

Cowbridge with Llanblethian Town Council
Minutes of Meeting of the Leisure & Amenities Committee
held in the Council Chamber, Cowbridge Town Hall,
on Monday 4th March 2019 at 7.00pm.

Present: Chairperson – Cllr R Spencer-Downe
Mayor – Councillor T L Williams
Deputy Mayor – Cllr A Trousdell
Councillors: G Baty, H Wright, M Arnold, J Wallis, A Burges

In Attendance: Town Clerk – Ceri Anderson
Assistant Town Clerk – Sian Hookins

Item 1: **Apologies for Absence.**
None

Item 2: **Declarations of Interest.**
None.

Item 3: **Matters arising from the Committee Meeting held on the 4th February 2019, which are not already on the agenda.**

Discussion took place about consecration of the Limes Cemetery with some members of the Committee stating that this had already been carried out. It was agreed that as there was no records in the minutes of the Town Council confirming this it would be better to carry out the consecration as previously agreed and ensure that the action is clearly minuted for posterity.

Item 4: **Vale of Glamorgan Playground Inspection Report**

Following consideration it was agreed that the information provided should be noted.

Town Clerk Report

The Clerk confirmed that she had attended a site visit with visit with Mr Wyndham Hughes, Playground Inspection Officer at the Vale of Glamorgan Council and it had been agreed that the children's exercise equipment would be better placed in the Bear Field. In addition an addition had been made to the original application for grant funding the installation of the children's play equipment. If successful the Town Council could then proceed with acceptance of 3 adult pieces of outdoor gym equipment that have been donated by a local contract and that could also be installed in the Bear Field. To conclude the Clerk confirmed that all 6 items of equipment would be donated to the Vale of Glamorgan and once installed they would take over ongoing maintenance.

Item 5: **Leisure and Amenities Budget 2018/19**

RESOLVED TO RECOMMEND: That the February budget as presented is approved.

Item 6: Southgate Park - Progress Report

The Clerk confirmed that there had only been one response to the Tender Document. The contractor involved was putting together proposal which would be received in time to be considered at the next Town Council meeting.

Item 7: Confirmation of Purchase of Picnic Benches (as agreed at previous meeting)

For information the Clerk provided members with a copy of the original minute agreeing that the Town Council would purchase two picnic benches for Twt Park.

It was confirmed that purchase would now go ahead in readiness for installation during April 2019.

Item 8: Grounds Maintenance Contract (as circulated at last meeting of the L & A Committee)

The Committee asked that their thanks were formally recorded for the professional way the Town Clerk, Ceri Anderson had drawn up the Tender Document for the Grounds Maintenance Contract. It was agreed that the invitation to tender should be advertised in the local press.

UNANIMOUSLY RESOLVED TO RECOMMEND: That on the grounds of expediency the invitation to tender is advertised from the 5th March 2019.

Date and time of next meeting: 1st April 2019 at 7.00pm