



COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

**Minutes of the Full Council Meeting held on
Tuesday the 20th of June 2023
at 7:00pm in the Council Chamber and remotely by Microsoft Teams.**

PRESENT: COUNCIL CHAMBER:

The Mayor Cllr Malcolm Wilson, Deputy Mayor Cllr Heather Weddell, Cllr John Andrew, Cllr Alec Trousdell, Cllr Peter Carter, Cllr Cecilia Hannigan-Davies, Vale of Glamorgan Cllr Charles Champion, Cllr Geraint Baty, Cllr Gwen Baty, The Town Clerk Cathy Kennedy.

MICROSOFT TEAMS Cllr Rowena Harbour joined the meeting at 19:44 via teams, plus one member of the public.

1. APOLOGIES FOR ABSENCE

Apologies were noted from Cllr Tonkin, Cllr Harbour, Cllr Watkins, PC Elson and PCSO Davies.

2. DECLARATIONS OF INTEREST

There were no declarations of interest received.

3. CO-OPTION

An expression of interest for the Member Vacancy in the Aberthin Ward was considered.

RESOLVED

To Co-opt Mr Charles Champion to represent the ward of Aberthin.

Mr Charles Champion signed the declaration of acceptance of office in the presence of the Town Clerk, witnessed by all present. The Mayor extended a warm welcome to Cllr Champion on behalf of the Council.

4. COMMUNITY POLICE MATTERS

There were no reports received from the Police. The Town Clerk informed the council that a meeting with PC Elson was scheduled for the following morning.

5. VALE COUNCILLOR REPORT

Vale of Glamorgan Cllr Charles Champion provided a verbal report, highlighting the following;

He is leading an effort to improve Wi-Fi and mobile phone coverage throughout the neighbourhood. Cllr Champion informed the meeting that he had spoken with several service providers.

Cllr Champion reported that the construction of a new car park for students of Cowbridge Comprehensive School during the summer break should end the problem of students parking in the unadopted area below the bypass.

He continued on to say that the matter of cyclists using the footpath from the car park behind the Town Hall leading to the allotments had been addressed by the Vale of Glamorgan Council. As a designated footpath, cycling is not permitted and appropriate signage has been located on the footpath.

6. PUBLIC QUESTION TIME

There were no questions from members of the public.

7. MINUTES OF PREVIOUS MEETING

RESOLVED

The Minutes from the meeting held on the 16th of May 2023, were approved subject to the following amendments; Items 3 and 6d will be corrected for accuracy.

8. MATTERS ARISING FROM THE PREVIOUS MEETING

a. The strike of the Town Hall Clock needs replacing and the cost of a new mechanism is awaited.

9. FINANCIAL REPORT

RESOLVED

The financial report ending 31st of May 2023 was approved.

10. COMMITTEE REPORTS

RESOLVED

a. The recommendations of the Leisure and Amenities Committee held on the 6th of June 2023 were approved.

b. The recommendations of the Finance and Governance Committee held on the 6th of June 2023 were approved.

11. MAYORS REPORT

The Mayor's report was noted.

12. TOWN CLERK'S REPORT

The Town Clerk's Report was noted.

13. MEMBERS REPORTS

A community report from Cllr Williams was noted.

14. PLANNING MATTERS

Cllr Andrew expressed concern regarding the timing of deadlines for a response from the Town Council. It was agreed that officers would write to the Vale of Glamorgan Planning Department to request an extension if deadlines were prior to meetings taking place.

a. Town and Country Planning Act, 1990 (as amended)

Planning Application No. 2023/00408/FUL (HW)

Location: 33, High Street, Cowbridge

Proposal: Variation of Condition 1 of Planning Permission 2017/01217FUL to extend time for implementation: detached two-story office building

<https://vogonline.planning-register.co.uk/Planning/Display/2023/00408/FUL>

Cllr Andrew voiced his concern that the planning application had already been extended and the public's views might have altered. He said that the public should have the opportunity to review new applications for transparency and comment on any changes or problems.

RESOLVED

To object to the application on the above grounds.

b. Town and Country Planning Act, 1990 (as amended)

Location: Pen Y Bryn, Pen Y Lan Road, Aberthin

Proposal: Orangery off the recent oak framed extension

<https://vogonline.planning-register.co.uk/Planning/Display/2023/00363/FUL>

NO OBJECTION

c. Town and Country Planning Act, 1990 (as amended)

Planning Application No. 2023/00553/FUL (WG)

Location: West Lodge, Crossways, Cowbridge

Proposal: Proposed double and single-story side extensions

<https://vogonline.planning-register.co.uk/Planning/Display/2023/00553/FUL>

NO OBJECTION

d. Town and Country Planning Act, 1990 (as amended)

Planning Application No. 2023/00630/FUL (GG)

Location: The Salt House, Church Street, Cowbridge

Proposal: Proposed extension to the roof on the existing summer house (Salt Cellar) ridge height to remain as approved by 2020/01057/FUL to provide shelter for the new barbecue area. The application also confirms the construction heights of the new wall adjacent to the existing car park area. [https://vogonline.planning-](https://vogonline.planning-register.co.uk/Planning/Display/2023/00630/FUL)

[register.co.uk/Planning/Display/2023/00630/FUL](https://vogonline.planning-register.co.uk/Planning/Display/2023/00630/FUL)

NO OBJECTION

f. Town and Country Planning Act, 1990 (as amended)

Planning Application No. 2023/00234/FUL (HW)

Location: Pantwilkin Stables, Aberthin

Proposal: Provision of three fishing lakes (farm diversification) and associated works

<https://vogonline.planning-register.co.uk/Planning/Display/2023/00234/FUL>

NO OBJECTION

g. Ysgol Iolo Morgannwg Consultation

The proposal is to expand Ysgol Iolo Morgannwg from 210 places to 420 places by September 2025. Additionally, the proposal also includes increasing nursery provision to 96 part time places and an adult education and Welsh language immersion centre for primary school aged pupils from 7 years old and above, as well as offering Adult and Community Learning programmes after school hours. The council welcomed the proposal.

15. SECTION 106

It was reported that the Cowbridge Amateur Dramatics Society's (CADS) roof is leaking and to date have raised £10,000 through fundraising and by way of a lottery grant for a new roof. Cllr Wilson suggested supporting them in principle.

The council discussed various plans for using Section 106 funds, for example, the creation of a multipurpose recreation area, sustainable transport funds to remedy the issue of flooding on the footpath behind Waitrose and adjacent to Twt Park.

RESOLVED

Cllr Champion and Cllr Andrew were approved as representatives for securing funding and collaborating with the 106 Fund Officer.

To support the CADS application for Section 106 funds.

16. CIVIC SUNDAY

It was reported that Civic Sunday was confirmed for the 16th of July 2023. The Mayor stated that he would like to encourage the local elementary schools to take part in the activity. Cllr Trousdell said that he would discuss Civic Sunday participation with Ysgol Iolo Morgannwg.

17. COWBRIDGE PRIDE

- Cowbridge Pride Flag Raising: The Pride flag was raised on Monday at the town hall. The occasion signaled the start of Cowbridge Pride festivities.
- Weekend Events: It was highlighted that Cowbridge Pride is hosting a number of events over the course of the weekend.
- Road Closure and Pride Parade on Saturday: The parade is a crucial component of the celebrations.

18. CHRISTMAS 2023

The notes from the Christmas working group meetings were included in the meeting papers. The council was informed that there had already been two meetings and discussions regarding potential attractions for the parade were being held with the Vale of Glamorgan Council Events Officer, who had confirmed that Grants would not be awarded if live animals, such as reindeer, were involved.

19. PLACEMAKING PLAN UPDATE

The Mayor briefed the meeting regarding the impending Community Coffee Morning, which aims to promote discussions between council members and participants on how to improve and sustain positive changes to the community.

On the 1st of July 2023, the Mayor's Coffee Morning will mark the introduction of the Placemaking Plan, with Cowbridge and Llanblethian taking the initiative and working in tandem with the Vale of Glamorgan Council. Cllr Champion reported that the Vale of Glamorgan Council had approved the signing of the Place Making Wales Charter.

20. CORRESPONDENCE

The Town Clerk reported on correspondence between her, the Chief Executive of the Vale of Glamorgan Council and the Head of CADW regarding the unpaid CADW grant for repairs on the Town Hall roof.

It was highlighted that the Chief Executive of the Vale Council attended the Pride flag-raising event and conveyed positive remarks regarding the event.

Correspondence received by a member of the public requested the following points be addressed:

- Is there a conflict of interest regarding the newly co-opted Cllr Champion as he is a Vale councillor: Cllr Wilson confirmed there are no conflicts of interest.
- What is the position with the Town Hall Clock: Cllr Wilson gave assurance that the Town Hall Clock Strike Mechanism is being replaced and it had not been tampered with.
- Is the Pride road closure legal: Cllr Wilson emphasised that the guidelines established by the Vale of Glamorgan Council were followed and both the Vale Council and the Police supported the closure, which had been organised by Cowbridge Pride.
- Who is responsible for payment regarding closure of the road: It was made clear that although the council provided Cowbridge Pride with a grant of £1000, they did not organise or pay for the closure of the road.

The Town Clerk stated that the same member of the public had sent correspondence about the road closure for Cowbridge Pride from the same member of the public to various persons including Andrew RT Davies MS. The member of the public had received a response from Mr Robson (Support Staff) for Andrew RT Davies MS, who expressed 'disappointment over the Council's decision to close the road without informing the public'.

The Town Clerk responded to Mr Robson informing him that the charity Cowbridge Pride had followed the guidelines provided by the Vale of Glamorgan Council for the road closure, secured the required support, whilst substantially informing members of the public through various channels.

The Town Clerk went on to say that various channels, including road signs, letters, social media, and direct correspondence with those who would be impacted, had been used to inform the public and business owners of the road closure.

Mr Robson responded to say that the information was appreciated and thanked the Town Clerk for clarification.

21. DOCUMENTS FOR SEALING

A transfer of the Grant of Exclusive Right C200 to Mrs. Penny Powell was noted.

22. CONFIDENTIAL MATTERS

The following was approved:

By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of item 23 on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The member of the public attending online left the meeting and the recording was stopped.

23. STAFFING MATTERS

A report was received from the meeting of the committee held on 16th June 2023.

DATE OF NEXT MEETING

18th July 2023