



COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

LEISURE & AMENITIES COMMITTEE

Minutes of the meeting held in the Council Chamber and remotely by Microsoft Teams on Tuesday the 6th June 2023 at 7.00pm.

Attendees Council Chamber: Cllr Malcolm Wilson (Mayor of the Council), Cllr Heather Weddell (Deputy Mayor of the Council), Cllr Terry Williams, Cllr Rowena Harbour, Cllr Peter Carter, Town Clerk Cathy Kennedy, Deputy Town Clerk Sarah-Jane Marshall.

Microsoft Teams: There were no remote attendees

Apologies: Cllr Hannigan-Davies, Cllr Watkins and Cllr Tonkin.

Absent: There were no absences without apologies.

Committee Members: Cllr Beverly Tonkin Cllr Heather Weddell (Deputy Mayor of the Council), Cllr Malcolm Wilson (Mayor of the Council), Cllr Terry Williams, Cllr Rowena Harbour, Cllr Peter Carter, Cllr Cecilia Hannigan-Davies, Cllr Ian Watkins.

1. CHAIR & DEPUTY CHAIR

Cllr Tonkin was re-elected in her absence as Chair of the Committee.

Cllr Heather Weddell was re-elected as Deputy Chair of the Committee.

The meeting was Chaired by Cllr Weddell.

2. APOLOGIES FOR ABSENCE

Apologies were noted from Cllr Hannigan-Davies, Cllr Watkins, and Cllr Tonkin.

3. DECLARATIONS OF INTEREST

Cllr Williams, Cllr Harbour and Cllr Carter, declared interests in item 12 as Governors of the school.

4. MINUTES RESOLVED

The minutes of the meeting held on the 4th of April 2023 were approved as a true and accurate recording of the meeting.

5. MATTERS ARISING

New brackets have been ordered for the swings in Twt Park, which have been taken down for safety reasons. Once these have arrived, they will be replaced as a matter of priority.

6. TERMS OF REFERENCE

RECOMMENDED

The reviewed Terms of Reference for the ensuing year were approved

7. THE FINANCIAL REPORT

RESOLVED

The Financial Report was approved.

8. TREE REPORT

Three quotes were obtained from different arborists, all had differing opinions about work. The committee members discussed all quotes and approaches to the work that was required.

RECOMMENDED

- a) To appoint ESA as contractor to carry out tree work at a cost of £620.
- b) To appoint ESA to conduct an annual tree survey at an approximate cost of £250.

9. PLAY AREA REPORTS

The Town Clerk raised concerns that the health and safety reports on the council owned play areas are not being completed regularly, resulting in a concern for public safety.

RECOMMENDED

- a. Approve Urban Recreation as the new provider to carry out health and safety checks for Llanblethian playing fields and Twt Park.
- b. For the ROSPA annual safety checks to continue with the Vale of Glamorgan Council.

10. TWT PARK

The drainage on the footpath adjacent to Twt Park has been reviewed by Vale Consultancy. The Town Council are awaiting a quote with the intention of working in partnership with Waitrose and the Vale of Glamorgan council to rectify the ongoing problem. It is hoped that Section 106 monies will be sourced to carry out widening of the system to alleviate the flooding issue.

11. LLANBLETHIAN PLAYING FIELDS

The new football goal posts and Coronation bench are expected to be fitted within the next couple of weeks.

12. LIMES CEMETERY

- a) It was highlighted by the arborist's inspections, that the Limes cemetery had four Ash Die Back trees hanging over the school grounds.

Following a Health and Safety inspection, the Head of the Primary School Julia Adams contacted the Town Clerk to raise concerns.

In consultation with the Leisure & Amenities Committee, the Town Clerk escalated the matter and arranged for tree removal to take place over the half term period. Maple trees are on order to replace the four Ash trees as they are fast growing and aesthetically pleasing.

Cllr Williams expressed gratitude for the speed the issue was dealt with.

- b) A review of the cemetery price list took place, and it was decided to re-visit, pre budget in November.

- c) The Town Clerk requested permission for a local family to purchase one of the new Maple Trees to be planted in the Limes Cemetery and to allow a memorial plaque on the tree.

RECOMMENDED

- b) The prices will not increase, with the exception of exhumation costs which will be reduced to £330 for exhumation of ashes, and £660 to exhume full burial remains, plus an administration fee of £85.
- c) To approve the purchase of a Maple tree and the subsequent placement of a memorial plaque on the tree by a local family.

13. HOLY CROSS CHURCH

The Town Clerk presented two quotes for a memorial safety check at the Holy Cross Churchyard.

RECOMMENDED

To approve Memsafe to carry out the memorial check in Holy Cross Church at a cost £1,100

14. DATE OF NEXT MEETING

Tuesday the 5th of September 2023