



Be kind



Byddwch yn garedig

COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

**Minutes of the Town Council Meeting held on Tuesday the 21st of March
2023 at 7:00pm in the Council Chamber and remotely by Microsoft
Teams.**

PRESENT: Council Chamber: The Mayor Cllr John Andrew, Cllr Malcolm Wilson, Cllr Alec Trousdell, Cllr Ian Watkins, Cllr Heather Weddell, Cllr Beverly Tonkin, Cllr David Breen, Cllr Lianne Brown, Cllr Peter Carter, Cllr Rowena Harbour, Cllr Cecilia Hannigan-Davies, Deputy Town Clerk Sarah-Jane Marshall, PC Elson and Cllr Charles Champion (VOG) & one member of the public.

Microsoft Teams: Cllr Terry Williams, Two members of the public.

THE MEETING WAS RECORDED

1. OPENING REMARKS

The Mayor welcomed all attendees to the meeting. In particular Cllr Ian Watkins to his first meeting.

2. APOLOGIES FOR ABSENCE

Apologies were noted from Cllr Gwen Baty, Cllr Geraint Baty, Cathy Kennedy Town Clerk.

3. DECLARATIONS OF INTEREST

There were no declarations of interest received.

4. COUNCILLOR CO-OPTION

There were no expressions of interest noted and in the absence of the Town Clerk this was deferred until the next meeting.

5. COMMUNITY POLICE MATTERS

- a. The February Crime Report was outlined by PC Elson.
- b. Cllr Charles Champion (VOG) advised that the two new CCTV cameras on the High Street are now live.
- c. The Mayor asked about progress on apprehending the people who stole lead from the Town Hall roof given that various CCTV images and videos have been provided to the police, one clearly showing the number plate of a car. PC Elson advised that this was being investigated by a separate section but that he would follow up and provide an update.

6. PUBLIC QUESTION TIME

To receive a presentation from a representative of the Evan Jenkins Charity.

Unfortunately past Mayor Jon Harris was unable to give the presentation because of illness. It was agreed that the Mayor should send a message on behalf of the Council expressing best wishes for a speedy recovery.

7. VALE COUNCILLOR REPORT

Cllr Charles Champion went through his written report covering Cowbridge High School for Girls, Redrow Housing, Recycling, Car Parking, Mobile Phone Signal and Green Tops Market.

8. MINUTES OF PREVIOUS MEETING

Following a review of the Minutes of the meeting held on the 21st February 2023, the following was approved.

RESOLVED

The minutes were agreed as a true and accurate record of the proceedings.

9. MATTERS ARISING FROM PREVIOUS MEETING

Noted a Certificate that has been received for the signing of the Civility and Respect pledge that was made by the Councillors.

10. THE FINANCIAL REPORT

Following a review of the Financial Report the following resolution was approved.

RESOLVED

To accept the Financial Report ending 28th February 2023.

11. COMMITTEE RECOMMENDATIONS

a. The Town Hall Committee

The following items were noted:

- a. The Town hall clock is an ongoing issue in which the Town clerk is working on.
- b. It is noted that the wood that the lantern is mounted on is rotten, and will need full replacement, this is a continuing project
- c. The theft of lead from the roof has been reported and the hard work of the Town Clerk in addressing the problem has been noted and thanked from the council.
- d. Lights in the Town hall windows will be used for celebrating various events.
- e. The Mayors Parlour is ongoing as waiting for contractors before proceeding with the insurance claim.
- f. The Big Screen, research is continuing, and Cllr D Breen is having a meeting with the previous Big Screen providers to find out more.

RESOLVED

The following recommendations of the Committee were approved;

To approve the purchase of lights at an approximate cost of £120 and funds to be taken from the Coronation Budget.

b. The Finance & Governance Committee

The following items were noted:

The Renewal of the contract on the meters unfortunately cannot be accumulated into one account. Currently there are three contracts that are being monitored.

RESOLVED

The following recommendations of the Committee were approved;

- a. To pay the final invoice for £992.80 from Website providers Fun Grenade.

- b. The Town Clerk to complete the One Voice Wales Training Needs Survey on behalf of the Town Council and to discuss with One Voice Wales the possibility of arranging bespoke training courses for Councillors.

12. WILDFLOWER PLANTING.

Cllr Beverly Tonkin, Chair of L&A Committee, gave an update on wildflower planting.
Cllr Tonkin will reply to the email from Cowbridge Rotary.

13. THE KINGS CORONATION

- a. The outcome of the Working Group meetings held on the 1st March and 15th of March were noted.
- b. Noted the successful outcome of a grant application for funding the Cowbridge Coronation Celebrations. £5,120 from the National Lottery Fund will be paid to the Council bank account in the next few weeks.
- c. The Mayor summarised what is being planned and encouraged maximum involvement in the ongoing planning.

14. VALE OF GLAMORGAN COMMUNITY REVIEW

The draft Town Council submission to the Local Democracy and Boundary Commission for Wales Vale of Glamorgan Community Review was reviewed and also relevant paragraphs of the Vale of Glamorgan Council's draft response. A final Town Council submission was agreed to be submitted by the Mayor by no later than 28th March 2023.

RESOLVED

To submit that the northern boundary be moved, as per the draft submission, in order to encompass the whole of Clare Garden Village and the following properties:

Forage, Llwynhelyg House, Llwynhelyg Cottage, Llwynhelyg Farm, Robin Hill, White Cottage, The Lodge, the holiday cottages, the chicken farm and the composting plant.

RESOLVED

To submit that if the Commission choose to include Llanfair and St Hilary within the Cowbridge with Llanblethian Town Council boundary, as suggested in the Vale of Glamorgan Council's draft response, then the Town Council would be content but would not wish it to be done contrary to the wishes of Llanfair Community Council.

RESOLVED

To submit a revised Ward structure as per option 2 in the draft submission. That is to change the Ward boundaries to better reflect how people see Cowbridge, Llanblethian and Aberthin today.

There would be 4 Wards:

‘Aberthin’ unchanged.

‘Cowbridge Central’ made up of the current Cowbridge Ward plus parts of the 2 Llanblethian Wards.

‘Llanblethian’ being most of the current Llanblethian West Ward.

‘Cowbridge North West’ being as per option 1 plus the Geraint’s Way area.

RESOLVED

To submit continuing with 15 Councillors allocated as follows:

Cowbridge Central 6
Cowbridge North West 4
Aberthin 2
Llanblethian 3

RESOLVED

To submit that if Llanfair and St Hilary are to be included within the Cowbridge with Llanblethian Town Council boundary, as suggested in the Vale of Glamorgan Council's draft response, then the number of Councillors should remain at 15 with the numbers per ward re-allocated.

15. SECTION 106

The Mayor's report on Section 106, submitted in advance of the meeting, was noted by members.

RESOLVED

- a. The Mayor to follow up on the area under the bypass.
- b. Councillors to review the Section 106 monies report and to submit ideas in writing prior to the next Council Meeting when they will be reviewed.

16. MAYORS REPORT

The Mayor's report submitted in advance of the meeting was noted by members.

17. TOWN CLERK'S REPORT

The Town Clerk's report submitted in advance of the meeting was noted by members.

18. EXTERNAL BODIES/COMMITTEES REPORTS

Reports from Cllr Terry Williams covering:

Cowbridge and Llanblethian Friendship Club, United Charities, Y Bont Faen Primary School, The Vale Probus Club and Cowbridge Male Voice Choir were noted.

The Mayor expressed his thanks to Cllr Williams for these reports.

Cllr Beverly Tonkin said she had submitted a written report on the Forest Stewardship Council but unfortunately it was not included with the papers so she gave a verbal report concluding that the Wildlife Trust appears to be a better option for the Town Council.

19. COWBRIDGE WITH LLANBLETHIAN UNITED CHARITIES

Past Mayor Siân Vaughan is a nominated Trustee of this Charity. Her term of office ends on 14th July this year. She has indicated that she is willing to serve as a Trustee for a further term of 4 years, subject to the approval of Trustees and nomination by the Town Council.

RESOLVED to nominate Mrs S Vaughan.

20. THE COMMUNITY PLAN

The Deputy Mayor, Cllr Malcolm Wilson referred to his report submitted in advance of the meeting. He outlined the ongoing activities in partnership with the Vale of Glamorgan Council and emphasised that this is a great opportunity for the town with engagement as a key feature. In particular:

- a) A Community team are now in the Old Hall.
- b) Meetings continue every Monday.

- c) A grant of £50,000 is available.
- d) Project duration anticipated to be 12 to 15 months.

21. Planning Matters to be considered

The following planning applications were considered.

1. Town and Country Planning Act, 1990 (as amended)
Planning Application No. 2022/00649/FUL (GW)
Location: Coed Hills Rural Artspace, Llantrithyd Road, St. Hilary
Proposal: Two new polytunnels. Maintaining land use as agricultural <https://vogonline.planning-register.co.uk/Planning/Display/2022/00649/FUL>

The Mayor commented that this is not in the Cowbridge with Llanblethian Town Council but it is good to receive applications close to the Boundary.

RESOLVED

No objections.

2. Town and Country Planning Act, 1990 (as amended)
Planning Application No. 2022/00808/FUL (HW)
Location: Pantwilkin Stables, Llanquian Road, Aberthin
Proposal : Retention of stable block and yard as built and change of use of stables to a mixed use of stables and equine veterinary hospital with ancillary offices and facilities. <https://vogonline.planning-register.co.uk/Planning/Display/2022/00808/FUL>

The Mayor commented that this was reviewed previously and “no objection” submitted on 9 March 2023.

RESOLVED

No objections.

3. Town and Country Planning Act, 1990 (as amended)
Planning Application No. 2023/00214/LBC (GG)
Location: HSBC, 61, High Street, Cowbridge
Proposal : Minor internally and external works to accommodate for branch closure. Removal of external ATM, with internal and external apertures infilled with matching materials. Removal of external signage and CCTV equipment. Removal of internal branch furniture / equipment. <https://vogonline.planningregister.co.uk/Planning/Display/2023/00214/LBC>

It was observed that there are no documents so it is not possible to review or comment.

4. Town and Country Planning Act, 1990 (as amended)
Planning Application No. 2022/01237/FUL (HW) Location : Pantwilkin Stables, Aberthin
Proposal : Change of Use Planning Application for 36 additional bespoke 5* Luxury Holiday Lodges at Pant Wilkin Stables <https://vogonline.planning-register.co.uk/Planning/Display/2022/01237/FUL>

RESOLVED

To support the application which it is felt will be a benefit to the local area.

The following decisions were noted:

1. Town and Country Planning Act, 1990 (as amended) Application No.
2022/01329/FUL

Location : Millville, 48, Westgate, Cowbridge

Proposal : Single storey rear and side extension to provide increased kitchen/dining/living area

With reference to the above application for planning permission, I can advise that all representations received in respect of this application were considered in the determination of this proposal, and the application was Approved on the 17 February 2023. <https://vogonline.planning-register.co.uk/Planning/Display/2022/01329/FUL>

2. Town and Country Planning Act, 1990 (as amended) Application No.
2022/00908/FUL

Location : 1, The Verlands, Cowbridge

Proposal : Construction of new 3 bedroom dwelling

With reference to the above application for planning permission, I can advise that all representations received in respect of this application were considered in the determination of this proposal, and the application was Refused on the 10 March 2023. <https://vogonline.planning-register.co.uk/Planning/Display/2022/00908/FUL>

The Mayor commented that it was good to see that this has been refused as recommended by Cowbridge with Llanblethian Town Council and that the Council's comments were referenced in the Final Report and taken into account.

3. Town and Country Planning Act, 1990 (as amended) Application No.
2022/01236/FUL

Location : Thorn Cottage, Westgate, Cowbridge

Proposal : Demolish existing rear single storey structures and patio area. Proposed two storey side extension with front porch structure. Proposed part two storey, part single storey rear extension(s). Proposed single storey outbuilding to rear to be used ancillary to main dwelling all with associated external works including retention of proposed boundary wall(s) and ground level adjustments.

With reference to the above application for planning permission, I can advise that all representations received in respect of this application were considered in the determination of this proposal, and the application was Approved on the 10 March 2023. <https://vogonline.planning-register.co.uk/Planning/Display/2022/01236/FUL>

The Mayor commented that it was good to see that the Cowbridge with Llanblethian Town Council comments were referenced in the Final Report and taken into account.

22. CORRESPONDENCE

a. Noted an email received from the Vale of Glamorgan Farmers' Market Committee and echoed the comments made by Councillor Charles Champion in his earlier report.

b. Noted a letter received from the Holy Cross Church and the Town Clerk's reply to which a response is awaited.

c. Noted an email received from a member of the public regarding Southgate Park and an email received from Cowbridge Rotary regarding wildflower planting. These were dealt with under item 12.

23. DOCUMENTS FOR SEALING

There were no documents for sealing.

24. THE FOLLOWING RESOLUTION WAS APPROVED

RESOLVED

By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of item 25 on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

25. INTERNAL AUDITOR

Two proposals/quotes received from internal auditors were considered.

RESOLVED

To delegate a decision on this matter to the Finance and Governance committee.

26. DATE OF NEXT MEETING

18th April 2023