

Cowbridge with Llanblethian Town Council
Minutes of Meeting of the Leisure & Amenities Committee
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 8 May 2018 at 7.00pm.

Present: Chairman – Councillor A T Trousdell
Vice Chairman – Councillor Mrs M Arnold
Mayor – Councillor Mrs S Vaughan

Councillors: Mrs A Burges, R S Downe and
H P Wright.

In Attendance: Ceri Anderson – Town Clerk
One member of the public.

1: Apologies for Absence.
Councillor T L Williams MBE - Personal.
G Baty BEM – Personal

Absent – Cllr J H Wallis – No apologies received

2: Declarations of Interest.
None.

3: Matters arising from the Committee Meeting held on 9th April 2018, which are not already on the agenda.

None.

4: Surface Edging Play Area- Twt Park

Members recognized that the problem with regards to the edging of the play area at Twt Park was deteriorating and was becoming an increased health and safety issue.

RESOLVED TO RECOMMEND: **That the Clerk obtains quotes for presentation at the next Leisure and Amenities Meeting from 3 play area provider specialists to make good and repair the damaged edging at Twt Park**

5: 5 Year Strategic Plan

The Committee was advised that Mr H Davies was still carrying out work on the Tree Survey.

RESOLVED TO RECOMMEND: **That the Clerk chases this matter to ensure the report is ready for consideration for the next meeting of the Leisure and Amenities Committee.**

Members were given a copy of the Leisure and Amenities Expenditure 2018/19 Budget - for information only. It was agreed that this should be an agenda item for the next meeting.

6. Mr & Mrs M Lord – Defibrillators

The Clerk advised the Committee that she had been approached by local residents kindly offering to fund two additional defibrillators within the town and were looking to the Town Council for advice as to a suitable location.

Following discussion:

RESOLVED TO RECOMMEND: **That the Clerk contacts First Responders to ask their advice on suitable locations and products.**

It was further agreed that the Town Clerk would bring an up to date location list of defibrillators within the town.

RESOLVED TO RECOMMEND: **That once a location has been agreed for the new defibrillators a location list should be suitably advertised for members of the general public.**

RESOLVED TO RECOMMEND: **That the Clerk contacts Mr & Mrs Lord to provide them with an update.**

7. Correspondence

a) PS Young, Boundary Wall between Dynevor and South Gate Park

It was noted that finding a resolution to this matter had been somewhat protracted and the Committee were now keen to progress this item.

Following discussion:

RESOLVED TO RECOMMEND: **That the Clerk obtains 3 suitable tenders for the work and reports back to the Committee accordingly.**

b) M Punter, Director of Environment and Housing Services, Vale of Glamorgan

Members agreed that the information should be noted and the Clerk monitor.

8. Tree Assessment and 3 Year Planting/Maintenance Programme (b/f from last Meeting)

Agreed that the Clerk should chase tree assessment.

9. Play Park Maintenance Report – W Hughes, Vale of Glamorgan

Councillor Trousdell provided members with a brief synopsis on the content of the report. The Committee was advised that the overall advice was that the equipment had been subject to general wear and tear however there were no urgent concerns raised.

The committee discussed the problematic issue surround muddy areas under the public seating at Twt Park which prevented their use following wet weather. There was also some discussion about the need to repair a certain item of play equipment (swing seat) which cannot currently be used.

RESOLVED TO RECOMMEND: **That suitable plinths be installed under the benches with the Clerk making necessary enquiries to report back to next Committee meeting.**

RESOLVED TO RECOMMEND: **That the Clerk establishes someone with the suitable expertise to repair the swing seat providing necessary costs.**

10. Sign for Cemetery

The Clerk advised members of the Committee that she had received concerns from the Amenity Supervisor about stonemasons accessing the cemetery and carrying out works without prior notification to the Town Council offices and not adhering to the Council's procedures when installing headstones. Committee members did not feel a sign being placed at the cemetery would be suitable.

RESOLVED TO RECOMMEND: **That a letter with necessary guidance details is sent to the appropriate stonemasons reminding them of the importance of adhering to Council procedures .**

11. Grass Cutting

Cllr Trousdell advised the Committee of the areas currently included on the grass cutting list for which the Town Council are responsible.

Members were informed that the contract for the grass cutting was for two years and due to expire in 2019.

The Clerk informed the meeting that the amenities supervisor made a request that the Town Council purchases a commercial strimmer. Members agreed that this matter would be reviewed at a later date.

It was agreed that the following items would be brought forward for the next Leisure and Amenities Meeting:-

Emms Cottage and Holy Cross Church
Compost Area – Limes Cemetery

RESOLVED TO RECOMMEND:

That the Clerk obtains a comprehensive list of the maintenance equipment currently held by the Town Council for presentation at the next Committee Meeting.

12. Amenity Supervisor Report.

The Clerk gave a verbal presentation of the report provided by the Amenities Supervisor. The Committee agreed to note the information.

The meeting concluded at 6.55pm

Date of Next Meeting – 4th June 2018 at 7pm