

**Cowbridge with Llanblethian Town Council**  
**Minutes of the Town Council Meeting**  
**held in the Council Chamber, Cowbridge Town Hall,**  
**on Tuesday 20<sup>th</sup> October 2015 at 7.00pm.**

**Present:** Mayor – Councillor D W Morris  
Deputy Mayor – Councillor Mrs E A George  
Councillors: Mrs M Arnold, Ms F Blomeley (arrived item 4), Mrs A Burges,  
G A Cox, Mrs S M Cox, J R Harris, A T Trousdell and Mrs S Vaughan.

**In Attendance:**

Town Clerk – Mr Andrew Davies  
Administrative Assistant - Mrs Jackie Griffin  
PCSO H O'Callaghan  
Revd Edward Dowland Owen.

**Item 1:**           **Apologies for Absence.**  
**133/15**           Councillors Mrs G Baty, P J Knapp, D G Morgan, Mrs N C Thomas and  
T L Williams MBE.

**Item 2:**           **Declarations of Interest.**  
**134/15**           None.

**Item 3:**           **The Financial Report.**  
**135/15**           The Report was presented by Councillor J R Harris. The Receipts and  
Payments Account for the period 1<sup>st</sup> April 2015 to 30<sup>th</sup> September 2015 and  
statement of bank balance as at 30<sup>th</sup> September 2015 was circulated.

Balances as at 30<sup>th</sup> September 2015.

Current Account:	£ 8,240.00
Investment Gold Account:	£ 62,350.92
Money Market	<u>£ 60,000.00</u>
Total	£130,590.92
Less Outstanding Cheques	<u>£ 794.60</u>
	<u>£129,796.32</u>

**Proposed** by Councillor J R Harris, seconded by Councillor Mrs E George  
and **resolved** that the Receipts and Payments Account and statement of bank  
balance be accepted and adopted.

*Proposed by Councillor Mrs S M Cox, seconded by Councillor G A Cox that  
that standing order 64a is invoked because of the content of Appendix I in  
relation in standing order 33, employees of the Town Council.*

*Resolved as proposed.*

**Item 4:**           **To confirm the minutes of the Town Council Meeting held on**  
**136/15**           **22<sup>nd</sup> September 2015.**

**Proposed** by Councillor A T Trousdell seconded by Councillor  
Mrs A Burges and **resolved** that the minutes of the Town Council Meeting  
held on 22<sup>nd</sup> September 2015, including Appendix 1, was confirmed as a  
correct record and duly signed.

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**Item 5: Matters arising from Town Council Meeting held on  
137/15 22<sup>nd</sup> September 2015.**

5.1 Councillor J R Harris referred to item 11.4 gave a brief report concerning the meeting held at the Civic Offices in respect of the subject of 'Reshaping Services' which he attended with the Town Clerk and the Mayor, Councillor D W Morris.

5.2 Councillor Mrs S Vaughan referred to item 11.6 and advised that the telephone kiosk in Westgate has recently been painted by Ms J Breed in authentic and original paint supplied by BT.

**Item 6: Community Police Matters.**

**138/15** PCSO Hilary O'Callaghan circulated crime figures for the month of September and gave background details to Members.

**Item 7: Road Safety.**

**139/15**

7.1

E-mail from Mrs J Hydon regarding parking on Church Hill, Llanblethian. Mrs Hydon explains that there are regular periods of parking on a blind bend at the junction of the Causeway and Church Road. This is causing great difficulty to traffic exiting from the Causeway as they do not have a clear line of vision. Mrs Hydon requests that some form of speed monitoring is installed.

PCSO O'Callaghan advised that she has spoken to Mrs Hydon and has also carried out a speed survey but at that time there were no cars parked there and no motorists were actually speeding. PCSO O'Callaghan advised that she will continue to monitor the road as will other officers.

There continues to be issues with parking at Cowbridge Comprehensive School. A temporary car park for teaching staff is being constructed at present due to building work taking place.

Councillor Mrs E A George advised that she has carried out a 'speed watch' exercise, with PCSO O'Callaghan and letters will be sent out to those offending motorists that exceeded the 30mph speed limit.

Councillor Mrs S Vaughan referred to the Reindeer Parade due to take place on 29<sup>th</sup> November and requested that, as in previous years, the police place bollards at the junction of Westgate with Llantwit Major Road.

**Item 8: Reports**

**140/15**

**a) Mayor**

**Wednesday 23<sup>rd</sup> September** – The Mayor attended the MPCT Presentation Evening at the Senedd, Cardiff Bay.

**Thursday 24<sup>th</sup> September** – The Mayor attended Music in the Vale's Finalists Competition Concert in the Senedd, Cardiff Bay.

**Friday 25<sup>th</sup> September** - The Mayor and Mayoress attended the Mayor of the Vale of Glamorgan Council's Charity Golf Tournament Dinner at Cottrell Park Golf Club.

Item 8:  
140/15

**Reports**

**a) Mayor (continued)**

**Wednesday 30<sup>th</sup> September** – The Mayor, Councillor J R Harris and the Town Clerk attended a meeting on ‘Reshaping Services’ at the Vale of Glamorgan Council’s Offices in Holton Road, Barry.

The Mayor and Mayoress attended the Collation and Induction of the Reverend Stephen Adams as Rector of the Rectorial Benefice of Cowbridge by The Most Reverend Dr Barry Morgan, Archbishop of Wales, at Holy Cross Church.

**Thursday 1<sup>st</sup> October** – The Mayor and Mayoress attended the International Older People’s Day Event, organised by Vale 50+ Strategy Forum at the Memorial Hall, Barry.

**Saturday 3<sup>rd</sup> October** - The Mayor and Mayoress hosted a Coffee Morning in the Mayor’s Parlour in aid of the Mayor’s chosen charities ‘Prostate Cymru’ and ‘Motivational Learning Trust’ (MLT).

**Sunday 4<sup>th</sup> October** – The Mayor and Mayoress attended Penarth Town Mayor’s Civic Service at Trinity Methodist Church followed by refreshments at the Paget Rooms, Penarth.

**Wednesday 7<sup>th</sup> October** – The Mayor attended the Motivation Learning Trust (MTL)’s Trustee Away Day.

**Monday 12<sup>th</sup> October** – The Mayor attended Welsh Water’s ‘Let’s Stop the Block’ initiative at Y Bont Faen Primary School.

**Thursday 15<sup>th</sup> October** – The Mayor and Mayoress attended 293 (Cowbridge) ATC Squadron’s Presentation Evening at St Quentin’s Suite, Bear Hotel.

**b) Town Clerk**

- The Town Clerk advised that arrangements for Remembrance Sunday are in hand and the Parade Marshal will be PC Russ Barnett, who has given his services for the past few years.
- A meeting was held to discuss arrangements for this year’s Reindeer Parade, the format for which remains unchanged.
- Update on Citizen of the Year Award  
The Committee have given consideration to the two nominations and recommend that Mrs Betty Alden is the recipient. The Town Clerk advised that Mrs Alden has accepted the award and the presentation will be made at the Remembrance Day Reception.

***Dates for your diary:***

Thursday 22<sup>nd</sup> October – ‘Big Screen’ - ‘Woman in Gold’

Saturday 7<sup>th</sup> November – Mayor’s Coffee Morning

Sunday 8<sup>th</sup> November 2015 – Remembrance Sunday.

Thursday 26<sup>th</sup> November 2015 ‘Big Screen’ – ‘Mr Holmes’

Sunday 29<sup>th</sup> November – Reindeer Parade

Saturday 5<sup>th</sup> December – Mayor’s Coffee Morning

Thursday 17<sup>th</sup> December – ‘Big Screen’ – ‘Cinderella’.

Payment of the accounts to be ratified

Expenses totalling £12,869.26 to be paid.

**Proposed** by Councillor G A Cox, seconded by Councillor Mrs M Arnold, that the payment of the accounts be ratified.

**Resolved** as proposed.

**Item 9:  
141/15**

**Reports of Committees.**

**a. Leisure & Amenities.**

Councillor A T Trousdell reported on the meeting held on 5<sup>th</sup> October 2015 and referred to Item 5 and advised that a meeting that had been arranged with Sovereign Playground was cancelled last minute by the company. A further meeting is to be arranged.

**Proposed** by Councillor A T Trousdell, seconded by Councillor J R Harris, that the report be accepted and adopted.

**Resolved** as proposed.

**b. Planning.**

Councillor D W Morris reported on the meeting held on 5<sup>th</sup> October 2015. Councillor G A Cox referred to a letter he had received regarding the Vale of Glamorgan Local Development Plan Examination in which the writer queried the fact that the Town Council will not be making an oral representation. The Town Clerk advised that a letter has been received from the LDP Programme Officer which will be on November's Planning Committee agenda.

**Proposed** by Councillor Mrs S M Cox, seconded by Councillor A T Trousdell, that the report be accepted and adopted.

**Resolved** as proposed.

**c. Finance and General Purposes.**

Councillor J R Harris reported on the meeting held 6<sup>th</sup> October 2015 and highlighted a number of items, including item 10 in respect of the Town Guide. He had attended a meeting with the Town Clerk and Mayor with a representative of Heritage Guides who advised that it should be published shortly and a draft will be forwarded in due course and in the meantime local societies and groups' contacts will be updated.

**Proposed** by Councillor J R Harris, seconded by Councillor Mrs S Vaughan, that the report be accepted and adopted.

**Resolved** as proposed.

**d. Town Hall**

Councillor Mrs S Vaughan reported on the meeting held 6<sup>th</sup> October 2015 and highlighted a number of items.

**Proposed** by Councillor Mrs S Vaughan, seconded by Councillor Ms F Blomeley, that the report be accepted and adopted.

**Resolved** as proposed.

**Item 10:  
142/15**

**Reports of Representatives & Other Committees.**

10.1

**Cowbridge and Llanblethian United Charities.**

No meeting.

10.2

**Evan Jenkins Charity.**

Councillor Mrs M Arnold reported on the meeting held on 21<sup>st</sup> October and advised that the usual grants were awarded.

10.3

**Cowbridge Institute Charity.**

Next meeting 21<sup>st</sup> October.

10.4

**One Voice Wales.**

Next meeting 26<sup>th</sup> October.

- Item 10: Reports of Representatives & Other Committees (continued).**
- 10.5 **Cowbridge and District Museum Trust.**  
Councillor Mrs S M Cox advised that a meeting took place on 15<sup>th</sup> October but she was unable to attend as it clashed with another meeting taking place.
- 10.6 **Cowbridge Town Twinning Association.**  
No report.
- 10.7 **Joint Liaison Association on Footpaths.**  
Next meeting 22<sup>nd</sup> October.
- 10.8 **Governing Body of Y Bont Faen Primary School.**  
The Town Clerk gave a report he had received from Councillor P J Knapp. A new deputy head teacher has been appointed, Mr G Couldrick. The Governors are also very pleased to be able to advise that they have been awarded the Bronze Award Quality Mark which is a celebration of the success of the Governing Body and its role within the School and in raising standards.
- 10.9 **Governing Body of Ysgol Iolo Morganwg.**  
Councillor A T Trousdell reported on a meeting that took place last week. The possible effect on the school should the development at Darren Farm take place was discussed.
- 10.10 **Cowbridge Chamber of Trade.**  
Councillor A T Trousdell advised that he was unable to attend the meeting.
- 10.11 **Cowbridge in Bloom.**  
No meeting.
- 10.12 **Best Kept Village.**  
No meeting.
- 10.13 **Community Liaison Committee.**  
Councillor J R Harris advised that the meeting clashed with Town Council tonight and apologies have been given.
- 10.14 **Age Connect 'Good Neighbour Scheme'.**  
Councillor Mrs A Burges reported that preparations are underway for the Christmas Party.
- 10.15 **Cowbridge Charter Trust.**  
Next meeting 21<sup>st</sup> October.
- 10.16 **Food and Drink Festival Committee**  
No report.
- 10.17 **Vale Market Community Enterprise.**  
Councillor Mrs S Vaughan advised that she was unable to attend the last meeting but that a copy of the minutes will be deposited with the Town Clerk once she has received them.
- 10.18 **Llanblethian Community Group.**  
No report.
- 10.19 **Cowbridge Town Team.**  
No meeting.

- Item 10:** **Reports of Representatives & Other Committees (continued).**  
10.20 **Local Action Group (LAG).**  
No representative.
- 10.21 **Cowbridge ‘Reboot’.**  
Councillor A T Trousdell attended a meeting last week and advised that a new ‘leaflet’ to promote the town is due to be published shortly.
- Item 11:** **Correspondence.**  
**143/15**  
11.1 Letter received from Mr Gwyn Teague, Public Rights of Way Officer at the Vale of Glamorgan Council regarding signage of public rights of way in the Cowbridge area. Under Section 27 of the Countryside Act 1968, the Vale of Glamorgan Council is required to signpost public rights of way where they leave surfaced roads. The Council need not, however, erect a signpost where it is agreed that one is not necessary with the relevant Town or Community Council. The enclosures with the letter identify a number of footpaths which it is considered do not require a waymark post and the opinion of the Town Council is sought.  
The only concern of the Council is the marking of the footpath through Waitrose Carpark but it is understood that discussions are already in hand between Mr Teague and Waitrose.
- Item 12:** **Publications** (All held by the Town Clerk).  
**144/15**  
No publications.
- Item 13:** **Welsh Government – Consultation Document – Draft Directions to the Local Democracy and Boundary Commission for Wales.** The document makes reference to the number of elected members per local authority and whilst the directions do not specify a maximum or minimum number of elected members, they do refer to a ‘councillor to elector ratio of one councillor to every 4,000 electors’.  
The Town Council agreed that any representation should be made by its members on an individual basis.
- Item 14:** **Documents for sealing.**  
**146/15**  
None.
- Item 15:** **Resolution under Standing Order No. 64a.**  
**147/15** **Proposed** by Councillor G A Cox, seconded by Councillor Mrs S Vaughan, that standing order 64a is invoked because of the discussions in relation in standing order 33, employees of the Town Council.  
**Resolved** as proposed.
- 15.1 **Post of Town Clerk**  
Councillor D W Morris updated members with regard to the appointment of a replacement Town Clerk and advised that a summons for an additional Town Council meeting will be issued for Tuesday, 27<sup>th</sup> October at 7pm.
- Item 16:** **Date and time of next Meeting.**  
**148/15**  
Tuesday 27<sup>th</sup> October 2015 at 7.00pm.

Councillor Mrs E A George  
**Deputy Mayor.**  
Date minutes signed.