



Christmas Community Working group notes 15th June 2023

Town hall chambers

6:30 pm

This meeting was available online via Microsoft Teams and was recorded for documentation purposes.

Attendees and their Representations:

1. Deputy Mayor & Minister of United Free Church: Councillor Heather Weddell
2. Charter Trust: Harry Jones
3. Cowbridge Rotary: Peter Davies
4. Resident: Bryan Marshall
5. Resident: Beth Barton
6. Resident: Alan Thomas
7. Vale of Glamorgan Events Officer: Sarah Jones
8. Vale of Glamorgan Councillor: Councillor Charles Champion
9. Volunteer at Cowbridge Museum: Councillor Dave Breen
10. Deputy Town Clerk: Sarah-Jane Marshall

Apologies

Apologies were received from:

1. The Mayor - Councillor M Wilson
2. Resident - Tim Bird
3. Resident - The Tractor Boys of Aberthin
4. Councillor - Lianne Evans
5. Town Clerk- Cathy Kennedy

Councillor Heather Weddell, as the Chair, commenced the meeting by expressing gratitude to all participants and providing a summary of the previous meeting's discussions.

The Chair informed the attendees that this meeting would follow a more flexible structure, focusing on informal notetaking instead of strict formal minutes. The objective is to capture the key aspects of the discussions and activities during the meeting.

Sarah-Jane Marshall
Deputy Town clerk

Terms of References:

Councillor Heather Weddell presented the terms of references to the attendees, emphasizing that hard copies would be distributed to everyone present. The Chair reiterated that while attendance at the Christmas working group was appreciated, it was not mandatory to participate in other community groups. Peter Davies suggested allocating tasks and responsibilities to individuals to ensure effective delivery. The group unanimously agreed that identifying suitable individuals for specific tasks was a valuable approach. Furthermore, P Davies expressed his willingness to gather further information about the Rotary Club's Santa Run to provide the group with detailed insights into the event. The publicity will be created to reflect this.

Councillor C. Champion raised a point about the current terms of reference, suggesting that they seemed more suitable for a new community group with only one focus. It was proposed to amend the wording either to focus solely on this event and remove any references to other events or to make a generic term of reference.

Peter Davies also emphasized the importance of gathering information on the plans of other organizations and groups, including the Rotary group Santa who visits different areas of Cowbridge.

Furthermore, Peter Davies expressed his willingness to gather further information about the Rotary Club's Santa Run to provide the group with detailed insights into the event. The terms of reference will be amended to reflect this.

Reindeer Parade:

The Chair initiated a discussion on the reindeer parade, and Sarah Jones clarified that including reindeer or dogs would make Cowbridge ineligible for a grant of up to £25,000. However, the idea of incorporating Police Horses into the parade was proposed, as they are accustomed to managing large crowds and events. Sarah Jones assured the attendees that she has contacts in this area and expressed her intention to communicate with them to explore the feasibility of including Police Horses in the parade.

Date:

The Christmas Community working group confirmed that the parade and celebrations at the Town Hall would take place on **Sunday, 26th November**. The Town Clerk has successfully secured the building, allowing various events to be organized within the hall.

Councillor Charles Champion enquired if all the celebrations would occur on the same day. The Chair responded that although there were many event ideas for

Sarah-Jane Marshall
Deputy Town clerk

December, the parade, light switch-on, and stage performances were specifically planned for 26th November.

The Chair outlined a draft schedule for the day, including various activities from morning till evening. The plan involved starting with a Santa run in the morning, followed by displays, a market, and a theatre day at the Town Hall, featuring a Christmas film screening. Later in the day, the parade would take place, culminating in the ceremonial light turn-on for the Christmas lights.

Barriers:

The mayor had suggested procuring new barriers at a cost of £1,500, but concerns were raised regarding storage arrangements. Beth Barton raised the question of transportation and deployment logistics once the barriers are acquired.

Sarah Jones, the Vale of Glamorgan Events Officer, confirmed that the cost of hiring the barriers is £3 per barrier, excluding transportation. Additionally, it was highlighted that volunteers would be required for the setup of the barriers, whether they are purchased or hired. Peter Davies and Harry Jones took on the responsibility of exploring storage and delivery options with local farmers. This topic will be further discussed in the next meeting as it is crucial to book hiring as soon as possible due to demand, throughout the area. The importance of volunteers was highlighted, with past instances showing the involvement of the Rugby team and other groups in this task.

Councillor Charles Champion mentioned that Dai John possesses a forklift and will consult with him to understand how they managed the barrier setup in previous years, considering the possibility of utilizing the forklift again this year. The Deputy Town Clerk proposed reaching out to organizations, including the fire brigade, to inquire about potential contributions towards their charity. It was pointed out that it was important to show appreciation for those who helped.

26th November 2023:

The Chair stated that the proposed parade would take place shortly after dusk, followed by the ceremonial lighting of the Town Hall. However, it was emphasized that the traders who provide electricity for the lights have the discretion to determine the precise timing for their illumination.

Sarah Jones proposed the inclusion of animatronic polar bears and light-up bands in the event. She mentioned that she would present a mood board showcasing these ideas in the following week. Additionally, she shared her communication with Fool's Paradise, a trusted entertainment company known for their strong risk management measures. The significance of making timely bookings for their services was highlighted.

Sarah-Jane Marshall
Deputy Town clerk

Councillor Dave Breen was assigned the responsibility of contacting the schools to discuss their participation. Although the Tractor Boys were unable to attend the meeting, their interest in future meetings was expressed.

Harry Jones volunteered to establish contact with the Old Town Hall to explore the feasibility of hosting an event there. The Chair welcomed this suggestion and proposed that the Christmas event day, including the parade, could serve as a catalyst for the festive celebrations in Cowbridge, setting the stage for additional activities and festivities., organised by other varied organisations and groups as this group cannot take on the organisation of every activity

Alan Thomas raised the topic of the St. Athan band, prompting the Deputy Town Clerk to research their current availability and active status. Harry Jones proposed involving local schools and reaching out to male voice choirs and other choirs in the area to provide entertainment throughout the day.

Sarah Jones also shared photographs from a previous event held in Barry, showcasing a captivating performance by a group of light-up drummers parading through the town. The visual spectacle added vibrancy and left a lasting impression on the attendees.

Festive Films:

The Town Hall possesses a projector previously used for film screenings. It was suggested that the projector could be utilized to showcase films upstairs during the day. Sarah Jones volunteered to assist in obtaining the necessary licenses for this endeavour to ensure compliance with legal requirements.

Museum:

Councillor Dave Breen discussed an exciting Christmas event planned by the museum, featuring a "Science of Toys" show. He proposed reaching out to local toy collectors to gauge their interest in participating and displaying their collections at the event. This would enhance the festive atmosphere and provide an engaging experience for attendees.

Staging and Sound Performers:

Sarah Jones suggested enlisting the services of JPL for staging and sound requirements for the event. It was acknowledged that the Town Council has previously collaborated with JPL, and thus the Deputy town Clerk will establish contact and discuss availability and specific requirements for the upcoming event.

Sarah-Jane Marshall
Deputy Town clerk

Alan Thomas emphasized the long-standing tradition of The Salvation Army band's performances in Cowbridge during the Christmas season. The Deputy Town Clerk offered to coordinate with The Salvation Army, reaching out to inquire about their availability and confirming the dates for their performances.

Alan Thomas stressed the importance of reaching out to the schools for their participation in the event. Councillor Breen volunteered to contact the primary schools, while the Deputy Town Clerk took on the task of getting in touch with the comprehensive school to discuss their involvement in the festivities.

Mulled Wine:

Peter Davies raised the idea of obtaining a license to sell mulled wine during the event. This suggestion was put forward for consideration and further discussion.

Other Event Ideas

Traders:

Councillor Charles Champion expressed the interest shown by local traders in establishing a semi-permanent market in what has been the compound in the car park behind the town hall also introducing illuminated decorations at the far end of town. It was proposed to approach various people who may have information regarding these ideas.

Councillor Charles Champion volunteered to initiate discussions with the Vale of Glamorgan Council to explore the feasibility of implementing such proposals.

The Chair introduced the idea of adopting a theme that runs throughout the town, creating a unified and immersive atmosphere. It was suggested to collaborate with the Chamber of Trade to gather their input and ideas regarding this concept.

ACTION: The mayor

All attendees agreed on the importance of not only attracting people to the parade but also encouraging them to visit local shops and engage in spending. In the past, attendees would attend the parade and then depart without exploring the shops. Therefore, it was stressed that involving the shops and promoting the utilization of the high street are crucial objectives to be pursued.

It was agreed that the mayor, in their capacity as the secretary, would engage in discussions with the Chamber of Trade on behalf of the group.

Lights:

Sarah-Jane Marshall
Deputy Town clerk

The Deputy Town Clerk reported that our current catenary lines rely on electricity from traders and are switched on by them. The Town Clerk has made inquiries with the Vale of Glamorgan Council about the possibility of installing lightweight lights on lamp posts. However, this was not permitted as the streetlights are not structurally capable due to their age.

Since there are no traders at either the top or bottom end of Cowbridge High Street, there is no immediate option to explore for installation. The Chair mentioned that battery lights are expensive. Bryan Marshall suggested looking into the possibility of using solar lights as an alternative.

The topic would be scheduled for discussion during the upcoming meeting.

Pantomime:

Councillor Ian Watkins generously offered to write and stage a pantomime during the week leading up to Christmas. It was suggested that local individuals be involved in the production. The group unanimously agreed that this was a fantastic idea, and the team expressed their intention to reach out to Ian at the appropriate time. The Chair expressed concerns about the urgency of initiating the planning process, as there may be potential bookings for the hall or other pantomimes scheduled during that time.

Advertising:

The advertising efforts will persist using flyers, online platforms, social media, and the Town Council website. The Chair proposed the idea of incorporating "Save the Date" advertisements to ensure widespread awareness of the event.

Next Meeting on Wednesday 28th June 2023



Be kind



Bydawch yn garedig

COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

Title: Christmas Community Working Group Meeting Minutes

Venue: Cowbridge Town Hall

Date: 28th June 2023

Time: 18:30-19:30

ATTENDEES

Minister of United Free Church, Deputy Mayor and Chair: Cllr. Heather Weddell, Mayor: Cllr. Malcolm Wilson, PC Stuart Elson, Resident: Suzanne Jenkins; Lions Club: John Sullivan; Cowbridge Charter Trust: Harry Jones; Resident: Alan Thomas, Resident: Leonie Hain; Councillor: Charles Champion; Councillor: Dave Breen; Deputy Town Clerk: Sarah-Jane Marshall

APOLOGIES*

Fire Brigade: David Thomas, Beth Barton, and Bryan Marshall; Rotary Club: Peter Davies; Tractor Boys of Aberthin; Councillor: Alec Trousdell; Councillor: Lianne Evans; Resident: Jon Wilks

*All individuals who sent their apologies expressed their support for the Christmas Community Working Group.

RECORDING AND NOTE TAKING

Regrettably, the computer was unavailable for recording. The notes were taken by the Deputy Town Clerk, Sarah-Jane Marshall. - apologies were sent to Nia Hollins from the Vale of Glamorgan who wished to join via teams.

SUMMARY OF THE PREVIOUS MEETING

The meeting's minutes were summarized by the chair, Cllr. Heather Weddell. It was agreed to use the agenda as guidelines, prioritise updates, and address any new concerns that arose.

TERMS OF REFERENCE

Councillor Heather Weddell brought up the ongoing long-term revisions to the terms of reference that consider the improvements that the Christmas Community Working Group is utilising. She emphasised the significance of keeping community working groups active after Christmas and ongoing.

ACTION

The deputy town clerk and chair will get paper copies with amendments for the next meeting.

PARADE

Reiterating that live animals, such as reindeer, which are historically employed, cannot be included in the grant application, the chair went over the information that was discussed at the previous meeting. Councillor Ian Watkins proposed the idea of a reindeer parade with costumes, using Cariad the Cow, the Cowbridge Pride Mascot, as an illustration. He said that he knows someone who could estimate the cost of putting this notion into practise.

PC Stuart Elson drew attention to the potential risk that having several activities going on at the same time as a stage with performers performing continuously posed to passersby. In order to encourage people to come to the town to buy and visit, PC Stuart Elson advised closing the high street between Costa and the zebra crossing for the duration of the day. He also suggested setting up Christmas Market stalls on the street, which will encourage people to visit the shops in the area.

ACTION

Councillor Ian Watkins will talk to his contact about prices.

The Deputy Town Clerk, Sarah-Jane Marshall, will speak with Sarah Jones from Vale of Glamorgan Events to inquire about the availability of Police Horses.

SCHOOLS AND PERFORMERS

Councillor Dave Breen gave updates on his correspondence with Ysgol Iolo Morganwg's headmistress, who has asked for more information. The Welsh National Opera has generously offered to perform at a charity singing event; therefore, the mayor advised speaking with Brian from the Bay Tree to consider involving them. Further information and a confirmation of dates were awaited from the Salvation Army, although Cowbridge Comprehensive School had already declared their interest in participation in the Christmas Community Working Group in September.

ACTION

Councillor Dave Breen will talk to the school and give the dates and times.

Malcolm and Heather will Talk to Brian from The Baytree regarding the Welsh National Opera coming along.

NATIVITY

The Walking Nativity event in Old Hall Gardens, which was previously organised by Churches Together and drew about 100 people each night, was recounted by Leonie Hain. More research would be done after reviewing the viability of a comparable event. The Cowbridge Charter Trust indicated that it would be happy to assist with the planning. This used to be later in December and it would be good to include it in our overall Christmas events.

ACTION

Leonie Hain, The Chair, Heather Weddell, and The Cowbridge Charter Trust to discuss further

MUSEUM

Cllr. Dave Breen updated the group on the museum's "Science of Toys" show. Cllr Breen had also suggested at the end of our last meeting, a collection of toys that could form a resource for people who may struggle to manage to purchase this Christmas. Cllr Breen would be interested in speaking to people with an interest in old toys for the museum exhibition.

FATHER CHRISTMAS

As Father Christmas at the Mayor's Parlour, Baz Jenkins has offered to play the part on Sunday, November 26th. Peter Davies forwarded a list of days when the rotary club's father Christmas will be in the Cowbridge area.

ACTION

Contact Peter Davies regarding the Rotary Club sleigh being utilised for the Sunday parade.

MARKET

Cllr. Charles Champion reported that there were ongoing negotiations with the Vale of Glamorgan Council on creating a semi-permanent market.

LIGHTS

The existing catenary wires that need to run farther up the high street towards the traffic lights and also to the extreme end past the old hall have caused worry among the shopkeepers, who have spoken to Councillor Charles Champion. More catenary wires should be added for the businesses up near the traffic signals, and as it is residential at the bottom, solar lighting could be explored as a possible option.

ACTION

Harry Jones will research solar lighting and inform the committee about its practicality and possible benefits.

HEALTH & SAFETY

Throughout the meeting, the chair emphasised the importance of complete risk and health assessments, ensuring safety for everyone involved.

ADVERTISING

It was advised to make better use of social media platforms for marketing purposes and consider distributing flyers to target specific audiences. Councillor Ian Watkins offered the support of his partner to improve the effectiveness of the advertising campaign. Connecting with senior organisations like Music in Mind, dementia-friendly clubs, and the Monday Group was emphasised, ensuring they were aware of council grants available to them.

In order to provide a complete record of events, it was also agreed upon that we required dates from everyone, including organisations and traders.

ACTIONS

Councillor Ian Watkins should talk to his partner to guide the advertising.

The Mayor Councillor Malcolm Wilson, to talk to the traders and organisations

AIMS

As suggested by John Sullivan, there should be goals for the event. We could use the flyers and advertising to show the locals the help and support that is available, as well as the fact that these groups are open to new members and actively seeking members.

Unanimously, it was decided that this event would benefit a good cause, possibly the Mayor's charity. The goal was to transform the town into a pro-active, action-oriented area renowned for its fun events and local engagement.

The chair thanked everyone and expressed excitement about upcoming meetings that would provide a chance to maintain camaraderie between organisations and citizens and draw visitors to Cowbridge.

DATE OF NEXT MEETING

Thursday, July 11, 2023

Christmas Lighting Report

To: Meeting of the Christmas Working Group
From: Town Clerk Cathy Kennedy
Date: 13th July 2023 at 6.30pm

1. Reason for Report

To review arrangements for Christmas lighting in Cowbridge.

2. Background

Historically, the Town Council arranged Christmas lighting for the central tree in Aberthin, the tree outside Llanblethian Church and frontage of the Cowbridge Town Hall, whilst the Cowbridge Chamber of Trade arranged the lighting for the High Street.

On the 3rd January 2023, the Chamber of Trade officially handed over responsibility for lighting up the High Street to the Town Council.

3. High Street Lights

There are currently 6 catenary (cat) wires traversing the High Street. In recent years, annual installation to the cat wires, of string icicle lights with Star Motifs was arranged by the Chamber of Trade. The Icicle lights were purchased from [Blachere Illuminations](#), approximately eight years ago, by the Chamber of Trade, with a grant from the Town Council.

When installed the lights are powered by local businesses, who are informed of the installation date and asked to put their switches on ready. The Chamber of Trade offered to cover electric costs, however, to date the businesses have covered these costs. Costs are minimal as the lights are LED.

The businesses are

- Bear Hotel
- HRT
- Arthur John
- Elephant & Bun
- Tailor Made/King Fox
- Russell Heath accountant (above Skogstad)

Since January 2023, I have carried out the following actions;

In-depth discussions with the Vale of Glamorgan Council Highways regarding my request to consider the annual installation of Christmas motifs to the High Street lampposts and for these motifs to be powered by the lamppost columns.

This request was turned down as the lampposts are deemed too old.

With no alternative sources of electric, and the current icicle lights and motifs approaching the end of their life span, I contacted several festive lighting specialists for quotes of suitable festive displays to fix on the current cat wires.

Cowbridge High Street has quite low buildings, therefore, the choice is limited to the following specification;

Clearance over the High Street needs to be 5.7M from the bottom of any product affixed to the cat wires.

The current cat wires range from 14-17M in width.

There are currently three sets of icicle lights for each wire (each set is 4.5M in length) with two-star motifs in between giving ample coverage on each crossing.

Each crossing is only one cat wire, therefore, only string products and hanging motifs can be affixed.

On the 8th May 2023, I arranged for Anchor Bolt testing to be carried out on the current cat wire fixings. The resulting report specified that all cat wires and bolts are in good condition.

3.1 Recommendations

- a. Measure height from road to the cat wires, for a clearer picture of the range of light displays suitable; and assess whether it is possible to install a second cat wire above the existing wires, which would give greater clearance and add stability in high winds; resulting in a wider choice of displays.

A rough assessment indicates that not all of the six locations have ample building height to allow an additional cat wire above the existing wire.

The same company that tested the anchor bolts for stability have quoted £600 + VAT to carry out height measurement.

If the above is not possible, assess whether it is possible to install a second cat wire below the existing wires which would give greater stability to displays during high winds, and possibly allow a wider choice of displays to choose from.

The same company that tested the anchor bolts for stability have quoted £600 + VAT to carry out height measurement.

- b. Consider if cold white, warm white, or coloured lights should be purchased/hired.
- c. Consider hire and purchase options for new festive light displays.

Hire v Purchase:

- . Fresh new display every four-years,
- . if lights develop a fault, they will be checked and fixed/replaced by the contractor with no extra charges,

. the cost each year will be set in the budget, with no hidden repair/replacement costs.

Purchase v Hire:

- . Ongoing annual costs for hire of the light display,
- . will need to enter into a new agreement after three-years.

Initial quotes from festive lighting can be found at; appendices one & two, awaiting quotes from Blachere Illuminations.

4. Westgate

In 2019 and 2020 the Chamber of Trade purchased battery lights for the trees on Westgate. The first year they were effective, however, by the second year many of the bulbs had faded and lost their brightness.

Following the handover of responsibility for Christmas Lights to the Town Council in January 2023, the following actions have been taken;

Meetings with three independent electricians investigating the possibility of lighting the 22 trees on Westgate. All three electricians stated that an independent electric supply would need to be installed at a cost of thousands of pounds and permission required from the Vale Council to dig up public footpaths, to install the supply.

Meeting with Rev Heather Weddell, to investigate the possibility of utilising electricity from the United Free Church, to light up the trees. The result of the meeting was that due to the length of Westgate, only the two trees directly in front of the Church could be lit up using the Church electric supply.

4.1 Conclusion

It is not environmentally sustainable to purchase battery lights to light up the 22 trees on Westgate.

It is neither practically or financially feasible to install an electric supply to light up the 22 trees on Westgate.

4.2 Recommendation

Encourage the traders and church at Westgate to take part in the Christmas Tree display as per item five, by offering support with installation of Christmas tree holders and external electric sockets where applicable.

5. Trader Trees

Christmas trees for traders are usually sourced by the Chamber of Trade from Rosedew Farm, Llantwit Major. Historically, the Chamber of Trade arrange a price, then provide High Street trader with Rosedew Farms contact details to order the trees.

The average cost per tree is £42+vat, this includes installation by Rosedew.

Costs are met by the traders.

5.1 Recommendation

To continue with the current arrangement.

6. Llanblethian Tree (outside Church)

New lights for the tree outside Llanblethian church were purchased by the Town Council for the festive season 2022 and the lights were installed by Hitchings Electrical. The resulting feedback from the community was positive. These existing lights will be tried and tested in time for the 2023 festive season.

The electric is supplied by the Church, the Town Council offered a donation; however, the Church were content to cover the costs of the LED lights.

6.1 Recommendation

To continue with the current arrangement

7. Aberthin Tree (adjacent to Hare & Hounds public house)

New lights for the tree outside the Hare and Hounds pub were purchased for festive season 2021. The lights are installed, checked and stored by Centre Great. The Hare and Hounds pub lit up the tree for the festive season 2022 and a donation of £100 was paid by the Town Council to cover the cost of electric and for the inconvenience.



7.1 Recommendation

To continue with the current arrangement

8. Cowbridge Town Hall

The lights for Cowbridge Town Hall are installed, removed, checked and stored by Centre Great Ltd.

The two large Christmas Trees for Cowbridge Town Hall are purchased annually from Cross Farm Nurseries, who also install and remove them.



8.1 Recommendation

To continue with the current arrangement

9. Financial Implications

There is currently £20,000 in the 2023/24 Christmas budget.

9.1

Purchase and/or Hire					
Location	Contractor	Purchase/Hire Cost Year 1 (2023)		Year 2	Year 3
High Street Crossings	Festive Lighting Ltd Appendix 1 (Twin Starburst)	Hire	£3,869	£4,169	£4,169
		Purchase	£8,599	n/a	n/a
	Festive Lighting Ltd Appendix 2 (Eleven Stars)	Hire	£2,579	£2,579	£2,579
		Purchase	£5,065	n/a	n/a
	Blachere Illuminations	Hire	tbc	tbc	tbc
		Purchase	tbc	n/a	n/a

9.2

Installation & Removal		
Location	Contractor	Installation & Removal Costs
High Street Crossings	tbc	£2,644
Town Hall & Aberthin Tree	Centre Great	£2,510
Llanblethian Tree	Hitchings	£200
Hare & Hounds Aberthin	Electric supply	£100
Town Hall Trees	Cross Farm	£380
Total		£5,834

9.3

Twin Starburst Appendix One		Costs (2023)
a	Total Budget 2023/24	£20,000
b	Installation Costs	£5,834
c	Hire Costs	£4,249
d	Total Costs if lights hired	£10,083 b + c
e	Remaining in Budget	£9,917 a – d
f	Purchase Costs	£8,900
g	Total Costs if lights purchased	£14,734 b + f
h	Remaining in budget	£5,266 a – g

9.4

Eleven Stars Appendix Two		Costs (2023)
a	Total Budget 2023/24	£20,000
b	Installation Costs	£5,834
c	Hire Costs	£2,579
d	Total Costs if lights hired	£8,413 b + c
e	Remaining in Budget	£11,587 a – d
f	Purchase Costs	£5,065
g	Total Costs if lights purchased	£10,899 b + f
h	Remaining in budget	£9,101 a – g

Note: Installation costs are approximate.

10. Conclusion

10.1 The pros for hiring v purchasing lights for the High Street outweigh the cons, see item 3.1 c.

10.2 The lights for Aberthin and Llanblethian have been renewed in the last two-years, therefore, no changes required

10.3 The lights on the Town Hall have not been renewed for at least three-years, it would be prudent to review the display ready for the festive season 2024.

11. Summary of Recommendations

11.1 To consider a three-year hire agreement for a new Christmas High Street Display.

11.2 To review the Town Hall Light display in 2024.

11.3 The current arrangements for the Town Hall, Aberthin, Llanblethian and High Street Traders continue with no changes.



Customer Name:	Cowbridge Town Council	Quotation Date:	05/07/2023
Scheme Name:	3 Year Hire	Quotation No:	RH050723
Contact Name:	Kathy Kennedy	Account Manager:	Rob Hollingworth
Installer:	WGS	Contact No:	07808 654 403

Lighting Scheme Products										
Area	Code	Product Description	Power (watts)	Quantity	Unit Price	Total Cost		2023 Hire Charge	2024 Hire Charge	2025 Hire Charge
High Street										
Crossing 1	15232.A2	Twin Star Burst - 4.4m x 0.60m - Colour LED TBA	60w	2	£699.00	£1,398.00		£629.10	£629.10	£629.10
	Bespoke	2no motifs on a crossing - Additional connection between motifs		2	£15.00	£30.00		£13.50	£13.50	£13.50
Crossing 2	15232.A2	Twin Star Burst - 4.4m x 0.60m - Colour LED TBA	60w	2	£699.00	£1,398.00		£629.10	£629.10	£629.10
	Bespoke	2no motifs on a crossing - Additional connection between motifs		2	£15.00	£30.00		£13.50	£13.50	£13.50
Crossing 3	15232.A2	Twin Star Burst - 4.4m x 0.60m - Colour LED TBA	60w	2	£699.00	£1,398.00		£629.10	£629.10	£629.10
	Bespoke	2no motifs on a crossing - Additional connection between motifs		2	£15.00	£30.00		£13.50	£13.50	£13.50
Crossing 4	15232.A2	Twin Star Burst - 4.4m x 0.60m - Colour LED TBA	60w	2	£699.00	£1,398.00		£629.10	£629.10	£629.10
	Bespoke	2no motifs on a crossing - Additional connection between motifs		2	£15.00	£30.00		£13.50	£13.50	£13.50



Crossing 5	15232.A2	Twin Star Burst - 4.4m x 0.60m - Colour LED TBA	60w	2	£699.00	£1,398.00		£629.10	£629.10	£629.10
	Bespoke	2no motifs on a crossing - Additional connection between motifs		2	£15.00	£30.00		£13.50	£13.50	£13.50
Crossing 6	15232.A2	Twin Star Burst - 4.4m x 0.60m - Colour LED TBA	60w	2	£699.00	£1,398.00		£629.10	£629.10	£629.10
	Bespoke	2no motifs on a crossing - Additional connection between motifs		2	£15.00	£30.00		£13.50	£13.50	£13.50
	1907-0007A	6mm Zinc Plated Carbine Hook		48	£0.65	£31.20		£14.04	£14.04	£14.04
		Deliver, Collection, Maintenance and Storage - 2 Pallet spaces each way		1	£300.00	£300.00		£300.00	£300.00	£300.00
				Kwh	Product Totals			£4,169.64	£4,169.64	£4,169.64
					TFLC Contribution			£300.00		
					Project Totals			£3,869.64	£4,169.64	£4,169.64

Quotation Assumptions										
All local electrical and physical infrastructure associated with the installation of the products being supplied is compliant with current regulations and fit for use.										
All prices quoted are exclusive of VAT and are valid for 60 days.										



Customer Name:	Cowbridge Town Council	Quotation Date:	06/07/2023
Scheme Name:	3 Year Hire	Quotation No:	RH060723
Contact Name:	Kathy Kennedy	Account Manager:	Rob Hollingworth
Installer:	WGS	Contact No:	07808 654 403

Lighting Scheme Products

Area	Code	Product Description	Power (watts)	Quantity	Unit Price	Total Cost	2023 Hire Charge	2024 Hire Charge	2025 Hire Charge
High Street									
Crossing 1	22286.A2.800	Eleven Stars - 8m x 0.60m - White and Warm White	51w	1	£839.00	£839.00	£377.55	£377.55	£377.55
Crossing 2	22286.A2.800	Eleven Stars - 8m x 0.60m - White and Warm White	51w	1	£839.00	£839.00	£377.55	£377.55	£377.55
Crossing 3	22286.A2.800	Eleven Stars - 8m x 0.60m - White and Warm White	51w	1	£839.00	£839.00	£377.55	£377.55	£377.55
Crossing 4	22286.A2.800	Eleven Stars - 8m x 0.60m - White and Warm White	51w	1	£839.00	£839.00	£377.55	£377.55	£377.55
Crossing 5	22286.A2.800	Eleven Stars - 8m x 0.60m - White and Warm White	51w	1	£839.00	£839.00	£377.55	£377.55	£377.55
Crossing 6	22286.A2.800	Eleven Stars - 8m x 0.60m - White and Warm White	51w	1	£839.00	£839.00	£377.55	£377.55	£377.55
	1907-0007A	6mm Zinc Plated Carbine Hook		48	£0.65	£31.20	£14.04	£14.04	£14.04
		Deliver, Collection, Maintenance and Storage - 2 Pallet spaces each way		1	£300.00	£300.00	£300.00	£300.00	£300.00
				Kwh	Product Totals		£2,579.34	£2,579.34	£2,579.34
					TFLC Contribution		£150.00		

Purchase price for all of the above products is £5,065.20 + £150 Delivery = £5,215.20

Project Totals	£2,429.34	£2,579.34	£2,579.34
-----------------------	------------------	------------------	------------------

Quotation Assumptions

All local electrical and physical infrastructure associated with the installation of the products being supplied is compliant with current regulations and fit for use.

All prices quoted are exclusive of VAT and are valid for 60 days.



Customer Name:	Cowbridge Town Council	Quotation Date:	10/07/2023
Scheme Name:	3 Year Hire	Quotation No:	RH100723
Contact Name:	Kathy Kennedy	Account Manager:	Rob Hollingworth
Installer:	WGS	Contact No:	07808 654 403

Lighting Scheme Products

Area	Code	Product Description	Power (watts)	Quantity	Unit Price	Total Cost	2023 Hire Charge	2024 Hire Charge	2025 Hire Charge
High Street									
Crossing 1	22286.A2.800	Eleven Stars - 8m x 0.60m - White and Warm White	51w	1	£839.00	£839.00	£377.55	£377.55	£377.55
Crossing 2	15232.A2	Twin Star Burst - 4.4m x 0.60m - Colour LED TBA	60w	2	£699.00	£1,398.00	£629.10	£629.10	£629.10
	Bespoke	2no motifs on a crossing - Additional connection between motifs		2	£15.00	£30.00	£13.50	£13.50	£13.50
Crossing 3	22286.A2.800	Eleven Stars - 8m x 0.60m - White and Warm White	51w	1	£839.00	£839.00	£377.55	£377.55	£377.55
Crossing 4	15232.A2	Twin Star Burst - 4.4m x 0.60m - Colour LED TBA	60w	2	£699.00	£1,398.00	£629.10	£629.10	£629.10
	Bespoke	2no motifs on a crossing - Additional connection between motifs		2	£15.00	£30.00	£13.50	£13.50	£13.50
Crossing 5	22286.A2.800	Eleven Stars - 8m x 0.60m - White and Warm White	51w	1	£839.00	£839.00	£377.55	£377.55	£377.55
Crossing 6	15232.A2	Twin Star Burst - 4.4m x 0.60m - Colour LED TBA	60w	2	£699.00	£1,398.00	£629.10	£629.10	£629.10
	Bespoke	2no motifs on a crossing - Additional connection between motifs		2	£15.00	£30.00	£13.50	£13.50	£13.50
	1907-0007A	6mm Zinc Plated Carbine Hook		48	£0.65	£31.20	£14.04	£14.04	£14.04
		Deliver, Collection, Maintenance and Storage - 2 Pallet spaces each way		1	£300.00	£300.00	£300.00	£300.00	£300.00
				Kwh	Product Totals		£3,374.49	£3,374.49	£3,374.49
					TFLC Contribution		£175.00		

Purchase price for all of the above products is £6,832.20 + £150 Delivery = £5,215.20

Project Totals	£3,199.49	£3,374.49	£3,374.49
-----------------------	------------------	------------------	------------------

Quotation Assumptions

All local electrical and physical infrastructure associated with the installation of the products being supplied is compliant with current regulations and fit for use.
All prices quoted are exclusive of VAT and are valid for 60 days.