



Be kind



Byddwch yn garedig

Cowbridge with Llanblethian Town Council

27th May 2021

Dear Sir / Madam

I hereby give you notice that a meeting of the **Town Hall Committee** of the above Council will take place by video conference on **Tuesday 1st June at 7.00pm.**

All members of the above Committee are hereby summoned to attend for the purpose of transacting the following business.

Yours faithfully

C Kennedy

Cathy Kennedy
Town Clerk

Members on Committee: Cllrs: Sian Vaughan, John Andrew, Gwen Baty, Gus Baty, Rhys Watkins, Malcolm Wilson, Andrew Pritchard, Geoff Cox.

AGENDA

1. Elect a Chairperson
2. Elect a Deputy Chairperson
3. Apologies for Absence.
4. To receive Declarations of Interest.
5. Matters arising from the committee held on 11th May 2021 that are not already on the agenda.
6. Town Hall Accounts
7. Defibrillator Location
8. Town Hall Hire Charges
9. Roof Repairs
10. First Floor Kitchen Refurbishment

11. Wedding License Renewal and Wedding Request Update
12. Hybrid Meeting Equipment
13. Fire Risk Assessment Actions
14. Electrical Inspection
15. Boilers Maintenance
16. Lesser Town Hall Flooring
17. External Electrical Socket
18. Potential partial reopening of Town Hall to Hirers.
19. Date and time of next Meeting – Tuesday 6th July 2021.