



Be kind



Byddwch yn
garedig

COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

LEISURE & AMENITIES COMMITTEE

**Minutes of the meeting held in the Council Chamber and remotely by Microsoft Teams on
Tuesday the 7th of February 2023 at 7.00pm.**

Attendees: Council Chamber; Cllr B Tonkin (Chair), Cllr J Andrew, Cllr M Wilson, Cllr A Trousdell, Cllr H Weddell, Cllr T Williams, Cllr P Carter, Cllr R Harbour, Cllr C Hannigan-Davies.

Also in attendance: Tim Stephens (Maintenance), Cathy Kennedy (Town Clerk).

Microsoft Teams: There were no remote attendees.

THE MEETING WAS RECORDED

Committee Members: Cllr Beverly Tonkin (Chair of the Committee), Cllr Heather Weddell (Deputy Chair of the Committee) Cllr John Andrew (Mayor of the Council), Cllr Malcolm Wilson (Deputy Mayor of the Council), Cllr Alec Trousdell, Cllr Terry Williams, Cllr Rowena Harbour, Cllr Peter Carter and Cllr Cecilia Hannigan-Davies.

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES

RESOLVED

The minutes of the meeting held on the 6th of December 2022 were approved.

4. MATTERS ARISING

There were no matters arising from the last meeting that were not on the agenda.

5. FINANCIAL REPORT

Cllr Wilson noted a significant difference in the budget and income for the Limes Cemetery. The Town Clerk responded that income generated from cemetery internments was impossible to budget for accurately and since the COVID Pandemic, income has reduced dramatically. Cllr Andrew noted that the Get Forecasting report from Scribe was a good and informative report.

RESOLVED

The Financial Report ending 31st January 2023 was approved.

6. TWT PARK

The Town Clerk reported that several play-ground equipment suppliers had been contacted and that she had met with two to date with a view to sourcing costs of providing one or two new items of accessible play equipment. She also noted that financial assistance is being sought to help with the costs and to match fund the agreed ear marked reserves of £20,000.

Cllr Trousdell advised that the lighting in Twt Park needs reviewing and that he will continue to try to contact the Vale of Glamorgan Council to ask them to improve the situation.

7. LLANBLETHIAN PLAYING FIELDS

Following the planting of twelve ancient Welsh apple tree whips in the playing fields, meetings and consultations with councillors and local residents are taking place to relocate the trees so that they do not encroach on the football pitch. Tim Stephens handed out a map of the area with suggestions on where the trees may be relocated. He advised that he will invite members of the public to meet him at the playing fields on Saturday to ask their opinions regarding the location of the trees. The Town Clerk asked for volunteers to attend the public meet, Cllr Trousdell volunteered.

It was noted that the goalposts were recently removed due to severe corrosion and that consultation was taking place with residents to determine the type of replacement posts required.

The Town Clerk reported that the multi colour bench next to the slide in Llanblethian is rotten and despite refurbishment during the summer of 2022, it is getting to the stage it should be replaced.

RECOMMENDED

The Town Clerk arrange an online survey to email out to residents using a council distribution list of local residents prepared by Cllr Andrew. Those who have written in recently expressing an interest in being involved will also be included and the survey will be posted on the council website and social media, The survey will include questions regarding the location of the goal posts and trees with an invite to meet Tim Stephens at the fields on Saturday. The survey will need to be prepared and distributed as a matter of urgency as the whips need to be relocated before they take root.

8. LIMES CEMETERY

The Town Clerk noted that there are two hard standings in the cemetery, which are available for the placement of memorial benches. Tim Stephens noted that the containers outside the Limes Cemetery are also going to need replacing and that it was worth considering replacing with recycled plastic containers.

9. BIO-DIVERSITY

The Town Clerk reported that it is a statutory requirement to develop a biodiversity plan. She advised that she would prepare a draft in time for the next meeting and any input from councillors prior to the meeting would be welcome.

10. ASH DIE BACK

It was noted that two trees have recently been removed due to Ash Die Back. One was in Llanblethian Playing Fields and one was in Twt Park.

Cllr Williams expressed concern regarding the safety of trees at the back of the Limes Cemetery which overhang the primary school.

A robust and lively discussion took place regarding the merits of preparing a tree report to include a traffic light system to depict the urgency of attention required.

RECOMMENDED

The Town Clerk to source quotes from three tree surgeons and to ask them to produce a report identifying and prioritising the trees requiring attention.

11. HOLY CROSS CHURCHYARD

The Town Clerk reported that the Town Council is the burial authority for the Holy Cross Churchyard, and responsible for organising 5-yearly safety checks of the memorial stones. The Council has budgeted for a safety check to take place in the financial year 2023/2024.

12. MEMORIAL BENCHES

Members considered a draft of the reviewed and updated application form and agreed on the following amendments:

- a. Add a sentence stating that ownership of the bench is retained by the Town Council.
- b. Increase the price of purchase from £810 to £1,500.

RECOMMENDED

Accept the reviewed form as presented, including the additions stated above.

13. TOWN HALL BENCH

Members noted correspondence from the Vale of Glamorgan Council. The letter stated that the Vale of Glamorgan Council do not wish to arrange an asset transfer of the bench outside the Town Hall, for it to become the property of the Town Council.

14. DATE OF NEXT MEETING

4th April 2023