



Be kind



Byddwch yn
garedig

COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

Dyddiad/Date: 1st of February 2023

Dear Member,

You are summoned to attend a meeting of the Leisure & Amenities Committee will take place in the Council Chamber and remotely by Microsoft Teams on Tuesday the 7th February 2023 at 7:00pm. For the Teams meeting link contact townclerk@cowbridge-tc.gov.uk

Yours faithfully,

C. Kennedy

Cathy Kennedy

Town Clerk

Committee Members: Cllr Beverly Tonkin (Chair of the Committee), Cllr Heather Weddell (Deputy Chair of the Committee) Cllr John Andrew (The Mayor of the Council), Cllr Malcolm Wilson (Deputy Chair of the Council), Cllr Alec Trousdell, Cllr Terry Williams, Cllr Rowena Harbour, Cllr Peter Carter, Cllr Cecilia Hannigan-Davies.

AGENDA

1. APOLOGIES FOR ABSENCE

To note any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest.

3. MINUTES

To consider minutes from the meeting held on the 6th of December 2022.

4. MATTERS ARISING

To consider any matters arising from the meeting held on the 6th of December 2022 not on the agenda.

5. FINANCIAL REPORT

To receive the Financial Report ending 31st of January 2023.

6. TWT PARK

To receive any updates.

7. LLANBLETHIAN PLAYING FIELDS

- Rewilding and tree planting
- Goalposts
- To receive any further updates.

8. LIMES CEMETERY

To receive any updates.

9. BIODIVERSITY

Biodiversity plan.

10. ASH DIE BACK

To receive an update.

11. HOLY CROSS CHURCH

To receive an update regarding a visit to the Church yard.

12. MEMORIAL BENCHES

To consider a draft of the reviewed memorial bench application form.

13. TOWN HALL BENCH

To consider correspondence from the Vale of Glamorgan Council regarding the upkeep of the bench.

14. DATE OF NEXT MEETING

7th of March 2023



Be kind



Byddwch yn
garedig

COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

Minutes of the Leisure & Amenities Committee meeting held in the Council Chamber and remotely on Tuesday the 6th of December 2022 at 7.00pm.

PRESENT:

Council Chamber;

Cllr Tonkin (Chair of the Committee)
Cllr Weddell (Deputy Chair of the Committee)
Cllr Trousdell
Cllr Carter

Town Clerk Cathy Kennedy
Temporary Admin Officer Sarah-Jane Marshall
Finance Consultant Kerry Leigh-Grabham

MICROSOFT TEAMS: Cllr John Andrew, Cllr. Wilson (Deputy Mayor of the Council) & Cllr Andrew Pritchard.

THE MEETING WAS RECORDED

Committee Members: Cllr Beverly Tonkin (Chair of the Committee), Cllr Heather Weddell (Deputy Chair of the Committee) The Mayor Cllr John Andrew, Cllr Malcolm Wilson (Deputy Mayor of the Council), Cllr Alec Trousdell, Cllr Terry Williams, Cllr Rowena Harbour, Cllr Andrew Pritchard, Cllr Peter Carter and Cllr Cecilia Hannigan-Davies.

1. APOLOGIES FOR ABSENCE

Apologies were noted from Cllr Rowena Harbour & Cllr Cecilia Hannigan-Davies.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

**3. MINUTES
RESOLVED**

The minutes of the meeting held on the 4th of October 2022 were approved.

4. MATTERS ARISING

- a. Cllr Trousdell reported that he was in the process of writing a report on park benches around the town and this would be presented at the next committee meeting.
- b. Cllr Tonkin reported that she had met with local tree contractors ESA regarding Ash Dieback and the estimated cost was £500 for Twt Park and £800 for Llanblethian Park

**5. FINANCIAL REPORT
RESOLVED**

The Financial Report ending 30th November 2022 was approved.

6. LEISURE & AMENITIES BUDGET

The draft budget for Leisure & Amenities was considered and amendments were noted by the

Finance Consultant.

7. TWT PARK

- a. The monthly report was noted and discussions took place with regards to increasing the budget for Ash Die back accessible play equipment. These items were noted by the Finance consultant.

ACTION

- Cllr Trousdell write to the Vale Council to request extra lighting in the area.
- Councillors raised the idea of a water fountain with Waitrose at the next 3-month meeting.

RECOMMENDED

To source a quote from local contractor to removed one tree suffering from ash die back and if quote is under £500 to take the work forward.

8. LLANBLETHIAN PLAYING FIELDS

- a. The monthly report was noted.
b. It was noted that the 2023/24 budget would need to take into account Ash Die Back.

RECOMMENDED

To source a quote from local contractor to removed one tree suffering from ash die back and if quote is under £500 to take the work forward.

9. SOUTHGATE PARK

It was reported that the Town Clerk had submitted a grant to support rewilding of some areas and that she would liaise with maintenance staff to organise scarifying of the grounds.

10. LIMES CEMETERY

The Town Clerk reported that the cemetery hedge had been pruned by an external contractor and positive feedback reports received.

11. MEMORIAL BENCHES

The Town Clerk reported that she had been in correspondence with Highway maintenance to discuss a possible acquisition of the Town Hall bench, plus the addition of a further bench to be located next to the chamber door. She confirmed that she was waiting to hear back regarding a final decision.

12. GREEN NETWORKING

It was agreed that Cllr Beverly Tonkin would represent the council on the One Voice Wales Places for Nature Green Networking group.

13. DATE OF NEXT MEETING

Tuesday the 7th of February 2023.



Be kind



Bydawch yn garedig

COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

**Application Form for a Memorial Bench to be gifted to Cowbridge with
Llanblethian Town Council.**

Name: _____

Address: _____

Tel No: _____

Email _____

Bench Location: _____

Plaque Inscription (Capital lettering unless otherwise indicated):

Maximum 100 characters including punctuation and spaces)

Payments should be made to Cowbridge with Llanblethian Town Council for £1,500.
This covers the bench, memorial plaque purchase, bench installation and maintenance
of the bench for a period of 10 years.

At the end of 10 years, you will be contacted again to see if you wish to purchase
another 10 years of maintenance (current cost £500).

Our Banking Details for BACS & Bank Transfer Payments are:

Bank: Lloyds Bank plc,
Account Name: Cowbridge with Llanblethian Town Council
Account Number: 01808726
Sort Code: 30-91-18

If you have any queries about the Memorial Bench Scheme, please contact
The Town Council Office
21 High Street
Cowbridge
CF71 7AD

E: admin@cowbridge-tc.gov.uk

T: 01446 773385

Office use only

Payment Received:

Date bench Installed: