

Ceri Anderson

Dated this: 28 February 2019

Dear Sir/Madam

I hereby give you notice that a meeting of the **Town Hall Committee** of the above Council will take place in the Council Chamber, Cowbridge Town Hall, on Tuesday 5 March **at 8.00pm.**

All members of the above Committee are hereby summoned to attend for the purpose of transacting the following business.

Yours faithfully

Ceri Anderson

Ceri Anderson
Town Clerk

AGENDA

1. Apologies for absence
2. To receive Declarations of Interest (*Members are reminded of the provisions of paragraph 11 of the Members' Code of Conduct and more particularly paragraph 11.1*).
3. Matters arising from the Committee Meeting held on Tuesday 5 February 2019, which are not already on this agenda.
4. Town Hall Expenditure\Accounts.(under separate cover)
5. Town Hall Hire
 - a)Benchmarking – Town Hall Fees and Hire
 - b)Security\Locking up proposal update
6. E-mail system update and purchase of computers\laptops
7. Front doors repair update - update
8. Accessibility Update
 - a)Grant funding – Town Hall Lift
 - b)Grab Rail
 - c)Signage
 - d)Ramp

Committee Members: Cllrs J Andrew, S Vaughan, J H Wallis, B Saidi, G A Cox, C George, H P Wright, T J Williams and A T Trousdell

9. Furnishings for Council Chamber (information to follow)
10. Leak in Lesser Hall (radiator) – update
11. Baby Changing Unit - update
12. Date and Time of next Meeting