th March – Big Screen presents 'My Old Lady'.

Thursday 23rd April – Big Screen presents 'Mr. Turner'.

Tuesday 19th May – Mayor Making.

Wednesday 20th May – Adjourned AGM.

Sunday 12th July 2015 – Civic Sunday.

Sunday 8th November 2015 – Remembrance Sunday.

Payment of the accounts to be ratified

Expenses totalling £17,417.20 to be paid.

Proposed by Councillor T L Williams, seconded by Councillor Mrs G Baty, that the payment of the accounts be ratified.

Resolved as proposed.

Item 9: Reports of Committees.

41/15

a. Leisure & Amenities.

Councillor Mrs M Arnold reported on the meeting held 2nd March 2015.

Proposed by Councillor Mrs M Arnold, seconded by Councillor G A Cox, that the report be accepted and adopted.

Resolved as proposed.

b. Planning.

Councillor D G Morgan reported on the meeting held on 2nd March 2015 and gave some background information on a number of the planning applications and advised that the next meeting of the Vale of Glamorgan Planning Committee is to be held on 16th April.

Proposed by Councillor D G Morgan, seconded by Councillor A T Trousdell that the report be accepted and adopted.

Resolved as proposed.

c. Finance and General Purposes.

Councillor J R Harris reported on the meeting held 3rd March 2015.

Proposed by Councillor J R Harris, seconded by Councillor Mrs S Vaughan, that the report be accepted and adopted.

Resolved as proposed.

d. Town Hall

Councillor Mrs E George reported on the meeting held 3rd March 2015 and highlighted Item 6, decoration of the Council Chamber.

The Town Clerk referred to Item 11, the condition of the Main Hall chairs and advised that he had looked through them and had removed 19 chairs from use, making 165 chairs available. It is intended to amend the booking form accordingly and the matter will be discussed at the next Committee meeting.

Proposed by Councillor Mrs E George, seconded by Councillor D W Morris, that the report be accepted and adopted.

Resolved as proposed.

- Item 10: Reports of Representatives & Other Committees.**
42/15
- 10.1 **Cowbridge and Llanblethian United Charities.**
No meeting.
- 10.2 **Evan Jenkins Charity.**
No meeting.
- 10.3 **Cowbridge Institute Charity.**
The Members considered an e-mail received from the Clerk to the Trust advising that the terms of the two trustees from the Town Council have expired and both are willing to continue.
Proposed by Councillor D W Morris, seconded by Councillor Mrs M Arnold and **resolved** that Councillors Mrs G Baty and Mrs S M Cox are reappointed for a further term.
- 10.4 **One Voice Wales.**
Next meeting 20th April.
- 10.5 **Cowbridge and District Museum Trust.**
Councillor G A Cox reported that at a recent meeting, the improvement of the display boards in the corridors was discussed.
- 10.6 **Cowbridge Town Twinning Association.**
Councillor Mrs G Baty reported that the AGM had been held on 13th March and was followed by a Cheese and Wine event.
- 10.7 **Joint Liaison Association on Footpaths.**
No meeting. Councillor Mrs M Arnold advised that the complaint from Mr and Mrs Brigham regarding the footpath outside Waitrose is being dealt with by Mr Gwyn Teague, the Vale of Glamorgan Council's Footpaths Officer.
- 10.8 **Governing Body of Y Bont Faen Primary School.**
Next meeting 18th March.
- 10.9 **Governing Body of Ysgol Iolo Morganwg.**
A curriculum meeting will be held next week.
- 10.10 **Cowbridge Chamber of Trade.**
It was agreed that both of the Town Council's representatives should attend these meetings in future if possible.
- 10.11 **Cowbridge in Bloom.**
Councillor Mrs E George reported that a meeting had been held on 5th March when the summer displays were discussed and it is hoped that additional planting in the 'baskets' can be included this year. The displays are due to be put in place on 7th June.
- 10.12 **Best Kept Village.**
No meeting.

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- 10.13 **Community Liaison Committee.**
Next meeting 18th March and will be attended by Councillor Mrs E George.
- 10.14 **Age Connect ‘Good Neighbour Scheme’.**
No representative.
- 10.15 **Cowbridge Charter Trust.**
No representative.
- 10.16 **Food and Drink Festival Committee**
No representative.
- 10.17 **Vale Market Community Enterprise.**
Councillor Mrs S Vaughan had provided minutes of the last meeting which were circulated to Members. There has been no meeting since.
- 10.18 **Llanblethian Community Group.**
Councillor Mrs G Baty reported that a social evening was held on 7th March in the Church Hall which was well attended and free wine was provided.
- 10.19 **Cowbridge Town Team.**
No meeting.
- 10.20 **Local Action Group (LAG).**
Councillor Mrs G Baty reported that a long meeting was held on 4th March. Funding confirmation is still awaited from the Welsh Government and a number of staff have been moved to other positions within the Vale of Glamorgan Council.
- Item 11:** **To consider paper from the Welsh Government ‘Reforming Local
43/15 Government : Power to Local People’.**
Members agreed that a ‘corporate’ response must be sent from the Town Council in respect of this consultation which is due to end on 28th April 2015. The Mayor gave each Member an opportunity to put forward their initial thoughts regarding the ‘White Paper’ and it was agreed that a formal response should be sent after April’s Town Council meeting and in the meantime Members should e-mail the Town Clerk with any relevant points they wish to be included.
Amongst the initial thoughts given were:
- Cowbridge Town Council has always been a non-political council and Members have always considered this to be the best way of representing the local community at ‘grass root level’. Concerns that the proposals may influence political views to be introduced.
 - Concerns about the retention of the historical aspect of the Town and its Council.
 - Concerns regarding recording of Council meetings especially ‘filming’.
 - The amount of services that will be devolved and the resource implications and future funding.
 - Land/asset transfers to local communities.
 - The Council becoming a competent authority and qualifying through the financial criteria of £200k.

Item 11: To consider paper from the Welsh Government ‘Reforming Local Government : Power to Local People’ (Continued).

It was agreed that the Mayor and the Town Clerk should discuss ideas for a response with the thoughts of Members being provided in the interim.

Item 12: Correspondence.

44.15

12.1

Letter received from the Vale of Glamorgan Council regarding waste management and cleansing chargeable items. The letter suggested the possibility of Town and Community Councils providing an outlet for the sale of such items as waste bags, food recycling bags etc.

Having discussed the matter at length, Members agreed that it would not be practicable for these to be sold from the Town Clerk’s office on the basis of there being insufficient storage capabilities and the introduction of VAT on saleable goods.

12.2

E-mail communication received from Llantwit Major and Cowbridge Lions regarding the siting of a banner to promote the May Fair.

Proposed by Councillor D W Morris, seconded by Councillor T L Williams and **resolved** that permission be granted for the banner to be placed at the rear of the Town Hall.

Item 13: Publications.

45/15

13.1

Clerks and Councils Direct – March 2015.

13.2

The Clerk Publication – March 2015.

Noted.

Item 14: Nomination of Mayor and Deputy Mayor for the ensuing year.

46/15

Councillor P J Knapp invited members to give nominations for Mayor for the ensuing year.

Councillor J R Harris proposed Councillor D W Morris
Councillor Mrs G Baty seconded the proposal.
Councillor D W Morris accepted the proposal.

Councillor P J Knapp asked whether there were any other nominations for Mayor. There were no further nominations.

Resolved that Councillor D W Morris is appointed Mayor for 2015/2016.

Councillor P J Knapp invited members for nominations for Deputy Mayor for the ensuing year.

Councillor T L Williams proposed Councillor Mrs E George
Councillor Mrs S Vaughan seconded the proposal.
Councillor Mrs E George accepted the proposal.

Councillor P J Knapp asked whether there were any other nominations for Deputy Mayor. There were no further nominations.

Resolved that Councillor Mrs E George is appointed Deputy Mayor for 2015/2016.

Item 15: Documents for sealing.

47/15

- 15.1 Grant of Exclusive Right of Burial for Grave No. N187 in the Limes Cemetery purchased by Mr N Evans, 13 Cae Stumpie, Cowbridge.
- 15.2 Grant of Exclusive Right of Burial for Cremation Plot E3 in the Limes Cemetery purchased by Mr J R Harris and Mrs V Harris, 6 Bessant Close, Cowbridge.
- 15.3 Grant of Exclusive Right of Burial for Grave No. 239 in the Limes Cemetery purchased by Mrs E R Milburn, 72 East Street, Corfe Castle, Dorset.
- 15.4 Grant of Exclusive Right of Burial for Grave No. N188 in the Limes Cemetery purchased by Mrs M M Hansard, The Stables, Pen-y-Lan, Cowbridge.

All documents sealed.

Item 16: Date and time of next Meeting.

48/15

Tuesday 21st April 2015 at 7.00pm.

Councillor P J Knapp
Mayor.

Date minutes signed.