

Cowbridge with Llanblethian Town Council
Minutes of Meeting of the Leisure & Amenities Committee
held in the Council Chamber, Cowbridge Town Hall,
on Monday 5th March 2018 at 7.00pm.

Present: Chairman – Councillor A T Trousdell
Vice Chairman – Councillor Mrs M Arnold
Mayor – Councillor Mrs S Vaughan
Councillors: Mrs A Burges.

In Attendance: Interim Town Clerk – Jackie Griffin.

- 1: Apologies for Absence.**
Councillors Mrs G Baty BEM, R S Downe and T L Williams MBE.
- 2: Declarations of Interest.**
None.
- 3: To confirm the Minutes of the Leisure & Amenities Committee meeting held on 5th February 2018.**
Proposed by Councillor Mrs M Arnold, seconded by Councillor A T Trousdell, that the minutes of the Leisure & Amenities Committee held on 5th February 2018 be confirmed as a correct record and duly signed.
Resolved as proposed.
- 4: Matters arising from the Committee Meeting held on 5th February 2018, which are not already on the agenda.**
No matters arising.
- 5: Matters arising from the Town Council Meeting held on the 20th February 2018, which are not already on the agenda.**
No matters arising.
- 6: Vale Council Monthly Play Park Maintenance Inspection Report.**
The Playground Inspection & Maintenance Report for 5th March 2018 was considered and the following noted:
Twt Park.
Net Activity with Rolling Beam – Bearing worn and collapsing on rolling log. Safe to use but monitor.
Strap Swing – Bushes Wearing – Safe to use.
Glide – The surface area under the unit is very muddy and wet – Safe to use but monitor.
Sputnik Roundabout – Slight wear to top bearing – Safe to use.
Small Activity House – Graffiti on unit – to be removed.

**6: Vale Council Monthly Play Park Maintenance Inspection Report (Continued).
Llanblethian Playing Fields.**

- Site Seating – Bench requires attention. The picnic table has a seat slat loose and securing bolt missing.
- Site Surface – Moss and lichen on safety surfaces.
- Climbing Frame and Net – Slight movement in ground – Safe to use.
- Swing, 1 Bay 2 Cradle Seats – Swing shackles and chains corroded – Safe to use.
- Junior Slide – Hand rail at top corroded and broken. Support pipes corroded, steps slippery and timber step supports rotting. The pipe which supports the slide runout is heavily corroded and has split. The Playground Inspector does not believe it would be cost effective to repair the pipe as removal of the slide may affect the remaining supports. He recommends removal and replacing.

Proposed by Councillor A T Trousdell, seconded by Councillor

Mrs S Vaughan, that the slide is barricaded off at the present time prior to its removal. An enquiry to be made with the Playground Inspector into the cost of a replacement slide.

Recommended as proposed.

Letter received from the Parks and Open Spaces Officer at the Vale of Glamorgan Council advising that an independent annual inspection can be carried out, during April/May, by a company contracted by them, for the cost of £64.50 per site.

Proposed by Councillor Mrs S Vaughan, seconded by Councillor

A T Trousdell, that the offer is taken up for the independent company to carry out the annual inspection of both the Twt Play Park and Llanblethian Playing Fields.

Recommended as proposed.

7: Rolling Programme 2017/18.

7.1 Limes Cemetery.

Members discussed the ‘compound’ which is partially constructed. A decision has to be made on whether it should be re-sited if required at all.

7.2 Holy Cross Church.

The ivy growing on the Old Grammar School wall has been cut and treated.

7.3 Southgate Park.

(i) Repair to Boundary Wall.

The ivy growing on the wall has been cut and treated and some weeding of the border has been carried out.

7.4 Twt Park.

(i) Placement of Beech Tree Trunk as a Sculpture.

The placement of the beech tree trunk in the Twt has been successful, with many positive comments from residents. Councillor Mrs S Vaughan reported that the advice had been sought from Zurich Insurance who was most supportive and furthermore the Playpark Inspector had not made any adverse comments. ESA had agreed to remove the trunk should there be any issues.

An e-mail is to be sent to ESA Tree Care to obtain an update on the proposed ‘sculptures’ to be carved from remaining parts of the trees.

7.5 Emms Cottage.

The area would benefit from a ‘sweep’ and tidy up.

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7: Rolling Programme 2017/18 (Continued)

7.6 Llanblethian Playing Fields.

No update other than those issues already highlighted in Item 6 – Vale Council Monthly Play Park Maintenance Inspection report.

7.7 Cae Rex Allotments.

- (i) Review of 5 Year Agreement between Cowbridge Town Council and Cowbridge Allotment Association 2012 to 2017. The agreement to be signed by all parties.

The Committee discussed the trees overhanging the Allotments. A letter had been received from Mrs Adams, Head teacher of Y Bont Faen Primary School, advising that the Vale of Glamorgan Estate Department and Parks and Open Spaces Officer have visited the site and confirmed that the trees causing concerns on the boundary of the allotments are healthy. Mrs Adams is happy for the overhanging branches to be cut back by the Allotment Holders once permission is obtained.

It was proposed that a letter is sent to the Vale of Glamorgan Council requesting that the trees are cut back as they are ‘shading’ the Allotments.

There is still concern at the ‘open’ part of the boundary of the Allotments.

7.8 Factory Road.

No update.

Proposed by Councillor Mrs S Vaughan, seconded by Councillor A T Trousdell and **resolved** that the area is registered with HM Registry as soon as possible.

8: Tree Assessment and 3 Year Planting/Maintenance Programme.

Receipt of the report is awaited from ESA Tree Care.

9: Expenditure Budget 2017/18 – 1st April to 28th February 2018.

The Expenditure Budget up to 28th February 2018 was circulated at the meeting and showed an actual spend of £13,304 leaving the balance for the remainder of the financial year at £2,695.23.

10. 5 Year Strategic Plan – Leisure & Amenities Committee.

The Committee considered the 5 Year Strategic Plan and highlighted the following:

- The Tree Assessment is in progress.
- With regard to ‘Greater Community Use of Llanblethian Playing Fields’ the Committee will review the restrictions to consider allowing dogs into the area.
- To progress the development of ‘Friends of the Limes Cemetery’, arrange a public meeting in the Lesser Hall and promote the meeting in the Gem Newspaper.

11: Charter for Trees, Woods and People

Councillor A T Trousdell referred to the ‘tree’ which was given to the Town Council and advised that it is thriving but is not yet ready to be planted out.

12: Correspondence.

None.

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13: Matters to be discussed at the discretion of the Chairman relevant to the Committee.

No matters.

14: Date and time of next Meeting.

Monday 9th April 2018 at 7.00pm.

Councillor A T Trousdell

Chairman