



Be kind



Byddwch yn garedig

COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

MINUTES OF THE FINANCE & GOVERNANCE COMMITTEE MEETING

held in the Council Chamber and remotely using Microsoft Teams at 8.00pm on Tuesday the 4th of April 2023.

Present in the Council Chamber: Cllr Trousdell, Cllr Andrew, Cllr Geraint Baty, Cllr Tonkin.

There were no remote attendees.

Committee Members: Cllr Alec Trousdell (Chair of the Committee), Cllr Beverly Tonkin (Deputy Chair of the Committee) The Mayor Cllr John Andrew, The Deputy Mayor Cllr Malcolm Wilson, Cllr Gwen Baty, Cllr Geraint Baty & Cllr Lianne Brown.

1. APOLOGIES FOR ABSENCE

Apologies were noted from Cllr Brown, Town Clerk Cathy Kennedy, Deputy Town Clerk Sarah-Jane Marshall.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE PREVIOUS MEETING

RESOLVED

The minutes of the meeting held on Tuesday the 7th of March 2023 were approved as a true and accurate record of proceedings.

4. MATTERS ARISING

- a. At the last meeting a draft of a new social media policy prepared by the Deputy Town Clerk was considered and deferred for further alterations. In the Deputy Town Clerk's absence, this item will be considered at the next meeting.
- b. At the last meeting, it was agreed that the Town Clerk would present a policy for member payments at the next meeting. In the Town Clerk's absence this will be considered at the next meeting.

5. THE FINANCIAL REPORT

RECOMMENDED

To approve the financial report ending March 2023.

6. WHISTLEBLOWING POLICY

A draft policy prepared by the Deputy Town Clerk was considered and deemed more appropriate for a larger organisation. Members questioned if a Whistle Blowing Policy was a necessary addition to the Council's handbook.

RECOMMENDED

The Deputy Town Clerk to revisit the policy and amend to fit with the Town Council's other policies and procedures.

7. INTERNAL AUDITOR

A report prepared in advance by the Town Clerk was considered. The report included proposals and quotes from two internal auditors.

RECOMMENDED

To approve option B, JDH Business Services Ltd to audit the Town Council end of year accounts for 2022/23 at a cost of £895 + VAT.

8. LIGHTING IN TWT PARK

A report prepared in advance by the Town Clerk was considered. The report included two proposals and quotes to replace the four lanterns in Twt Park. Option 1 was for ornamental LED lanterns, option 2 was for standard lights as used for residential roads in the Vale.

RECOMMENDED

To approve option 1: Replace all 4 lanterns in the park with new ornamental LED lanterns. Each lantern costs approximately £520 and will be more in keeping with the local environment than the standard ones used on residential roads.

<https://acrospire.co/products/heritage-lighting/muirfield/>

9. DATE OF NEXT MEETING

The next meeting will be held at 8pm on the 2nd May 2023.