



COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

MINUTES OF THE FINANCE & GOVERNANCE COMMITTEE MEETING

held in the Council Chamber and remotely using Microsoft Teams at 8.00pm on Tuesday the 2nd May 2023.

Present in the Council Chamber: Cllr Andrew, Cllr Wilson, Cllr Gwen Baty, Cllr Geraint Baty and Cllr Brown.

Remote attendees: Cllr Trousdell.

Committee Members: Cllr Alec Trousdell (Chair of the Committee), Cllr Beverly Tonkin (Deputy Chair of the Committee) The Mayor Cllr John Andrew, The Deputy Mayr Cllr Malcolm Wilson, Cllr Gwen Baty, Cllr Geraint

AGENDA

Cllr Trousdell reported that former Mayor Jon Harris died last Thursday and during his time did an awful lot to improve the finances of the council, one minute silence was observed by all.

Cllr Trousdell thanked the Town Clerk for all her hard work during a time of recent staff shortages.

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

There were no declarations of interest received.

3. MATTERS ARISING

- a. Cllr Andrew commented that the draft social media policy should be revisited and reviewed in line with the original policy.
- b. A discussion took place regarding the draft Whistle Blowing Policy.
- c. The Town Clerk gave an update on the Internal Audit report and said this would be included in the May Full Council Meeting.

RECOMMENDED

The Town Council do not require a Whistle Blowing Policy and to decline the draft policy.

4. MINUTES OF THE PREVIOUS MEETING

RESOLVED

The minutes of the meeting held on the 4th of April 2023 were approved as a true and accurate record.

5. THE FINANCIAL REPORT

Due to staff absence and time constraints the Town Clerk reported that she had not had capacity to prepare a report and would complete it in time for the May full council meeting.

6. FINANCIAL REGULATIONS

The Town Clerk reported that One Voice Wales are reviewing the Model Financial Regulations. A brief discussion took place and it was agreed that amendments would be made when the reviewed model regulations were received.

RECOMMENDED

To defer the Financial Regulations to a later meeting.

7. RISK MANAGEMENT ASSESSMENT

RECOMMENDED

A robust discussion took place and it was agreed to defer to the next meeting.

8. TWT PARK LIGHTING COLUMNS

A robust discussion took place based on correspondence received from the Vale Council Street Lighting Officer regarding adjustments required to the columns.

RECOMMENDED

The Town Clerk to confirm that it is 5 lanterns to be replaced not 4 as per the email from the street lighting officer.

9. COUNCILLOR ALLOWANCES POLICY

A report was received from the Town Clerk including recommendations for 2023/24 councillor allowances.

RECOMMENDED

The Town Clerk to amend as per discussion and submit a second draft to the next committee meeting.

10. TRAINING POLICY

A draft training policy was received from the Town Clerk.

RECOMMENDED

The Town Clerk to amend as per discussion and submit a second draft to the next committee meeting.

11. LONE WORKING POLICY

Cllr Trousdell presented a draft lone working policy.

RECOMMENDED

The Town Clerk to amend as per discussion and submit a second draft to the next committee meeting

12. STAFF SECURITY

To consider a report.

RECOMMENDED

To include recommendations in the Lone Working Policy.

13. DATE OF NEXT MEETING

6th of June 2023