

Cowbridge with Llanblethian Town Council
Minutes of the Meeting of the Finance and General Purposes Committee
held in the Council Chamber, Cowbridge Town Hall,
on Tuesday 5th June 201 at 7.00pm.

Present: Mayor – Councillor T L Williams

Councillors: G A Cox, S Cox, R S Downe, C George

In Attendance: Town Clerk - Mr Ceri Anderson

The meeting was opened by the Mayor, Councillor Mr T L Williams

Item 1: **Appointment of Chairman and Vice Chairman for the ensuing year.**

Proposed by Councillor R Spencer-Downe, seconded by Councillor G Cox that Councillor C George is appointed Chairman for the ensuing year.

Resolved as proposed.

Councillor C George took the chair.

Item 2: **Appointment of Vice Chairman for the ensuing year.**

Proposed by Councillor T L Williams, seconded by Councillor G Cox that Councillor J R Harris is appointed as Vice Chairman for the ensuing year.

Item to be deferred and decided at the next meeting when Cllr Harris returns from holiday.

Item 3: **Apologies for Absence**

Councillor Mrs N C Thomas - Personal

Councillor Mr A Trousdell - Personal

Councillor Mrs S Vaughan - Personal

Councillor Mr J Harris - Personal

Item 4: **Declarations of Interests.**

None.

Item 5: **To confirm calendar of meetings for 2018/19.**

Noted.

Item 6. **To consider Terms of Reference for Finance and General Purposes Committee.**

Resolved to Recommend: That the Terms of Reference are accepted as a working document and Councillors should send their comments to the Clerk before the next committee meeting for inclusion and discussion.

Item 7: Matters arising from the Committee Meeting held on Wednesday 9th May 2018 which are not already on the agenda.

None.

Item 8: Receipts & Payments Accounts/Accounts to be paid for May 2018.

Following discussion it was agreed that the fixed rate payment for the rates are included in the accounts. Members also agreed that no changes would be made to the way in which the accounts are presented until The Clerk and Cllr C George have attended the One Voice Wales Finance Training Course in July 2018.

Resolved to Recommend: That the accounts are issued to Committee Members with the agenda in readiness for the meeting.

Resolved to Recommend: That the accounts are accepted as presented.

Item 9: Update on GDPR Regulations

Resolved to Recommend: That the documents as presented by the Clerk in relation to the GDPR regulations are accepted on the proviso that the Clerk sends copies to One Voice Wales to ensure that all information contained therein is legally acceptable.

Item 10: Amendment to Standing Orders, Page 2, Quorum

The Clerk advised that a misunderstanding had arisen at a recent meeting of Council about the number of members required to be in attendance at a Committee Meeting. The meeting was informed that whilst the minimum number present was noted as 3 under **Committees, page 12, 4** it was not recorded under the heading **Quorum, page 2, 7**. For clarification purposes the minimum number of members required for a Committee Meeting is 3 and has now been included at **item 7 under Quorum**.

Resolved to Recommend: That the Standing Orders are reviewed as a matter of urgency, be noted as priority 1 on the 5 year plan and be considered at the next meeting of the 5 year strategic plan group.

Item 11: Get your Rates Right – Appeal Rateable Value Town Hall

Confirmed no response to date Clerk continuing to chase progress.

Item 12: 5 Year Strategic Plan

Members were advised that the next meeting of the 5 year strategic plan group would be meeting on Tuesday 12th June 2018.

Item 13: Date and Time of next meeting.

Tuesday 3rd July 2018 at 7.00pm.

The meeting concluded at 7.40 pm