

**Cowbridge with Llanblethian Town Council  
Minutes of Meeting of the Leisure & Amenities Committee  
held in the Council Chamber, Cowbridge Town Hall,  
on Monday 3<sup>rd</sup> September 2018 at 7.00pm.**

**Present:** Chairperson – Cllr R Spencer-Downe  
Mayor – Councillor T L Williams  
Deputy Mayor – Cllr A T Trousdell  
Councillors: M Arnold, H Wright, A Burges

**In Attendance:** Town Clerk – Ceri Anderson.

**Item 1: Apologies for Absence.**

Cllr G Baty - Personal  
Cllr J H Wallis - Absent

**Item 2: Declarations of Interest.**

None.

**Item 3: Matters arising from the Committee Meeting held on the 4<sup>th</sup> June 2018, which are not already on the agenda.**

Amendment to minutes – Cllr A Trousdell in attendance.

Cllr M Arnold raised the issue regarding problems with up-keep of the Limes Cemetery. Cllr Arnold said she was very concerned about the bank beds, weeds, brambles and plants being untidy.

A query was raised as to who had given permission to site the crematorium plots in the specified area – Clerk to enquire.

It was agreed that the Clerk would arrange a site visit as soon as possible for the Committee to visit the Limes Cemetery to inspect.

It was further agreed that Cllr Arnold would provide the Committee with a “snag” list for consideration when the site visit took place.

The Clerk advised that the slide at Llanblethian Playing Fields had been repaired and painted.

**Item 4: Surface Edging Play Area Twt Park**

The Committee considered the quotations as provided following discussion:-

**Resolved to recommend:** That part 2 and 3 of the quotation as provided to lay rubber mulch pathway linking cable ride and overlay existing grass mat surfacing and to supply and install new tyre swing onto existing frame is accepted.

It was further agreed that the Clerk contacts the supplier to request a site visit at the Twt Park to discuss further the necessary requirements to repair the surface edging of the play area with a view to reporting back the findings to the next meeting of the Town Council.

Cllr M Arnold asked that it be recorded that she voted against the purchase of the refurbishment of the pathway.

**Item 5: Picnic Benches (Twt Park)**

Following discussion and consideration of the information provided:-

**RESOLVED TO RECOMMEND:** That Council purchases 1 x recycled plastic Picnic Bench Extended top as provided by Welsh Education Supplies and 1 x Activity\Game Table Bench as provided by Word of Design.

**RESOLVED TO RECOMMEND:** That there is a site visit to agree where the two new benches will be sited

**RESOLVED TO RECOMMEND:** That the School Governor representatives be given information on the Activity\Game Table Bench to give primary school children the opportunity to decide which design would be the most popular for installation at the Twt Park.

**Item 6: Concrete Plinths –Benches Twt Park**

**RESOLVED TO RECOMMEND:** That the quotation for the works as provided by the supplier to install 4 new plinths under the benches at Twt Park at a cost of £503.00 is accepted.

**Item 7: Emms Cottage and Southgate Park**

Members were informed that only one response had been received with regards to carrying out maintenance work to these sites. The Clerk provided members with a letter of response from one of the suppliers advising that a full quotation would be provided within the next 7 days.

**RESOLVED TO RECOMMEND:** That the Clerk pursues further quotations for the works and once received arranges site visits with the contractors to discuss future plans for the maintenance of both areas.

**Item 8: Play Area Report – W Hughes, Playground Inspector, Vale of Glamorgan Council**

**RESOLVED TO RECOMMEND:** That members of the committee should visit the Twt Park and inspect items that have been highlighted as needing to be monitored on the report – Clerk to arrange.

Clerk to advise Amenities Supervisor about the need to remove stones near the “rocker” play equipment and fill in holes with earth.

**Item 9: Adopt a telephone kiosk scheme (Defibrillators)**

Members were reminded that a member of the Community had offered to purchase a defibrillator for the town and the Council had been seeking suitable locations. The Clerk advised that one location considered was one of the telephone boxes on the High Street.

Following discussion:

**RESOLVED TO RECOMMEND:** That the Clerk pursues the possibility of installing a 24 hour access defibrillator in the one of the telephone boxes and report back to the committee in due course.

**Item 10: Leisure & Amenities Budget 2018/19.**

The Clerk presented the Leisure and Amenities accounts to members of the committee.

**RESOLVED TO RECOMMEND:** To accept the Leisure & Amenities Budget as presented.

**Additional Item 10A**

**Item 10A: Amenity Supervisor's Report**

The Clerk presented a verbal report to members of the work carried out by the Amenities Supervisor. Members were reminded that the Amenities Supervisor had been on Annual Leave for the last two weeks and had to catch up with some of his duties.

Cllr Arnold advised that if had been agreed previously that when the Amenities Supervisor was on annual leave temporary staff should be employed to carry out the work. The Clerk advised she was not aware of this decision however would bear this in mind for the future.

**Item 11: Date and time of next Meeting.**

Monday 1 October 2018 at 7.00 pm.

*The meeting concluded at 7.50pm*