



COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

Minutes of the Full Council Meeting held on Tuesday the 17th of October 2023

at 7:00pm in the Council Chamber and remotely by Microsoft Teams.

PRESENT in the: COUNCIL CHAMBER: The Mayor Cllr Malcolm Wilson, The Deputy Mayor Cllr Heather Weddell, Cllr John Andrew, Cllr Alec Trousdell, Cllr Terry Williams, Cllr Cecilia Hannigan-Davies, Cllr Ian Watkins, Cllr Peter Carter, Cllr Lianne Evans, Cllr Charles Champion, Town Clerk Cathy Kennedy, PCSO Steve Davies

MICROSOFT TEAMS: Cllr Charles Champion & one member of the public.

1. APOLOGIES FOR ABSENCE

Apologies were noted from Cllr Rowena Harbour, Cllr Beverley Tonkin, Cllr Gwen Baty, Cllr David Breen & Cllr Geraint Baty.

2. DECLARATIONS OF INTEREST

Cllr Watkins disclosed a personal interest as he is an applicant for one of the planning applications being considered. He subsequently excused himself from the room during the discussion associated with the particular application.

3. COMMUNITY POLICE MATTERS

PCSO Steve Davies arrived at 7.25pm and updated the meeting on the Cowbridge Crime Rate Occurrences for September 2023.

4. VALE COUNCILLOR REPORT

The following is a summary of a verbal report received from Vale of Glamorgan Cllr Charles Champion:

The Vale Council website is currently running a resident survey on tourism, everyone is encouraged to take part. <https://www.visitthevale.com/pages/wales-resident-survey>

With respect to parking, it was noted that the practice of sixth formers parking under the flyover has come to an end. Enquiries have been made with traffic officers about the potential installation of parking meters and the expected revenue, but despite asking the question a year ago, no response has been received.

At the corner of the Butts, where the bins are situated, there's an investigation underway to ascertain the land's ownership.

Issues have arisen concerning the surface condition of the cattle market car park. Unfortunately, funds previously allocated for this purpose have become unavailable, and given the current financial constraints, addressing the required improvements to the market car park is proving to be quite challenging.

Regarding connectivity, there is a scheduled follow-up meeting to discuss Wi-Fi for the High Street and mobile signal coverage in the town. Cost-effective solutions are actively being explored to bring Wi-Fi to the community. It was highlighted that there may be a requirement to submit a planning application for a new mast.

After delivering the Vale Councillor Report remotely, Cllr Champion physically attended the meeting at 7.15pm.

5. PUBLIC QUESTION TIME

There were no questions from members of the public.

6. MINUTES OF PREVIOUS MEETING

The minutes of the council meeting held on the 17th of October 2023 and the extraordinary council meeting held on the 4th of October 2023 were considered.

RESOLVED

The Minutes from the council meeting held on the 17th of October 2023, were approved as a true and accurate record of proceedings subject to the following amendments:

(item 3) Community Police Matters

There are no traffic lights at the Cross Inn, should be "junction.

(item 5) Vale Councillor Report

The person responsible for removing the bar remains unknown.

Center should be centre.

(item 10) Grant Application

No reference made to specific groups such as scouts, guides et al.

(item 17) Vale of Glamorgan Community Review

Should be "RESOLVED To arrange meetings with representatives of Llanfair Community Council and Penllyn Community Council."

RESOLVED

The minutes from the extraordinary council meeting held on the 4th of October 2023 were approved as a true and accurate record of proceedings.

7. MATTERS ARISING FROM THE PREVIOUS MEETING

There were no matters arising from the previous meeting and not on the agenda

8. FINANCIAL REPORT

The financial report ending 30th September 2023 was considered. Cllr Wilson highlighted the work that had gone into the new management accounts layout and praised the Finance Officer Clair Davis for her hard work.

RESOLVED

The financial report ending 30th of September was approved.

9. COMMITTEE REPORTS

The resolutions of the Town Hall Committee held on the 3rd of October 2023 were noted.

During an extraordinary Town Hall Committee meeting which took place on the 11th of October 2023, committee members approved actions and, recognising the significance of the matter, requested the full council to consider and potentially ratify the resolutions approved during the Town Hall Committee meeting.

RESOLVED

The resolutions from the extraordinary town council meeting held on the 11th of October were approved.

The resolutions of the Finance and Governance Committee held on the 3rd of October 2023 were noted.

10. MAYORS REPORT

The Mayor's report was noted and the following recommendations were approved:

The preparation of a grant application for high street Wi-Fi working with the Vale and BT.

The Town Council provide support to Near Me Now to introduce the VZTA Smart Towns application.

11. TOWN CLERK'S REPORT

The Town Clerk's Report was noted.

12. MEMBERS REPORTS

A members report from Cllr Terry Williams was received.

13. PLANNING MATTERS

Cllr John Andrew stated the following: "I read in the local press that "A draft RLDP document will go before cabinet on the 2nd November. It will then go before council members at a full council meeting on the 20th November and a consultation process on the RLDP is scheduled to commence on December 6." So, I contacted the LDP team to get confirmation.

They said that they are working toward these dates and that Town and Community Councils have been invited to a briefing session on the 29th of November to go through the Preferred Strategy and how they will be consulting / engaging on it.

I asked if the invitation had been received - the Town Clerk and the Mayor confirmed that it had.

RESOLVED

To consider at the meeting of the Council scheduled for the 21st November and to nominate members to attend the meeting.

Applications for planning submitted since the previous meeting were reviewed, and the resulting Resolutions are as follows:

- a. 2023/00331/LBC 73, Eastgate, Cowbridge further details - Works to bring vacant shop back into use, including reinstatement of original first floor window openings facing the west side and Eastgate. New slate roof, removal of ceiling and first floor installed to form a separate office space with internal stair access and new roof lights and first floor window to the rear.
<https://vogonline.planning-register.co.uk/Planning/Display/2023/00331/LBC?cuuid=2C9C692C-0047-47B9-A000-6CE618AEB52E>
Re-consult because of amendments to plan and elevation drawings. Town Council comment on previous consultation
RESOLVED
No objection.
- b. 2023/00904/FUL 1, Clare Drive, Cowbridge To demolish substandard lean to at rear of property and replace with a single story extension in line with current building regulations, to provide a utility room <https://vogonline.planning-register.co.uk/Planning/Display/2023/00904/FUL>
RESOLVED
No Objection
- c. 2023/00917/FUL Y Fedw Arian, 13, Church Hill Close, Llanblethian, Cowbridge Proposal: Change the old roof delta tiles and the change the planning approval of delta tiles on new extension roof (previous application 'like for like') to Marley concrete tiles. <https://vogonline.planning-register.co.uk/Planning/Display/2023/00917/FUL>
RESOLVED
No Objection
- d. 2019/01337/FUL Garwa Quarry, St. Mary Hill, Ruthin Variation of Condition 3 - Time Limit 31/12/2019 - Extraction of carboniferous limestone, Garwa Farm (Ref 382(Z)1341), 09/06/1070, as amended by Deepening of quarry from 135ft. to 90ft. AOD (Ref 1048), as amended by revised working scheme and end date Condition 3 (Ref. 97/00796/FUL) <https://vogonline.planning-register.co.uk/Planning/Display/2019/01337/FUL>
- e. 2019/01340/FUL Garwa Quarry, St. Mary Hill, Ruthin Review of Old Mining Permissions - Resumption of operations and extension of time limit <https://vogonline.planning-register.co.uk/Planning/Display/2019/01340/FUL>
Re-consult because of new documents including some responses from the applicant to various comments made at the original consultation.

A selection of documents included with the council meeting papers. Town Council comment, dated 14 Jan 2020, on original consultation was "Object - We are pleased to have been given the opportunity to comment on this application, which is outside of our boundary, since it could impact upon our residents. It appears that this application could involve not just the extension of permission but the reopening of a quarry that has been closed for some time. This could have consequences such as dust and vehicle movements and should therefore be put out to full public consultation.

RESOLVED

That a draft response prepared by Cllr Andrew be adopted by the Council.

- f. 2023/00826/FUL Darren Farm, Westgate, Cowbridge Redevelopment of site incorporating the erection of a Class B1 office building and a retirement living scheme for older people with communal lounge, refuse, guest suite, electric buggy, and house manager accommodation. Associated car parking with electric charging points, cycle storage realigned vehicular access, sub station, retaining walls, sustainable drainage and landscaped grounds.
<https://vonline.planning-register.co.uk/Planning/Display/2023/00826/FUL>
Town Council response to pre-application consultation was focused on access (for vehicles, cyclists and pedestrians) and parking provision.

RESOLVED

Refer to item 14.

- g. 2023/00987/FUL Cross Cottage, Stallcourt Close, Llanblethian, Cowbridge Proposed part one storey and part two storey side extension and associated works. <https://vonline.planning-register.co.uk/Planning/Display/2023/00987/FUL?cuuid=EAA6AD60-283E-4574-9849-6DD22D3A8585>

No Objection

14. McCARTHY STONE MEETING

Following a presentation from McCarthy Stone prior to the meeting, members considered the proposals. The general consensus was to support the scheme but subject to concerns about adequacy of parking spaces and the two-way traffic on the slip road being addressed.

RESOLVED

To delegate authority to Cllr John Andrew and the Town Clerk to prepare a response, which will subsequently be circulated to all council members for their approval before forwarding it to Vale Planning Development Services via email.

15.HIRAETH PRESENTATION

Following an extraordinary meeting of the town hall committee held on the 11th of October a proposal from Hiraeth Architecture to carry out a survey of the town hall was considered.

RESOLVED

To proceed with stage one of the survey, authorising a maximum spend of £5,000 and delegate authority to the task and finish Group to commission later stages of the project after satisfactory completion of stage one up to the proposal sum of £9,550.

16.BOUNDARY REVIEW

Members considered a draft submission for the boundary review, as well as the results of meetings held with representatives from both Penllyn and Llanfair Community Councils.

RESOLVED

To approve that the draft submission be sent to Penllyn and Llanfair Community Councils for review, prior to submission by the deadline of the 30th of October 2023.

17.SECTION 106

Members received a brief update and agreed that progress was required regarding unused monies and the amount needed to be specified.

RESOLVED

Add the item to the agenda for the next Leisure & Amenities Committee meeting, aiming to encourage a discussion regarding potential public open space allocations of S106 funds.

18.REMEMBRANCE SUNDAY

Members were briefed on the preparations for Remembrance Sunday. The Mayor informed the meeting that he was not able to attend the Remembrance Sunday due to family commitments and that the Deputy Mayor had agreed to stand in

19.CHRISTMAS

Regarding Christmas, Cllr Heather Weddell informed members that a meeting of the Christmas Working Group was scheduled for the next day. Notes from the working group meetings held in the last month were presented and it was mentioned that Community groups have provided their Christmas event schedules. An impressive light display is planned for the front of the parade.

Cllr Ian Watkins provided an update on the Pantomime, highlighting that 60% of tickets have already been sold.

20.PLACEMAKING PLAN

Members received a report updating the meeting on the progress being made developing the Place Making Plan and considered the adoption of the Place Making Charter.

RESOLVED

To adopt the Place Making Charter.

21.CORRESPONDENCE

Several items of correspondence were received, with a notable highlight being that three out of seven of them consisted of letters from members of the public expressing thanks to town council staff for their efforts in caring for the beautiful summer floral displays.

22. TOWN HALL

Councillor Wilson delivered the Charitable Status Report and suggested that fellow councillors thoroughly examine it before making a decision during a subsequent council meeting. When asked about the cost, Cllr Wilson mentioned that he would need to ascertain it as part of the procedural details. Cllr Andrew has previously discussed this matter with Cllr Wilson and expressed interest, supporting further investigation.

RESOLVED

To delegate powers to Cllr Wilson and the Town Clerk to explore.

23. DOCUMENTS FOR SEALING

The following document for sealing was noted:

Transfer of grant C387 from JR Raymond to J E Raymond plot E2

24. CONFIDENTIAL MATTERS

The following resolution was approved:

By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of item 25 on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

25. STAFFING MATTERS

The report from the recent staffing committee meeting was acknowledged, and it was brought to members' attention that Sarah-Jane Marshall, the Deputy Town Clerk, had submitted her resignation.

26. DATE OF NEXT MEETING

21st of November 2023