



Be kind



Byddwch yn garedig

COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

MINUTES OF THE FINANCE & GOVERNANCE COMMITTEE MEETING

held in the Council Chamber and remotely using Microsoft Teams at 8.00pm on
Tuesday the 5th December 2023

Present: Council Chamber: Chair Cllr Alec Trousdell, Cllr Gwen Baty, the Mayor Cllr Malcolm Wilson, the Deputy Mayor Cllr Heather Weddell, Town Hall/Finance Officer Clair Davis.

Microsoft Teams: One Member of the Public

Committee Members: Chair Cllr Alec Trousdell, Deputy Chair Cllr Geraint Baty, Cllr Gwen Baty, the Mayor Cllr Malcolm Wilson, the Deputy Mayor Cllr Heather Weddell & Cllr Lianne Evans.

1. APOLOGIES FOR ABSENCE

Apologies were noted from Cllr Geraint Baty and Cllr Liane Evans.

2. DECLARATIONS OF INTEREST

There were no declarations of interest relating to items on the agenda.

3. MINUTES

The minutes of the meeting held on the 7th November 2023 were considered.

RESOLVED

The minutes of the meeting held on the 7th November 2023 were approved as a true and accurate record.

4. ACTION PLAN

The action plan was reviewed, and the following comments were received:

- Cllr Wilson suggested the addition of a date column.
- Cllr Gwen Baty suggested that council staff obtain a Food Hygiene certificate, considering their involvement in handling food during the setup of civic events. Since the food is purchased and arranged by staff rather than prepared by them, officers will investigate whether a hygiene certificate is necessary.

5. PUBLIC QUESTION TIME

There were no questions from members of the public.

6. FINANCIAL REPORT

The Financial Report for November 2023 was considered.

RESOLVED

The Financial Report for November 2023 was approved.

7. GRANT AID

The following grant application(s) were considered:

The Cowbridge Allotments resubmitted their previous application for the funding of a lawn mower with the addition of three quotations as requested by the council in the last meeting. Following consideration, Members approved the following:

RESOLVED

To purchase a lawn mower directly and present it as a gift to the Cowbridge Allotments Society, using funds from the grant budget for the purchase.

8. TO CONSIDER A DRAFT COOPTION POLICY

The co-option policy draft was reviewed by members', and a request was made to modify the attached application form to accurately include the name of the town council.

9. DATE OF NEXT MEETING

The date of the next meeting is 9th January 2024