

**Cowbridge with Llanblethian Town Council
Minutes of the Meeting of the Finance and General Purposes Committee
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 4th December 2018 at 7.00pm.**

Present: Chairman – Councillor C George
Mayor – Cllr T L Williams
Deputy Mayor Cllr A Trousdell
Councillors: S Cox, G Cox, R Spencer-Downe, S Vaughan

In Attendance: Town Clerk – Ceri Anderson
Assistant Town Clerk – Sian Hookins

1: Apologies for Absence.

Councillor N Thomas - Personal

2: Declarations of Interest.

None

3: Matters arising from the Committee Meeting held on Tuesday 6 November 2018 which are not already on the agenda.

The Clerk confirmed that a letter had been received from the Town Council Solicitors advising that a hard copy of the lease had been sent to Mr A Thomas and she was still liaising with the lessee to bring matters to a conclusion.

4: To confirm Appointment of Deputy Chairperson

It was noted that following Cllr J Harris resignation there was a need to Appoint a Deputy Chairperson for the Finance and General Purposes Committee.

Resolved to recommend: That the matter is deferred to the next Annual General Meeting.

5. Receipts and Payments Account to be paid in November 2018

Resolved to recommend: That the accounts for November 2018 are accepted

6. Consideration of budget requirements for Leisure and Amenities and Town Hall Committees for Financial Year 2019/20.

Members were advised that both the Leisure and Amenities and Town Hall Committees had considered both their revenue expenditure and projects costs. The Committee was advised that following discussions at the Leisure and Amenities Committee the Finance and General Purposes Committee recognised that due to possible personnel changes for the next financial year a slight increase would be needed.

Cllr George advised that the requests by both Committees had been considered and

incorporated into the 2019/20 draft precept.

7: Consideration of Draft Precept 2019/20

Cllr George presented the precept to members. The changes in how the figures were presented were explained with both the Town Hall and Committee budgets being set by identifying their revenue expenditure for the year. Any other costs were now to be allocated to a new category heading – Projects.

Following lengthy discussion.

Resolved to recommend: That the draft 2019/20 precept as presented is accepted

Recorded vote: 5 for- 2 abstained

8: Cowbridge with Llanblethian Draft Standing Orders.

It was agreed that the Standing Orders would be distributed to all members of the Council before the next Full Council Meeting with a request that any amendments are given to the Town Clerk so that they would be ready for acceptance on the 18 December 2018.

9. Draft Policies for Acceptance

Resolved to Recommend: That the Social Media Policy is accepted

Resolved to Recommend: That with the necessary amendment the Policy on Unacceptable Actions by Individuals is accepted.

Resolved to Recommend: That members of the Committee consider the Equality Policy as presented and bring back any comments/amendments to the next meeting.

10: Changes of Signatory – Bank Account

Resolved to recommend: That Cllr C George be appointed new signatory to the account

11: Proposal – Ellis Whittam – Health and Safety Employment

Members of the Committee considered the proposal as presented:

Following discussion:

Resolved to Recommend: That the proposal is accepted on the proviso that adequate information is received from Ellis Whittam about their qualifications for presentation to Full Council.

12: Correspondence – J Cole, government Finance & Workforce Partnership Division – Section 137.

Resolved the Recommend: That the information is noted and retained on record for the 2019/20 Financial Year .

13. Additional Agenda Item – Christmas Lighting

Members were advised that numerous complaints had been received about the lights on the trees at both Aberthin and Llanblethian.

Following discussion:

Resolved to Recommend: That the Town Clerk is given plenary powers to instruct the contractor to upgrade the lights on the tree at Aberthin and transfer the Aberthin lights to the tree at Llanblethian at a cost of no more than £600.

14: Date and Time of next meeting – Tuesday 7 January 2019 @ 7pm