

Ceri Anderson

Dated this 1 11 2018

Dear Sir/Madam

I hereby give you notice that a meeting of the **Finance & General Purposes Committee** of the above Council will take place in the Council Chamber, Cowbridge Town Hall, on **Tuesday 6 November at 7pm.**

All members of the above Committee are hereby summoned to attend for the purpose of transacting the following business.

Yours faithfully

Ceri anderson

Ceri Anderson
Town Clerk

AGENDA

1. Apologies for absence
2. To receive Declarations of Interest (*Members are reminded of the provisions of paragraph 11 of the Members' Code of Conduct and more particularly paragraph 11.1*).
3. Matters arising from the Committee Meeting held on Tuesday 2 October 18, which are not already on the agenda.
4. Receipts & Payments Account/Accounts to be paid for October 2018. (*circulate at meeting*).
5. Cowbridge with Llanblethian Draft Standing Orders (copies attached)
6. Draft Policies for Consideration
Social Media Policy (Copies attached)
Policy on unacceptable actions by individual (Copies Attached)
7. Confirmation of formal application for credit card – (letter to be presented at meeting)
8. Change of Signatory – Bank Account
9. Correspondence – National Joint Council for Local Government Services
2018/2019 Payscales & Allowance

10. Application for funding:
Tennis Section of Cowbridge & District Athletic Club
War Memorial Trust
11. BPU Accountants – Payroll Quotation
12. Review of Town Council Financial Regulations

Introduction of Standing Orders

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and will be instructed to withdraw

13. Correspondence Mr W James – Amenities Supervisor
14. To confirm the date and time of the next meeting : 4th September 2018 @ 7pm

Committee Members: Cllrs C George, J Harris, S Cox, N C Thomas, S Vaughan, G A Cox, R Spencer-Downe, T Williams, A Trousdell.