



Be kind



Byddwch yn garedig

COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

LEISURE & AMENITIES COMMITTEE

Minutes of the meeting held in the Council Chamber and remotely by Microsoft Teams on Tuesday the 5th of September 2023 at 7:00pm.

Attendees Council Chamber: Cllr Malcolm Wilson (Mayor of the Council), Cllr Heather Weddell (Deputy Mayor of the Council), Cllr Terry Williams, Cllr Peter Carter, Deputy Town Clerk Sarah-Jane Marshall.

Microsoft Teams: There were no remote attendees.

Committee Members: Cllr Beverly Tonkin Cllr Heather Weddell (Deputy Mayor of the Council), Cllr Malcolm Wilson (Mayor of the Council), Cllr Terry Williams, Cllr Rowena Harbour, Cllr Peter Carter, Cllr Cecilia Hannigan-Davies, Cllr Ian Watkins.

1. APOLOGIES FOR ABSENCE

Apologies were noted from Cllr. B Tonkin, Cllr I Watkins, Cllr R Harbour Town Clerk C Kennedy.

2. DECLARATIONS OF INTEREST

There were no declarations of interest declared.

3. MINUTES

RESOLVED

The minutes of the meeting held on the 6th of June 2023. were approved as a true and accurate recording of the meeting.

4. MATTERS ARISING

There were no matters arising from the previous meeting that were not included on the agenda.

5. FINANCIAL REPORT

The committee received the financial reports up until the 31st of August. Mayor Cllr. M. Wilson discussed the ongoing development of a template in partnership with Town and Finance Officer Clair Davis, with the goal of producing a comprehensively structured financial report. In response, Cllr. T. Williams highlighted the accuracy of the accounts but emphasised the importance of improving the clarity of reporting to ensure better comprehension.

RESOLVED

To approve the financial reports from July.

6. TREE REPORT

The committee received the annual tree report along with its recommendations. During the discussion, the mayor Cllr. M. Wilson raised the question of whether there were sufficient budgetary allocations for the proposed work. It was proposed that the council develop an action plan to address the progress outlined in the report. Furthermore, Cllr. C. Champion suggested that ESA handle the necessary work over the next three months, followed by another evaluation.

RESOLVED

- a. To approve the annual tree report
- b. to approve any associated recommendations, with the condition that quotations for the necessary work to be completed within three months are obtained immediately.

7. TWT PARK

The Committee Received updates on Twt park.

NOTED

- 7.1 The monthly safety check report.
- 7.2 Footpath light columns
- 1.3 Drainage of footpath adjacent to park and behind Waitrose

8. LLANBLETHIAN PLAYING FIELD

The Committee Received updates on Llanblethian Playing fields.

NOTED

- 8.1 The monthly safety check report.
- 8.2 Goal Posts
- 8.3 Coronation Bench
- 8.4 Apple tree whips

9. SOUTHGATE PARK

This report summarises public feedback regarding the Cowbridge Town Council's proposal to establish a wildflower area in Southgate Park. The responses primarily expressed strong support and enthusiasm for the project, highlighting its potential benefits and positive impact on the park's aesthetics and biodiversity. However, a respondent raised concerns about long-term maintenance based on experiences elsewhere, suggesting alternative locations and more extensive public input. The report emphasises the need for a balanced approach, acknowledging both the community's enthusiasm and valid concerns, and recommends exploring alternative locations and seeking additional public input to ensure the proposed wildflower area becomes a sustainable and well-received enhancement to Southgate Park.

RESOLVED

The council will heed the public consultation, carefully consider the responses received, and initiate the process of rewilding the public area.

10. LIMES CEMETERY

The committee received several updates and reports during the meeting. Mayor Cllr. M. Wilson provided an update on Vinci, who will assist in clearing the bank in the cemetery.

There was also a question raised regarding the possibility of burying an uncle from a nearby village at the local price rate instead of the higher charge that is typically applied to non-local burials.

RESOLVED

On this case, the committee chose not to waive the cost, instead recommending that the policy be reviewed by the full council.

NOTED

10.1 Ash Die back removal.

10.2 Replacement tree planting

11. MEMORIAL MANAGEMENT POLICY

The Committee considered a report of a draft memorial management policy.

RESOLVED

To approve the memorial management policy

12. HOLY CROSS CHURCHYARD

The committee considered recommendations resulting from a memorial stone safety check which took place on the 26th July 2023.

RESOLVED

To approve the recommendation from the memorial stone safety check

13. BIO-DIVERSITY REPORT

The committee conducted a review of the annual biodiversity report. During the discussion, Cllr. T. Williams expressed appreciation for the efforts of the town hall staff in maintaining the flowers on the lamp posts and the town hall itself. Cllr Weddell stated that the report was very well done and asked who was responsible for preparing it. The deputy town clerk responded that the report was the work of the town clerk.

RESOLVED

To approve the annual bio-diversity report.

14. DATE OF NEXT MEETING

7th November 2023.

