



Town Clerk
Clerc y Dref

C P John

COWBRIDGE (Ancient Borough)
with LLANBLETHIAN,
TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol)
gyda LLANFLEIDDAN



Date
Dyddiad

Dated this: 28 January 2020

Dear Sir/Madam

I hereby give you notice that a meeting of the **Leisure & Amenities Committee** of the above Council will take place in the Council Chamber, Cowbridge Town Hall, on **Monday 3rd February 2020 at 7.00pm.**

All members of the above Committee are hereby summoned to attend for the purpose of transacting the following business.

Yours faithfully

Ceri John
Town Clerk

AGENDA

1. Apologies for Absence.
2. To receive Declarations of Interest (*Members are reminded of the provisions of paragraph 11 of the Members' Code of Conduct and more particularly paragraph 11.1*).
3. Matters arising from the Committee Meeting held on 6th January 2020, which are not already items on this agenda.
4. Leisure and Amenities Accounts for January 2020 (to be presented on the night)
5. To consider reparations of path for Holy Cross Church (update)
6. To consider installation of cremation commemorative items for the Limes Cemetery (update)
7. Report from Vale of Glamorgan Playground Inspector, W Hughes (to be presented on night of meeting)
8. Limes shed – consideration for future.
9. Limes Cemetery Risk Assessment update.
10. Llanblethian Playing Field update.
11. Date and Time of Next Meeting
Monday 2 March 2020 at 7pm

Committee: Cllrs H Wright (Chair), G Baty, N Thomas, R Spencer-Downe, A Trousdell, S Vaughan, M Arnold, A Burges,

**Cowbridge with Llanblethian Town Council
Minutes of Meeting of the Leisure & Amenities Committee
held in the Council Chamber, Cowbridge Town Hall,
on Monday 6 January 2020 at 7.00pm.**

Present: Chairperson _ Councillor H Wright
Mayor – Councillor A Trousdell
Councillors: Cllr S Vaughan, Cllr Spencer-Downe, Cllr G Baty, Cllr A Burges

In Attendance: Town Clerk – Ceri John

Item 1: Apologies for Absence.

Cllr N Thomas – Personal
Cllr M Arnold - Personal

Item 2: Declarations of Interest.

None

Item 3: Matters arising from the Committee Meeting held on the Monday 2nd December 2019, which are not already on the agenda.

None

Item 4: Leisure and Amenities Budget – December 2019

While it was accepted that historically the Town Council had paid the annual allotment fee of £68 it was agreed that the Clerk should check where responsibility lies with regards this payment.

Following consideration:

Resolved to Recommend: That the December 2020 budget as presented is accepted.

Item 5: To consider quotation for path reparation works at the Holy Cross Church

Members were reminded that some Health and Safety issues had arisen with regards the surface of the path at the approach to the Holy Cross Church. The Committee was further reminded that the Clerk had been asked to obtain 3 quotation for the work for consideration by the Committee. The successful contractor would be contacted and advised that the Town Council would like the work to be carried out late March/early April to enable payment to be made from 2020/2021 financial budget.

Quotation 1 - £5729.60

Quotation 2 - £2980.00

Quotation 3 - £1580.00

Resolved to Recommend: Accept quotation 3 as presented is accepted

Resolved to Recommend: That this matter is now prioritised and not deferred to April – contractor to be advised.

Item 6: To consider estimate for work on Cremation Wall at the Limes Cemetery

Members were reminded that it had been a resolution of the Council that a project for a cremation wall to be installed in the Limes Cemetery had been ratified by the Town Council.

The Clerk had been instructed to investigate costs in relation to the building of a cremation wall and report back to the Leisure and Amenities Committee. It had been previously agreed that the installation of the memorial wall should be completed as near to the end of March 2020 as possible as it had been incorporated in the 2019/20 financial budget.

Members were provided with an estimate quotation for the wall. Members were also provided with information on alternative cremation trees and monolith. It was agreed that the quotation for the wall was not within budget and did not meet with the Council's requirements.

Following discussion it was agreed that the Clerk should find out which cemeteries the cremation trees are installed in and advised the committee members so that they have them opportunity to see them in situ.

Cllr Baty thanked the Clerk for researching this matter and bringing additional information for the Committee to consider.

Resolved to recommend: That the money for this project is year marked and becomes a 2 year project to enable consultation and purchase of a suitable crematoria item is installed in the Limes Cemetery.

Item 7: Report from Vale of Glamorgan Playground Inspector (W Hughes)

Members recognised that the play equipment at Llanblethian Playing Field.

Resolved to Recommend: That the Town Clerk seeks grant funding for play equipment for Llanblethian Play Park as a matter of urgency.

Agreed that the play equipment should be monitored closely and the moss removed where necessary as soon as possible.

Meeting concluded at 7.40 pm

Item 8: Date and Time of next meeting:

Monday 3rd February 2020 at 7.00pm