

Ceri Anderson

Dated this: 1 11 18

Dear Sir/Madam

I hereby give you notice that a meeting of the **Town Hall Committee** of the above Council will take place in the Council Chamber, Cowbridge Town Hall, on Tuesday 6 November 2018 **at 8.00pm.**

All members of the above Committee are hereby summoned to attend for the purpose of transacting the following business.

Yours faithfully

*Ceri Anderson*

Ceri Anderson  
**Town Clerk**

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### **AGENDA**

1. Apologies for absence
  2. To receive Declarations of Interest (*Members are reminded of the provisions of paragraph 11 of the Members' Code of Conduct and more particularly paragraph 11.1*).
  3. Matters arising from the Committee Meeting held on Tuesday 2 October 2018, which are not already on this agenda.
  4. Town Hall Expenditure\Accounts.
  5. 2019/2020 Budget
  6. Poppies on front of Town Hall
  7. Silhouette update
  8. Pantomime planning
  9. E-mail system
  10. Town Hall valuation
  11. Repairs to roof - Lesser Hall update
- Committee Members: Cllrs J Andrew, S Vaughan, J H Wallis, J R Harris, G A Cox, C George, H P Wright, T J Williams and A T Trousdell

12. Telephone system update
13. Accessibility
  - Grab rails update
  - Signage update
  - Ramp update
  - Lift update
14. Disposal of furniture update
15. Marriage Licence update
16. Well repair update
17. Front doors repair update
18. Plaques update
19. Revised Booking Form draft
20. Cowbridge Music Festival update
21. Main hall ceiling repair update
22. Cooker sale and purchase update
23. Open Doors update
24. Date and Time of next Meeting