



Be kind



Byddwch yn
garedig

COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

Dyddiad/Date: 30th of November 2022

Dear Member,

You are summoned to attend a meeting of the Leisure & Amenities Committee will take place in the Council Chamber and remotely by Microsoft Teams on Tuesday the 6th of December 2022 at 7:00pm. For the Teams meeting link contact townclerk@cowbridge-tc.gov.uk

**THE MEETING WILL BE
RECORDED**

C. Kennedy

Cathy Kennedy
Town Clerk

Committee Members: Cllr Beverly Tonkin (Chair of the Committee), Cllr Heather Weddell (Deputy Chair of the Committee) Cllr John Andrew (The Mayor of the Council), Cllr Malcolm Wilson (Deputy Chair of the Council), Cllr Alec Trousdell, Cllr Andrew Pritchard, Cllr Terry Williams, Cllr Sarah-Jane Marshall, Cllr Rowena Harbour and Cllr Peter Carter.

AGENDA

1. APOLOGIES FOR ABSENCE

To note any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest.

3. MINUTES

To consider minutes from the meeting held on the 4th of October 2022.

4. MATTERS ARISING

To consider any matters arising from the meeting held on the 4th of October 2022 not on the agenda.

5. FINANCIAL REPORT

To receive the Financial Report ending 30th of November 2022.

6. LEISURE & AMENITIES BUDGET

To consider the draft budget.

7. TWT PARK

- To receive the monthly report.
- To consider accessible play equipment.

8. LLANBLETHIAN PLAYING FIELDS

To receive the monthly report.

9. SOUTHGATE PARK

To receive the monthly report.

10. LIMES CEMETERY

To receive any updates.

11. MEMORIAL BENCHES

To consider responsibility for the Town Hall bench.

12. GREEN NETWORKING

To agree councillor representatives.

13. DATE OF NEXT MEETING

Tuesday the 6th of December 2022.



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COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

Minutes of the Leisure & Amenities Committee meeting held in the Council Chamber and remotely on Tuesday the 4th of October 2022 at 7.00pm.

PRESENT:

Council Chamber;

Cllr. Tonkin (Chair of the Committee)
Cllr. Weddell (Deputy Chair of the Committee)
Cllr. Wilson (Deputy Mayor of the Council)
Cllr. Trousdell
Cllr. Carter
Cllr. Harbour
Town Clerk Cathy Kennedy

MICROSOFT TEAMS: There were no remote attendees.

THE MEETING WAS RECORDED

Committee Members: Cllr. Beverly Tonkin (Chair of the Committee), Cllr. Heather Weddell (Deputy Chair of the Committee) The Mayor Cllr. John Andrew, Cllr. Malcolm Wilson (Deputy Mayor of the Council), Cllr. Alec Trousdell, Cllr. Terry Williams, Cllr. Rowena Harbour, Cllr. Andrew Pritchard, Cllr. Peter Carter and Cllr. Sarah-Jane Marshall.

1. APOLOGIES FOR ABSENCE

Apologies were noted from Cllr. Andrew, Cllr. Pritchard, Cllr. Marshall and Cllr. Terry Williams.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES

RESOLVED

The minutes of the meeting held on the 5th of July 2022 were approved.

4. MATTERS ARISING

Cllr. Trousdell confirmed that he would follow up with a count of park benches around the town.

5. FINANCIAL REPORT

RESOLVED

The Financial Report ending 30th September 2022 was approved.

6. TWT PARK

- The monthly report was considered.
- A discussion took place around the dark section along the pathway from Waitrose through Twt Park.
- Following a request from a member of the public the committee discuss the feasibility of placing a drinking fountain in Twt Park.

RECOMMENDED

- Cllr Trousdell to write to the Vale Council to request extra lighting in the area.
- To raise the idea of a fountain with Waitrose at the next 3-month meeting.

7. LLANBLETHIAN PLAYING FIELDS

- a. The monthly report was noted.
- b. Cllr Tonkin briefed the committee regarding a meeting with a Vale Council representative regarding re wilding and tree planting. The Council will qualify for a grant to plant trees in the park and the grant application needs to be submitted by the 17th October.
- c. A discussion took place regarding a letter from a member of the public regarding Ash tree die back in the park.

RECOMMENDED

- b. Cllr. Tonkin and Cllr. Weddell to lead on the project and the Town Clerk to submit a grant application by 17th October 2022.
- c. Cllr. Tonkin and Cllr. Trousdell to identify the Ash trees in Llanblethian Park, Holy Cross Churchyard and the Limes Cemetery. Following the completion of a report, a quote to be sought from the Council's approved contractor for trees.

8. SOUTHGATE PARK

There were no updates.

9. ANNUAL PLAY AREA REPORT

The annual play report was considered and the Town Clerk noted that items marked red would be addressed.

10. LIMES CEMETERY

There were no updates.

11. THE LIMES SHED

RECOMMENDED

To source Council signage for the shed, including 'private parking' sign.

12. DATE OF NEXT MEETING

Tuesday the 6th of December 2022.



Vale of Glamorgan Visual Inspection of Play Areas

Monthly Checklist for Children's Outdoor Play Areas & Equipment

Site Name Twt Park Date 7/11/22.....Time...12:20-13-10.....

Print Name...G Scott.....

Site General	Good		
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Ancillary Items	Condition	Remedial Action Required	Action Taken
Bins	Good		
Benches	Good		
Lights	Good	Not checked	

Surfacing	Condition	Remedial Action Required	Action Taken
Wet Pour	Good		
Rubber Mulch	Good		

Swings	Condition	Remedial Action Required	Action Taken
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Flat Swings	Good		
Cradle Swing	Good		

Slides		Remedial Action Required	Action Taken
See Multi units			

Rotating Items	Condition	Remedial Action	Action Taken
Sputnik	Good		
Play Panel	Good		

Rocking & Spring items	Condition	Remedial Action Required	Action Taken
Daisy Spring	Good		
Rocking Rockette	Good		

Multi Units	Condition		Action Taken
Small Playhouse	Good		
Large Playhouse	Fair	Roof slats missing	
Junior Multi Unit	Good		
Infant Multi Unit	Fair		
Zip Wire	Fair	Top links wearing	Monitor
Net Activity Unit		Large splits in posts	Monitor

From: [Cathy Kennedy](#)
To: [Cathy Kennedy](#)
Subject: Fwd: Y Bont Faen primary school year 6 report on disabled access in Cowbridge
Date: 19 October 2022 23:09:18

Best wishes,
Cathy Kennedy
Chief Executive/Town Clerk &
Responsible Financial Officer
07708 443415

From: Cathy Kennedy <townclerk@cowbridge-tc.gov.uk>
Sent: Wednesday, October 19, 2022 11:06:44 PM
To: Cllr John Andrew <cllrjandrew@cowbridge-tc.gov.uk>; Cathy Kennedy <townclerk@cowbridge-tc.gov.uk>
Cc: Beverly Tonkin <Cllrbtonkin@cowbridge-tc.gov.uk>; Cllr David Breen <cllrdbreen@cowbridge-tc.gov.uk>; Cllr Terry Williams <cllrtwilliams@cowbridge-tc.gov.uk>; Cllr Malcolm Wilson <cllrmwilson@cowbridge-tc.gov.uk>
Subject: Re: Y Bont Faen primary school year 6 report on disabled access in Cowbridge

I will for sure and equality is an area I know a lot about due to a previous role with Chwarae Teg (Fair Play) a third sector organisation started originally by Jane Hutt. I would be very interested in being involved.

Best wishes,
Cathy Kennedy
Chief Executive/Town Clerk &
Responsible Financial Officer
07708 443415

From: Cllr John Andrew <cllrjandrew@cowbridge-tc.gov.uk>
Sent: Wednesday, October 19, 2022 10:05:13 AM
To: Cathy Kennedy <townclerk@cowbridge-tc.gov.uk>
Cc: Beverly Tonkin <Cllrbtonkin@cowbridge-tc.gov.uk>; Cllr David Breen <cllrdbreen@cowbridge-tc.gov.uk>; Cllr Terry Williams <cllrtwilliams@cowbridge-tc.gov.uk>; Cllr Malcolm Wilson <cllrmwilson@cowbridge-tc.gov.uk>
Subject: Y Bont Faen primary school year 6 report on disabled access in Cowbridge

Hi Cathy,

On Monday afternoon Dave Breen, the Mayoress and I visited Y Bont Faen primary school to hear the results of a project by year 6 pupils on disabled access in Cowbridge. They gave a verbal presentation backed up with some slides but we were told that they intend to send a letter with their findings.

Their report covered accessibility for people with physical, sight and hearing impairment and also people suffering from dyslexia.

They looked at accessibility to and in shops and also in Twt Park.

Two comments they made about Twt Park were:

- No play equipment for children in wheelchairs such as wheelchair swings and swings for children to lie in.
- No shade for people in wheelchairs. There is shade under the trees but the ground under the trees is unsuitable for wheelchairs.

They generally felt that there was a need for more Braille signage and also signage to assist those suffering from dyslexia. Apparently words printed on a blue background are easier for people with dyslexia to read.

I have been saying for some time that we need to improve our signage in the Town Hall to make it more suitable for people suffering from dementia. We could maybe cover Braille and dyslexia signage at the same time.

Could you please add this to the agendas for the next Town Hall and L&A committee meetings.

Best regards
John

Councillor John Andrew
The Mayor
Cowbridge with Llanblethian Town Council
Tel: 07964 829780
[Email: cllrjandrew@cowbridge-tc.gov.uk](mailto:cllrjandrew@cowbridge-tc.gov.uk)



Vale of Glamorgan Visual Inspection of Play Areas

Monthly Checklist for Children's Outdoor Play Areas & Equipment

Site Name Llanblethian Play Area Date 07/11/22 Time 11:30-11:50.....

Print Name...G Scott.....

Site General	Good		
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Ancillary Items	Condition	Remedial Action Required	Action Taken
Bin	Good		
Benches	Good		
Gates	Fair	Large entrance gate worn and damaged	

Surfacing	Condition	Remedial Action Required	Action Taken
Rubber Wet Pour		Good	
Rubber Mulch		Good	

Swings	Condition	Remedial Action Required	Action Taken
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Basket Swing	Good		
Cradle Swing	Good		

Slides		Remedial Action Required	Action Taken
Bank Slide	Good		

Rotating Items	Condition	Remedial Action	Action Taken
None			
Football Posts	Good		
Audible Turtle Unit	Good		

Rocking & Spring items	Condition	Remedial Action Required	Action Taken
Springs	Good		

Multi Units	Condition		Action Taken
Junior Multi Unit	Good		
Ball Shoot	Good		

Pethau Bychain

A Green Network

for

Town & Community Councils



Small steps make a big difference

A new online hub, with regular meetings to discuss environmental issues, policies and funding, and to share best practice and ideas.



Un Llais Cymru



One Voice Wales

**To find out more or to sign up:
Contact rcarter@onevoicewales.wales**

Pethau Bychain

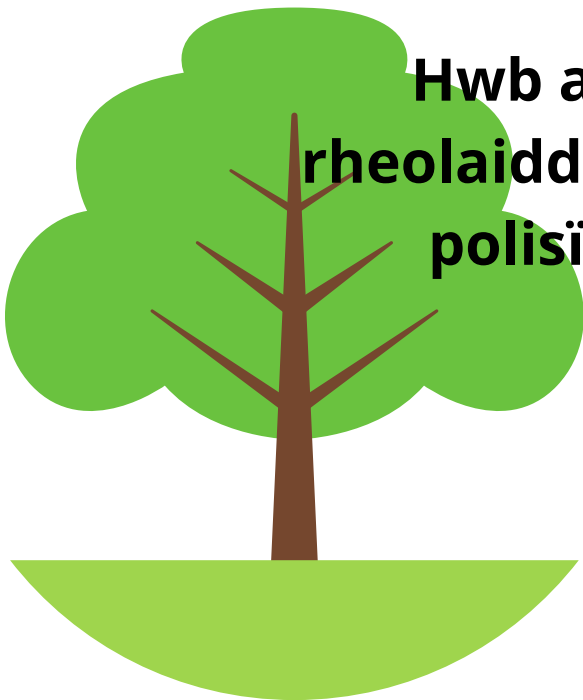
Rhydwaith Gwyrdd

ar gyfer

Cynghorau Cymuned & Thref



Mae camau bach yn gwneud gwahaniaeth mawr



Hwb ar-lein newydd, yn cyfarfod yn rheolaidd i drafod materion amgylcheddol, polisïau a chyllid, a rhannu arfer a syniadau gorau.



Un Llais Cymru



One Voice Wales

**Er mwyn cael gwybod mwy neu i gofrestru:
Cysylltwch: rcarter@onevoicewales.wales**

From: [Tracy Gilmartin](#)
To: [Tracy Gilmartin](#)
Cc: [Rachel Carter](#)
Subject: New networking group to discuss Environmental issues / Grŵp rhwydweithio newydd i drafod materion amgylcheddol
Date: 23 July 2021 09:40:38
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[Green Network.pdf](#)

Dear Clerk,

Please could you forward this message onto any councillors and/or officers who may be interested in joining a new networking group to discuss Environmental issues.

Rachel Carter, our local places for nature officer is inviting you to join our new Nature forum and Green Hwb hosted on Microsoft teams.

The forum will also be meeting fortnightly to discuss environmental projects, ideas, potential funding streams and all topics Nature!

This network will offer the perfect opportunity for you to see what other councils are doing to meet their biodiversity action plans, share project ideas, successes and even some of the failures too! These informal forum meetings will be hosted fortnightly and the first topic is:

‘Changing mowing practices: The good, the bad and the ugly’

Please see the attached poster and get in touch to register your interest.

**Cofion cynnes,
Rachel Carter**

Local Places for Nature Officer	Swyddog Lleodd Lleol ar gyfer Natur
One Voice Wales	Un Llais Cymru
24c College Street	24c Stryd y Coleg
Ammanford	Rhydaman
Carmarthenshire	Sir Gaerfyrddin
SA18 3AF	SA18 3AF

01269 595400
rcarter@onevoicewales.wales

*Rwyf yn dysgu Cymraeg. Ysgrifennwch ataf yn Gymraeg neu yn Saesneg.
I am learning Welsh. Please write to me in Welsh or in English.*



Annwyl Clerc,

Gofynnir ichi ddanfod hwn at gynghorwyr a/neu swyddogion allai fod yn awyddus i ymuno â grŵp rhwydweithio newydd i drafod materion amgylcheddol.

Mae Rachel Carter, ein Swyddog Lleodd Lleol ar gyfer Natur yn eich gwahodd i ymuno â'n fforwm Natur a Hwb Gwyrdd newydd a gynhelir ar Microsoft Teams. Bydd y fforwm yn cyfarfod bob pythefnos hefyd i drafod prosiectau a syniadau amgylcheddol a ffrydiau ariannu newydd a phopeth Natur!

Bydd y rhwydwaith hwn yn cynnig y cyfle perffaith ichi weld beth mae cynghorau eraill yn ei wneud i gyflawni eu cynlluniau gweithredu bioamrywiaeth, rhannu syniadau am brosiectau, llwyddiannau a hyd yn oed rai o'r methiannau hefyd!

Cynhelir y cyfarfodydd fforwm anffurfiol hyn bob pythefnos a'r pwnc cyntaf yw:

‘Newid arferion torri gwair: Y da, y gwael a'r hyll’

Wele'r poster atodedig a chysylltwch i gofrestru eich diddordeb.

The principal representative body for Community and Town Councils in Wales/
Y prif gorff cynrychioli ar gyfer Cynghorau Cymuned a Thref yng Nghymru

Website/Gwefan: www.onevoicewales.org.uk



@onevoicewales



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Wrth adael Un Llais Cymru, cafodd yr e-bost hwn ei sganio ar gyfer pob firws sy'n hysbys. Rydym yn cymryd yr angen i warchod eich data o ddifrif. Er mwyn gweld ein Hysbysiad Preifatrwydd gwasgwch ar y ddolen ganlynol: http://www.unllaiscymru.org.uk/OVWeb-CYM/polisi_preifatrwydd-16738.aspx Bydd hwn yn esbonio sut rydym yn defnyddio eich gwybodaeth a sut rydym yn gwarchod eich preifatrwydd. Croesawn ohebiaeth yn Gymraeg. Bydd unrhyw ohebiaeth a dderbynnir yn Gymraeg yn cael ei hateb yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi wrth ymateb.

Mae'r e-bost hwn at ddefnydd y sawl y'i bwriedid ar ei gyfer yn unig ac mae'n cynnwys gwybodaeth all fod yn freintiedig a/neu'n gyfrinachol. Os na fwriedid ichi dderbyn yr e-bost, dylech roi gwybod i'r sawl a'i danfonodd trwy ddanfon e-bost yn ôl a dileu'r e-bost hwn ac unrhyw atodiadau.