



Be kind



Byddwch yn garedig

## **COWBRIDGE WITH LLANBLETHIAN TOWN COUNCIL**

Cathy Kennedy

Dated this: 11th October 2021

Dear Sir/Madam

I hereby give you notice that a meeting of the Staffing Committee will take place by video conference on **Thursday 14<sup>th</sup> October 2021 at 12:00pm under the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.**

**All meetings of the Staffing Committee are subject to the following Resolution;**

By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of the full item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Please submit all apologies in advance to the Town Clerk.

All members of the above Committee are hereby summoned to attend for the purpose of transacting the following business.

Yours faithfully

*C Kennedy*

Cathy Kennedy  
Town Clerk

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### **AGENDA**

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. EYE TESTS**
- 4. EMERGENCY CONTACT LIST**
- 5. STAFF SICKNESS/ABSENCE**
- 6. PATERNITY LEAVE**
- 7. PROBATIONARY REVIEWS**
- 8. STAFFING MATTERS**