

Cowbridge with Llanblethian Town Council
Minutes of Meeting of the Leisure & Amenities Committee
held in the Council Chamber, Cowbridge Town Hall,
on Monday 4th June 2018 at 7.00pm.

Present: Mayor – Councillor T L Williams
Councillors: Mrs M Arnold, Mrs G Baty BEM, Mrs A Burges,
R Spencer-Downe, J H Wallis, H Wright

In Attendance: Town Clerk – Ceri Anderson.

The meeting was opened by the Mayor, Councillor T L Williams

Item 1: Appointment of Chairman for the ensuing year.

Proposed by Councillor H Wright, seconded by Councillor J H Wallis that Councillor R Spencer-Downe is appointed Chairman for the ensuing year.
Resolved as proposed.

Councillor R Spencer-Downe took the chair.

Item 2. Appointment of Vice Chairman for the ensuing year

Proposed by Councillor H Wright, seconded by Councillor T Williams that Councillor J H Wallis is appointed as Vice Chairman for the ensuing year.
Resolved as proposed.

Item 3 : **Apologies for Absence.**
Councillor A Trousdell – Personal

Item 4: **Declarations of Interest.**
None.

Item 5: **To confirm Calendar of meeting for 2018/2019**
Noted

Item 6: **To consider draft Terms of Reference for Leisure and Amenities Committee**
Resolved to Recommend that the draft Terms of Reference are accepted as a working document to be reviewed as necessary.

Item 7: **Matters arising from the Committee Meeting held on the 8th May 2018, which are not already on the agenda.**

Page 1, Minute No 4, Surface Edging Play Area Twt Park

The Clerk advised that she had made initial enquiries with the provider of the play surface to establish what guarantee came with the product and whether it was in fact fit for purpose under the provisions of the Consumer Rights Act 2015.

Page 2, Minute No 6, Mr & Mrs Lord – Defibrillators

The Clerk advised that she had been making enquiries about the location of Defibrillators within Cowbridge and Llanblethian however there was not a definitive list and further investigation would have to take place. The Clerk confirmed she would report back to the next Leisure and Amenities Committee Meeting.

Page 2, Minute No 7, PS Young, Boundary Wall between Dynevor and South Gate Park

Members were advised that 3 local builders had been approached and asked to provide quotations for the work. The Clerk said that she had asked them to give 2 options for the work to be carried out.

Members agreed that each builder should be given the exact same remit when submitting quotations for the rebuilding of the wall.

Page 8, Trees Assessment and 3 Year Planning Maintenance Programme

The Committee was advised that the Clerk had sent an email to Mr Ewart Schofield asking for a progress report however nothing had been received to date.

Page 3, Minute No 9, Play Park Maintenance Report – W Hughes, Vale of Glamorgan

The Clerk advised that a local supplier had been to Twt Park with the Amenities Supervisor to inspect the area under the benches and would be reporting back with quotation for the work.

Members were informed that investigations were still ongoing regarding the replacement of the swing seat at Twt Park.

Item 8: Surface Edging play area – Twt Park .

As advised under Item 7, Matters arising.

Item 9: Southgate Park (b/f from Council meeting held on 23/5/19)

Following lengthy discussion:

Resolved to Recommend that the Clerk obtains 3 quotations from local professional gardeners to make good and maintain the area known as Southgate Park.

Item 9a: Emms Cottage

Resolved to Recommend that the Clerk obtains 3 quotations from local professional gardeners to make good and maintain the area known as Emms Cottage.

Item 9b: Holy Cross Church

It was agreed that the Clerk and Councillors would monitor the work being carried out at Holy Cross Church to ensure standards were suitably maintained.

Item 9c: Limes Cemetery

Further concerns were raised about the condition of the Lime Cemetery.

Members were reminded that Council had agreed that additional hours be given to the Amenities Supervisor for 4 months, to be dedicated solely to the making good and improvement to the Limes Cemetery. The Clerk advised that if this was not successful Council had agreed to completely review the maintenance of the Limes Cemetery.

Item 10: Inventory list of maintenance equipment (b/f from last meeting)

The Committee reviewed the list as presented and following discussion:-

Resolved to Recommend: That Cllr R Spencer-Downe meets with the Amenities Supervisor to review the list as presented and note what items of equipment can be disposed of or repaired for future use.

Item 11: 5 Year Strategic Plan

Cllr T L Williams advised the Committee that he had circulated dates to members inviting them to confirm when would be suitable for a meeting to discuss the 5 year plan. Cllr Williams further confirmed that the dates would be circulated to all members so that they could also attend if they wished.

Item 12: Leisure & Amenities Budget 2018/19.

Resolved to Recommend: That the Clerk investigates alternative waste disposal providers and report back to the next meeting.

Item 13: Correspondence.

a) Independent Playground Report Inspection Limited

The item was considered in conjunction with the Playground Inspection Report as provided by the Vale of Glamorgan.

Resolved to Recommend: That the Town Clerk in conjunction with the Chair (Cllr R Spencer Downe) be given plenary powers to ensure that all items classified in the report as medium risk be repaired.

Item 14: Date and time of next Meeting.

Monday 2nd July 2017 at 7.00pm.

The meeting concluded at 8.10 pm