



COWBRIDGE (ANCIENT BOROUGH)
with LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF Y BONT FAEN
(Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

Minutes of the Meeting of the Town Hall Committee held in the Council Chamber and remotely using Microsoft Teams at 7.00pm on Tuesday the 2nd of May 2023.

Present: **Council Chamber:** Cllr Malcolm Wilson, Cllr John Andrew, Cllr Gwen Baty, Cllr Geraint Baty, Cllr Lianne Brown, Cllr David Breen & Town Clerk Cathy Kennedy

Microsoft Teams: Cllr Heather Weddell.

Committee Members: The Deputy Mayor Cllr Malcolm Wilson (Chair of the Committee), Cllr Heather Weddell (Deputy Chair of the Committee) The Mayor Cllr John Andrew, Cllr Gwen Baty, Cllr Geraint Baty, Cllr David Breen and Cllr Lianne Brown.

1. APOLOGIES FOR ABSENCE

There were no apologies for absence from members.

2. DECLARATIONS OF INTEREST

There were no declarations of interest relating to items on the agenda.

3. MATTERS ARISING

- a. Repairs to the Town hall report will be prepared for the next meeting.
- b. Cllr Brown asked about the Mayors Parlour and the pending insurance claim. Cllr Wilson responded that a company wished to offer a volunteer day in Cowbridge and he will arrange for them to carry out a site visit to assess and see if the work can potentially be carried out in one day.

4. MINUTES

RESOLVED

The minutes from the meeting held on the 7th March 2023 were approved as a true and accurate record.

5. FINANCIAL REPORT

Due to time constraints the Town Clerk reported that she had not had time to prepare a report and this would be provided for the May full council meeting.

6. TOWN HALL CLOCK

A robust discussion took place regarding repairs to the town hall clock strike mechanism.

RECOMMENDATION

To request a site visit from Smith of Derby (the manufacturers of the mechanism).

7. TOWN HALL LANTERN

Cllr Andrew presented his report on the situation with the town hall lantern and a robust discussion took place.

RECOMMENDED

To request Vale Consultancy, produce a costed scheme for fixing the newly refurbished lantern, plus renovations of the front of the town hall. They will be requested to assess the fixings for the lantern, rendering, fascias, windows, notice boards, sign outside town clerk's office, camera, doorbell. Vale Consultancy have agreed to carry out the assessment free of charge.

RECOMMENDATION

To request Vale Consultancy carry out a costed proposal for re-locating the lantern and other repairs and maintenance to the front of the town hall.

8. TOWN HALL HEARING LOOP REPORT

A proposal was received to update the Town Hall Hearing Loop system

RECOMMENDATION

It was agreed as a non-urgent matter and to defer indefinitely.

9. OFFICE BOILER

To consider three quotes to replace the office back boiler.

RECOMMENDATION

To prepare a specification and request each company revisit.

10. STAFF SECURITY

A report was considered.

RECOMMENDATION

Defer to the Finance & Governance Committee.

11. TOWN HALL ROOF

To receive an update on the theft of lead.

RECOMMENDED

Write to the Chief Executive of CADW and the Vale of Glamorgan Council regarding the outstanding grant.

12. BIG SCREEN

A report was received from Cllr Dave Breen re Vale Rural Cinema, it was noted that Mr Dick Buswell had confirmed he was content to pass the Big Screen assets to the ownership of the Town Council.

13. DATE OF NEXT MEETING

To be confirmed following the Annual Statutory meeting.