



COWBRIDGE (ANCIENT BOROUGH) with  
LLANBLETHIAN TOWN COUNCIL  
CYNGOR TREF  
Y BONTFAEN (Bwrdeistref Hynafol) gyda  
LLANFLEIDDAN

Date: 30<sup>th</sup> May 2023

A meeting of the Finance & Governance Committee will be held on Tuesday, 6<sup>th</sup> June 2023, 8pm, at the Cowbridge Town Hall Council Chamber or remotely by Microsoft Teams.

*C Kennedy*

Cathy Kennedy  
Town Clerk

*Members of the Press and Public are welcome to attend the meeting in person or to email [townclerk@cowbridge-tc.gov.uk](mailto:townclerk@cowbridge-tc.gov.uk) for remote joining instructions. Please note the meeting will be recorded.*

**Committee Members:** Cllr Alec Trousdell, Cllr Beverly Tonkin, Cllr Malcolm Wilson, Cllr Gwen Baty, Cllr Geraint Baty & Cllr Lianne Brown.

## AGENDA

### 1. APOLOGIES FOR ABSENCE

To note any apologies for absence.

### 2. DECLARATIONS OF INTEREST

To receive any declarations of interest relating to items on the agenda. Members are reminded of the provisions of paragraph 11 of the Members Code of Conduct and more particularly paragraph 11.1.

### 3. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the meeting held on the 2<sup>nd</sup> May 2023.

### 4. MATTERS ARISING

***To discuss any matters arising not on the agenda.***

- a. Social media policy – in progress
- b. Financial Regulations – awaiting new model version
- c. Lone Working Policy – in progress
- d. Risk Management Assessment – in progress
- e. Annual Report – in progress
- e. Gas meter renewal due October 2023 – quotes being sought
- f. Training Record – councillors to email the town clerk with progress.
- h. Audit 2021/22 – WAO requested further information – in progress.

## **5. THE FINANCIAL REPORT**

To consider the monthly financial report.

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## **6. MEMBER ALLOWANCES REPORT**

To consider recommendations and approve member payments for 2023/24.

## **7. STANDING ORDERS**

To consider and approve the reviewed Standing Orders.

## **8. TWT PARK LIGHTING COLUMNS**

Following on from the Town Clerk report dated 27/03/2023, members to consider correspondence from the street lighting officer for the Vale Council regarding adjustments required to the columns

## **9. TRAINING POLICY**

To consider and approve a new training policy.

## **10. WELLBEING PLAN**

To note the Vale Public Services Board Well Being Plan.

## **11. DATE OF NEXT MEETING**

4<sup>th</sup> July 2023