

Cowbridge with Llanblethian Town Council
Minutes of Meeting of the Leisure & Amenities Committee
held in the Council Chamber, Cowbridge Town Hall,
on Monday 5th November 2018 at 7.00pm.

Present: Chairperson – Cllr R Spencer-Downe
Mayor – Councillor T L Williams
Deputy Mayor – Cllr a Trousdell
Councillors: G Baty, M Arnold, H Wright, A Burges, J Wallis

In Attendance: Town Clerk – Ceri Anderson.

Cllr Spencer-Downe was delayed and in his absence Cllr J Wallis opened the meeting.

Item 1: **Apologies for Absence.**
None

Item 2: **Declarations of Interest.**
None.

Item 3: **Matters arising from the Committee Meeting held on the 1st October 2018, which are not already on the agenda.**

None.

On the grounds of expediency it was agreed that order of business be changed and agenda item 9, Amenities Supervisor Report would be brought forward.

Item 4: **Amenity Supervisor Report**

The Amenity Supervisor Mr W James, provided members with a comprehensive report of work carried out throughout the month of October. Members were also provided with an update regarding the winter work schedule and the planned schedule carrying forward to March 2018. It was noted that wood would need to be provided for completion of the compound at the cemetery. Mr James confirmed that he had removed some plants from Southgate Park prior to repair of the wall and these had been re-planted at the cemetery.

The Committee thanks Mr James for his report and further thanked him for all his hard work.

Item 5: **Trees – Aeolian House, Llanblethian Playing Fields**

Members were informed that the Amenities Supervisor had met with Mr Ewart Schofield earlier in the day to inspect the trees as previously discussed by the committee.

The Town Clerk confirmed that Mr Schofield had provided a quote for £480 inclusive of VAT for the specialist work to be carried out.

RESOLVED TO RECOMMEND: **That the quotation for £480 is accepted.**

Item 6: Benches – Twt Park

The Clerk re-confirmed the costs of the benches as totaling £499.00; this did not include cost of installation.

Further discussion took place about the removal of the tree stump in the park and it was agreed that the Clerk should establish who is responsible for the removal of the stump and arrange for the work to be done, following which:

RESOLVED TO RECOMMEND: **That the Cllr R Spencer-Downe and the Clerk be given plenary powers to arrange for the purchase and installation of the benches and report back to the committee accordingly.**

Item 7: Vale of Glamorgan Playground Inspection Report

The Committee were advised that some of the equipment in the play area needed immediate repair.

The Committee was also advised that it was important that work is carried out on the “rolling log” to ensure there is no further deterioration.

It was agreed that the issues raised on the inspection report should be closely monitored and should be an item for consideration for the Leisure and Amenities Budget for 2018/19.

RESOLVED TO RECOMMEND: **That the Clerk contacts the equipment Sutcliffe provider as a matter of urgency and arranges for the repair work to be carried out within a budget of up to £1000.00.**

Item 8: Leisure and Amenities Budget 2018/19

The Clerk advised members of the committee that once all committed expenditure had been paid out of this year’s Leisure and Amenities budget there would be an approximate balance of £300 remaining.

Members discussed how the additional costs of £4585.99 for the necessary repairs to Southgate Park wall had impacted significantly on their budget for 2018 and 2019.

RESOLVED TO RECOMMEND: **That the Committee would make a request to Council for the sum of £4585.99 to be reimbursed into the Leisure and Amenities budget to enable essential maintenance works to be carried out.**

Item 9: Leisure and Amenities – Projects for 2019/20

Cllr Russell-Downe advised members that a number of ideas had been discussed at the recent Vision and Budget Seminar and possible projects considered for the next financial year for the Leisure and Amenities Committee. The Committee was informed that the ideas were based upon the results of the public “Drop In Session” that had taken place earlier in the year.

Possible projects to be pursued:-

- Cremation Wall for Cemetery – Clerk to get estimate costs
- Weed Killing infill for the High Street – Clerk to liaise with Vale of Glamorgan
- Bench Survey with a view to lobbying the Vale of Glamorgan Council to request repair and replacement and dependant up the response received a possible project for the Town Council to take forward by way for grant funding and sponsorship. It was further agreed that with permission an additional bench should be placed outside the Town Hall and the existing bench refurbished or renewed with possible to PCSO as requested by members of the public.
- Pavements – agreed that many pavements in disrepair throughout Cowbridge and that the Clerk should establish the Vale of Glamorgan Council programme of work for repair, following which Council Members would carry out a survey to ascertain priority repairs and lobby the Vale of Glamorgan accordingly.
- Purchase of plants following clearance work at Southgate Park, Emms Cottage and the area outside the Boot Room.
- Play Equipment – Maintenance and Renewal

RESOLVED TO RECOMMEND: **That the Clerk would pursue all the above and report back to the Committee in readiness to present a budget request to the Finance and General Purposes Committee in December.**

Item 10: Correspondence

- a) **Thank you Email – Mrs P Young, Boundary Wall at Southgate Park**
Noted.
- b) **E Mail – A Moss, Specsavers, Christmas Tree**

RESOLVED TO RECOMMEND: **That the Clerk should enquire whether Specsavers would be prepared to sponsor the Town Hall Christmas Trees**

c) Letter D Sloman, Bont Faen, Tree Planting Southgate Park

RESOLVED TO RECOMMEND:

That the request to plant a tree is accepted with the proviso that agreed clearance work has been carried out and discussion takes place about which type of tree is to be planted.

Item 11:

Date and time of next Meeting.

Monday 3rd December 2018 at 7pm

The meeting concluded at 8.10 pm