

Cowbridge with Llanblethian Town Council
Minutes of the Town Council Meeting
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 22nd September 2015 at 7.00pm.

Present: Mayor – Councillor D W Morris
Councillors: Mrs M Arnold, Mrs G Baty, Mrs F Blomeley (*arrived item 7*),
J R Harris, P J Knapp, D G Morgan, Mrs N C Thomas, A T Trousdell,
Mrs S Vaughan and T L Williams MBE.

In Attendance:

Town Clerk – Mr Andrew Davies
Administrative Assistant - Mrs Jackie Griffin

Item 1: **Apologies for Absence.**
117/15 Councillors: Mrs A Burges, G A Cox, Mrs S M Cox and Mrs E A George.

Item 2: **Declarations of Interest.**
118/15 None.

Item 3: **The Financial Report.**
119/15 The Report was presented by Councillor J R Harris. The Receipts and
Payments Account for the period 1st April 2015 to 31st August 2015 and
statement of bank balance as at 31st August 2015 was circulated.

Balances as at 31st August 2015.

Current Account:	£ 8,071.00
Investment Gold Account:	£ 72,679.50
Money Market	<u>£ 60,000.00</u>
Total	£140,750.50
Less Outstanding Cheques	<u>£ 709.99</u>
	<u>£140,040.51</u>

Proposed by Councillor J R Harris, seconded by Councillor T L Williams,
and **resolved** that the Receipts and Payments Account and statement of bank
balance be accepted and adopted.

Item 4: **To confirm the minutes of the Town Council Meeting held on**
120/15 **21st July 2015.**
Proposed by Councillor P J Knapp, seconded by Councillor Mrs G Baty
and **resolved** that the minutes of the Town Council Meeting held on
21st July 2015 was confirmed as a correct record and duly signed.

Item 5: **Matters arising from Town Council Meeting held on**
121/15 **21st July 2015.**
Items 6 and 7 – Further reference was made to the car parking problem in
Cowbridge especially within the town and along the Aberthin Road.
A vehicle is still being parked on the hill at a narrow point along Broadway
causing difficulties for vehicles passing.

Item 6: **Community Police Matters.**
122/15 No police presence.

Item 7: **Road Safety.**
123/15 No police presence.

Item 8: **Reports**
124/15 **a) Mayor**

Saturday 25th July – The Mayor and Mayoress attended Cowbridge Male Voice Choir's Annual Concert at Cowbridge Leisure Centre.

Sunday 26th July – The Mayor and Mayoress attended Barry Town Council's Civic Service at All Saints Church, Barry followed by a Buffet Reception at Barry Rugby Club.

Saturday 1st August - The Mayor and Mayoress hosted a Coffee Morning in the Mayor's Parlour in aid of the Mayor's chosen charities 'Prostate Cymru' and 'Motivational Learning Trust' (MLT).

Wednesday 12th August – The Mayor and Mayoress attended the Vale of Glamorgan Show at Fonmon Castle Grounds, where the Mayor was Vice President of the Show.

The Mayor and Mayoress attended a Reception in the President's Marquee followed by Luncheon in the Member's Marquee and then Afternoon Tea in the Vale of Glamorgan Council's Civic Marquee.

Saturday 29th August – The Mayor and Mayoress attended Cowbridge Fire Station's Open Day.

Wednesday 2nd September – The Mayor and Mayoress attended the launch of the Wick Group of Artists Autumn Exhibition at Old Hall Community College, Cowbridge.

Saturday 5th September - The Mayor and Mayoress hosted a Coffee Morning in the Mayor's Parlour in aid of the Mayor's chosen charities 'Prostate Cymru' and 'Motivational Learning Trust' (MLT).

Wednesday 9th September – The Mayor and Mayoress attended Cowbridge Comprehensive School's Sports Presentation Evening held in the school.

Sunday 13th September – The Mayor and Mayoress attended Llantwit Major Town Council's Civic Service at St Illtud's Church followed by refreshments in the Town Hall.

Thursday 17th September – The Mayor and Mayoress attended the Officers' Mess Annual Reception at MOD St Athan.

b) Town Clerk

The Town Clerk advised that arrangements for Remembrance Sunday are in hand.

Dates for your diary:

Thursday 24th September – 'Big Screen' – 'Dark Horse'

Saturday 3rd October – Mayor's Coffee Morning

Thursday 22nd October – 'Big Screen' - 'Woman in Gold'

Saturday 7th November – Mayor's Coffee Morning

Sunday 8th November 2015 – Remembrance Sunday.

Thursday 26th November 2015 'Big Screen' – 'Mr Holmes'

Sunday 29th November – Reindeer Parade

Saturday 5th December – Mayor's Coffee Morning

Thursday 17th December – 'Big Screen' – 'Cinderella'.

Payment of the accounts to be ratified

Expenses totalling £24,577.11 to be paid.

Proposed by Councillor T L Williams, seconded by Councillor Mrs G Baty, that the payment of the accounts be ratified.

Resolved as proposed.

**Item 9:
125/15**

Reports of Committees.

a. Leisure & Amenities.

Councillor A T Trousdell reported on the meeting held on 7th September 2015.

Proposed by Councillor A T Trousdell, seconded by Councillor P J Knapp, that the report be accepted and adopted.

Resolved as proposed.

b. Planning.

Councillor D G Morgan reported on the meeting held on 27th July 2015.

Item 3.10 – Planning application 2015/00748/FUL for the Vacant Land at The Limes.

A number of Members expressed their objections to this Planning Application with regard to the proposed access to and from the site, onto the narrow road.

Proposed by Councillor D G Morgan, seconded by Councillor A T Trousdell, that the report be accepted and adopted.

Resolved as proposed.

At the request of Councillor Mrs M Arnold, the votes cast were as follows: Acceptance of the report, all Members present apart from Councillors Mrs M Arnold, Mrs G Baty and Mrs S Vaughan.

Councillor D G Morgan reported on the meeting held on 7th September 2015 and advised Members that an amended planning application for Darren Farm, with an increase in the number of houses, is due to be received.

Proposed by Councillor Mrs G Baty, seconded by Councillor J R Harris, that the report be accepted and adopted.

Resolved as proposed.

c. Finance and General Purposes.

Councillor J R Harris reported on the meeting held 8th September 2015 and highlighted a number of items.

Proposed by Councillor J R Harris, seconded by Councillor Mrs S Vaughan that the report be accepted and adopted.

Resolved as proposed.

d. Town Hall

Councillor Mrs S Vaughan reported on the meeting held 8th September 2015 and highlighted a number of items.

Proposed by Councillor Mrs S Vaughan, seconded by Councillor D G Morgan, that the report be accepted and adopted.

Resolved as proposed.

**Item 10:
126/15**

Reports of Representatives & Other Committees.

10.1

Cowbridge and Llanblethian United Charities.

No meeting.

10.2

Evan Jenkins Charity.

No meeting.

10.3

Cowbridge Institute Charity.

No meeting.

- Item 10: Reports of Representatives & Other Committees (Continued)**
- 10.4 **One Voice Wales.**
No meeting.
- 10.5 **Cowbridge and District Museum Trust.**
No representative.
- 10.6 **Cowbridge Town Twinning Association.**
Councillor Mrs G Baty advised that there was a meeting tonight which clashed with the Town Council meeting. There is to be a Festival Night at the Town Hall on 13th November and there are plans for a Christmas Event.
- 10.7 **Joint Liaison Association on Footpaths.**
Councillor Mrs M Arnold gave a brief resume of the meeting held 23rd July, a copy of the minutes will be deposited at the Town Clerk's Office.
- 10.8 **Governing Body of Y Bont Faen Primary School.**
Councillor P J Knapp reported that a subcommittee meeting had been held and a new Deputy Head is to be appointed.
- 10.9 **Governing Body of Ysgol Iolo Morganwg.**
Next meeting 2nd October.
- 10.10 **Cowbridge Chamber of Trade.**
No meeting.
- 10.11 **Cowbridge in Bloom.**
No representative.
- 10.12 **Best Kept Village.**
No representative.
- 10.13 **Community Liaison Committee.**
No meeting.
- 10.14 **Age Connect 'Good Neighbour Scheme'.**
No representative.
- 10.15 **Cowbridge Charter Trust.**
No representative.
- 10.16 **Food and Drink Festival Committee**
No representative.
- 10.17 **Vale Market Community Enterprise.**
Councillor Mrs S Vaughan advised that the group had a stall at the Vale of Glamorgan Show and a good expression of interest was shown by those who visited it. At a meeting held on 2nd September, it was agreed that the group engage the services of a solicitor in order to make a further application for 'Charitable status'. An application is going to be made to the Waterloo Foundation for a grant to cover some of the upfront costs which are likely to be between £5k/£10k. The group is to change its name to 'The Exchange Cowbridge' and a website has been set up in that name.
A copy of the minutes are held at the Town Clerk's Office.

Item 10: Reports of Representatives & Other Committees (Continued)

10.18 Llanblethian Community Group.

Councillor Mrs G Baty advised that there is to be a 'litter pick' on Saturday 26th September when bags and gloves will be available for any who wish to take part.

10.19 Cowbridge Town Team.

Councillor Mrs S Vaughan advised that the group is winding down and that the last of the three information boards has been erected outside 79 Eastgate.

10.20 Local Action Group (LAG).

Councillor Mrs G Baty advised that a meeting was held on 4th August at which a number of presentations took place including one on the Galilee Chapel in Llantwit Major. The structure of the group is changing. The next meeting will be held on 15th October.

10.21 Cowbridge 'Reboot'.

Councillor A T Trousdell reported on a number of meetings that he had attended that had involved local businesses. Although the group is small in number, it is hoping that it will expand. The intention is to deliver a questionnaire to all the businesses in Cowbridge and Llandow to find out what their requirements are and to improve the Cowbridge Guide website along similar lines to 'Pontyclun on line'. Next meeting 23rd September.

Item 11: Correspondence.

127/15

11.1 E-mail received from One Voice Wales in respect of training dates for September 2015 in the local area.

Noted.

11.2 E-mail received from the Vale of Glamorgan Council in respect of New Rural Funding administered through Creative Rural Communities. The scheme, the Rural Community Development Fund, is only open to rural Wards in the Vale of Glamorgan and has three objectives –

- Promote social inclusion, poverty reduction and economic development in rural areas.
- Help those most deprived in rural Wales and those that have limited scope to change their circumstances.
- Develop the resilience and capability of rural communities so that they are better able to cope with and adapt to change.

It is suggested that there will be an 'Open call' every six months but this is to be confirmed. The 'window' for the first open call opened on 20th July and closes on 31st January 2016. The intervention rate is 80% grant with a 20% match and therefore the maximum project is £128,000 grant towards a total project value of £160,000. The grant is for capital only although there is scope to include some revenue costs towards a capital build such as feasibility, planning fees etc.

Noted.

Councillor A T Trousdell highlighted the problem of the lack of network coverage in various areas of Cowbridge and that this might be a possible item that might be considered. Councillor Mrs G Baty advised that any councillors who had suggestions should communicate them to LAG.

Item 11: Correspondence (Continued)

- 11.3 Letter received from Barry Town Council in respect of ACAS Appraisal Training to be held on Wednesday 4th November 2015 at a cost of £70 per person. In addition, an e-mail has been received from One Voice Wales advising that Appraisal Training is available for Clerks, all staff and Councillors and will be held on October 12th at Gelligaer Community Council Officers at a cost of £35.
Noted.
- 11.4 Letter received from the Vale of Glamorgan Council in respect of the 'Reshaping Services Programme'. As a result of the expression of interest forms received, there is an invitation for the Clerk plus two representatives to attend a session on Wednesday 30th September at 2pm in the Civic Offices. Mr Lyn Cadwalader, Chief Executive of One Voice Wales, has agreed to deliver part of the session on how arrangements for clustering can be pursued and developed. The Vale of Glamorgan Council is also preparing an A-Z list of assets within the respective areas of Town and Community Councils which will be provided prior to 30th September.
It was agreed that the Town Clerk should be accompanied by Councillors J R Harris and D W Morris.
- 11.5 Letter received from Barry Town Council in respect of the Vale of Glamorgan Council's 'Reshaping Services' to make initial enquiries to gauge whether Cowbridge Town Council would be interested and willing to share services and skills/experience.
It was agreed that this item should be adjourned until after the meeting with the Vale of Glamorgan Council takes place.
- 11.6 E-mail communication received from Ms J Breed regarding the adoption of the Telephone Kiosk in Westgate (opposite the Police Station). The Town Clerk has confirmed that the kiosk is available for adoption and the Local Authority must be contacted before the process can proceed. The kiosk stands on the highway and therefore the relevant authority would be the Vale of Glamorgan Council. Information regarding adoption of a kiosk has been circulated.
The Town Council had previously considered a similar application from Aberthin which it had decided not to pursue for a number of reasons.
It was agreed that the Town Clerk should advise Ms Breed that because the kiosk in Westgate is on the highway, approval for adoption would have to be made to the Vale of Glamorgan Council.
- 11.7 Notification received from the Vale of Glamorgan Council regarding the Draft Statement of Principles relating to The Gambling Act 2005. The closing date for any response is 9th November 2015.
Noted.
- 11.8 Letter received from the Post Office in respect of proposed move to new premises and branch modernisation at 27 Eastgate with a 6 week public consultation now being carried out.
The Town Council welcomed the news of the proposed Post Office at new premises in Eastgate especially following its continued efforts to push for a replacement since April 2014 and meeting with the company's representatives in February 2015. Concern was expressed about the location but it was pointed out that this would greatly improve the 'footfall' for those retail premises in that part of town.

Page seven

- Item 11: Correspondence (Continued)**
11.9 E-mail communication received from Dwr Cymru Welsh Water, requesting the opportunity to give a presentation to the Town Council for its forthcoming campaign called 'Let's stop the block'.
The Town Council agreed that Welsh Water should be invited to attend prior to the next Town Council meeting on 20th October. Arrangements will be made by the Town Clerk.
- Item 12: Publications (All held by the Town Clerk).**
128/15
12.1 Clerks & Councils Direct – September 2015.
12.2 The Clerk – September 2015.
- Item 13: Welsh Government – Consultation Document – Statutory Guidance for the Well-being of Future Generations (Wales) Act 2015**
129/15
<http://gov.wales/docs/desh/consultation/150907-spsf-consultation-document-en.pdf>
The Town Clerk advised Members that the legislation will affect Community and Town Councils with an income or expenditure exceeding £200,000.
Noted.
- Item 14: Documents for sealing.**
130/15
None.
- Item 15: Resolution under Standing Order No. 64a.**
131/15
Proposed by Councillor J R Harris, seconded by Councillor A T Trousdell, that standing order 64a is invoked because of the discussions in relation in standing order 33, employees of the Town Council.
Resolved as proposed.
- 15.1 **Post of Town Clerk**
See appendix 1.
- Item 16: Date and time of next Meeting.**
132/15
Tuesday 20th October 2015 at 7.00pm.
- Councillor D W Morris
Mayor.
- Date minutes signed.