



COWBRIDGE (Ancient Borough)
with LLANBLETHIAN
TOWN COUNCIL



CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol)
gyda LLANFLEIDDAN

Town Clerk
Clerc y Dref
Ceri Anderson

Date
Dyddiad
28 2 2019

Dear Sir/Madam

I hereby give you notice that a meeting of the **Finance & General Purposes Committee** of the above Council will take place in the Council Chamber, Cowbridge Town Hall, on **Tuesday 5th March 2019 at 7.00pm.**

All members of the above Committee are hereby summoned to attend for the purpose of transacting the following business.

Yours faithfully

Ceri Anderson
Town Clerk

AGENDA

1. Apologies for absence
2. To receive Declarations of Interest (*Members are reminded of the provisions of paragraph 11 of the Members' Code of Conduct and more particularly paragraph 11.1.*)
3. Matters arising from the Committee Meeting held on Tuesday 5th February 2019, which are not already on the agenda.
4. Receipts & Payments Account/Accounts to be paid for February 2019.
(*circulate at meeting*).
5. Town Council Credit/Debit Card (update)
6. Financial Regulations - update
7. Current Policy File update-
 - Cemetery Management – Rules and Regulations (2018)
 - Code of Conduct for members (2016)
 - Data Protection for Council and Councillors (2018)
 - Disciplinary Policy (2017)
 - Equality and Diversity Policy (2019)
 - Grievance Policy (2017)
 - Local Resolution Policy (2017)

- Privacy Statement (2018)
- Risk Management Assessment (2018)
- Sickness and Absence Policy (2017)
- Social Media for Councillors (2018)
- Standing Orders (2019)
- Unacceptable Actions by Individuals Policy (2018)

8. **Draft policies for consideration**

- Bullying and Harassment (attached)
- Welsh Language Statement (attached)
- Working at Home Policy

9. **Request for Financial Assistance**

Memory Jar (information attached)

10. **S106 Funding**

11. Grant Funding

Introduction of Standing Orders

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and will be instructed to withdraw

To confirm the date and time of the next meeting:

12. Email – Sarah Davies, JCP Solicitors (to be presented at meeting)