



Be kind



Byddwch yn garedig

COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

Date: 19th March 2024

MINUTES OF A MEETING OF THE TOWN COUNCIL COMMITTEE

Held in the Council Chamber on Tuesday, 19th March 2024 at 7 pm.

Present: Council Chamber, The Mayor Cllr Malcolm Wilson, Deputy Mayor Cllr Heather Weddell, Cllr John Andrew, Cllr Peter Carter, Cllr Rowena Harbour, Cllr Cecilia Hannigan-Davies, Cllr Terry Williams, Cllr Charles Champion, Cllr Gwen Baty, Cllr Biga John and Clair Helen Davis Deputy Town Clerk.

1. APOLOGIES

Apologies were noted from Cllr Lianne Evans, Cllr David Breen, Cllr Ian Watkins, Cllr Alec Trousdell and the Town Clerk Cathy Kennedy.

2. DECLARATIONS OF INTEREST

There were no declarations of Interest.

3. COMMUNITY POLICE REPORT

The police report was noted and Cllr Terry Williams stated that Steven Davies the PCSO was very popular in the community, it was also noted how disappointed the Cllr's were at how much violence in Cowbridge has escalated in recent times. There was also concern about the rubbish and the nature of the rubbish left behind in the playfields.

4. VALE COUNCILLOR REPORT

The Vale Cllr's report was noted, and several topics raised. Cllr Charles Champion has spoken to Ofcom and Capital Region to fix a date with Vodafone for the 10th April to discuss mobile signal. Meeting with officer from the Vale to agree to new play equipment apparatus, to include rockets a sputnik and swings. This would include benches along the side with a swing with a basket and an accessible ground level swing for wheelchairs, and the benches to be pulled away from the wall. Resurfacing also needs to be done in some places.

The Council need to compile a "shopping list" to access Section 106 monies. The amenities supervisor Tim Stephens will assist with this. Potholes were on the list to be looked into the first to be reported was behind the Town Hall by Rogers the Chinese, more recently one located in Aberthin has also been brought to attention of highways

Cllr's Malcom Wilson and John Andrew has written separately to The Vale of Glamorgan's regarding the toilet roof behind the Town Hall where a lorry knocked part of the roof off. To be updated at the next meeting.

The lighting at Poplar Park was raised and Cllr John Andrew expressed that as it a rural location the lights should not be too bright, however agrees lights are needed the Vale of Glamorgan has suggested solar lighting as a possible option they will not accept main electricity.

5. QUESTION TIME

There were no questions from members of the public.

6. MINUTES OF THE PREVIOUS MEETING

RESOLVED

The minutes from the meeting held on the 20th of February 2024 were **approved**.

7. MATTERS ARISING

To note and discuss the plan of ongoing actions.

RESOLVED

All councillors agreed that the action plan doesn't read easily, and they would like to go back to just using Matters Arising.

8. FINANCIAL REPORT

RESOLVED

The financial report ending 29th of February 2024 was **approved**. Some concern was expressed by Cllr Biga John that when she was working with the Deputy Town Clerk to develop the management accounts they had found some errors that were not picked up at the Finance and Governance Committee meeting which she found a little concerning.

9. CLARE GARDENS

Cllr Biga John would like to discuss the footbridge and the lack of a councillor.

- a) Cllr Biga John brought to the Council's attention that the footbridge in Clare Garden Village is very dangerous with no handrails.

RESOLVED

The developer is to be made aware and replace as it is still under development, Cllr Charles Champion will chase up with the Vale of Glamorgan as it may need to be adopted.

- b) Cllr Biga John also mentioned that there was not a councillor for that area. It was pointed out that the current Llanblethian West members covered the new estate, and the Boundary Commission recommendations will re set the Cowbridge wards from 2027

RESOLVED

Noted the ward of Llanblethian West covers Phase One of Clare Garden Village.

And that the northern part of the estate is currently in Penllyn, however the proposed

Boundary Commission changes will bring the whole estate into Cowbridge with Llanblethian

10. CATTLE MARKET CAR PARK

Cllr Biga John would like to discuss the state of the site where the cattle market used to be, as it is uneven and flooded at times. It is believed that money in the new financial year 2024/25 will become the Vale's for a drainage scheme estimated cost £19,000. Cllr Malcom Wilson suggested resurfacing and a charge could be applied to cover the cost, Cllr John Andrew discussed a past dispute over the car park charges and this would have an impact on bringing football to Cowbridge. Cllr Gwen Baty suggested it be a place for young people with applications raised for change of use. Cllr Charles Champion will ask the Vale of Glamorgan if anything can be done in the new financial year.

RESOLVED

To continue to keep lines of dialogue open with the Vale over the future of the car park

11. COMMITTEE RESOLUTIONS

- a) the recommendations of the Leisure and Amenities Committee held on the 5th of March 2024 were **approved**.
- b) The recommendations of the Finance and Governance committee held on the 5th March 2024 were **approved**.

12. MAYORS REPORT

The mayor's report was noted, Cllr Malcom Wilson also talked about his upcoming "Curry and Quiz" evening to be held on Saturday 27th April instead of the more traditional Mayor's more information will follow shortly.

13. MEMBERS REPORT

Cllr Terry Williams was pleased that Y Bont-Faen had at last received the recognition for their excellent report. Cllrs John Andrew and Biga John had recently attended online a focus group workshop, they explained what was covered including The Charter between the Vale of Glamorgan Council and Town and Community Councils, Placemaking progress, Section 106 and Community Asset Transfers which Cllr John asked to go the agenda for the next Full Council meeting. Cllr Malcom Wilson did make the point about more meetings should be face to face.

14. PLANNING MATTERS

Town and Country Planning Act, 1990 (as amended)

A

Planning Application Number 2021/00852/FUL

Location Filco, 2, High Street, Cowbridge

Proposal Proposed ground floor extension to the Filco Food store at 2 High Street and Proposed conversion and extension of redundant 1st floor retail storage space into office accommodation at 4 High Street

[Vale of Glamorgan Council \(planning-register.co.uk\)](https://vonline.planning-register.co.uk)

NO OBJECTION This was considered in August 2022 and the following response was submitted on behalf of the Town Council:

No objection but question the ambiguity of application.

The Development Proposals: Summary in the Design & Access Statement includes the statements:

"To re-locate the retail office space on the ground floor and convert the first floor area into a Create 4 No. New-build 2 Person, 1 Bedroom flats with undercroft car parking over the existing car parking areas at the rear. "

Are there three or four flats? What does "with undercroft car parking over the existing car parking areas at the rear" mean?

The first-floor proposed plans show offices not flats.

B

Planning Application Number: 2024/00142/FUL

Location: The Salt House, Church Street, Cowbridge

Proposal: Proposed garden bioclimatic pergola gazebo San Pablo (3m X 4m X 2.5m) to have powder coated block frame with aluminium movable slat roof. side and elevations facing garden to have block fabric sidewall screens.

<https://vonline.planning-register.co.uk/Planning/Display/2024/00142/FUL>

NO OBJECTION

C

Planning Application Number: 2023/00826/FUL

Location: Darren Farm, Westgate, Cowbridge

Proposal: Darren Farm, Westgate, Cowbridge

Redevelopment of site incorporating the erection of a Class B1 office building and a retirement living scheme for older people with communal lounge, refuse, guest suite, electric buggy, and house manager accommodation. Associated car parking with electric charging points, cycle storage realigned.

<https://vonline.planning-register.co.uk/Planning/Display/2023/00826/FUL>

The Council still has concerns about access, two way traffic on the slip road and parking plus new concerns about noise and section 106 contributions.

D

Planning Application Number: 2024/00084/LAW

Location: Glanville House, Town Mill Road, Cowbridge

Proposal: Alteration of garage doors to pair of garages.

<https://vonline.planning-register.co.uk/Planning/Display/2024/00084/LAW>

NO OBJECTION

E

Planning Application Number: 2024/00025/FUL

Location: Waterway Cottage, The Limes, Cowbridge

Proposal: Renewal of planning approval 2019/00098/FUL with minor internal and fenestration changes. The proposal is for a two-story extension.

<https://vonline.planning-register.co.uk/Planning/Display/2024/00025/FUL>

NO OBJECTION duplicated from last month.

F

Planning Application Number: 2023/01281/FUL (HM)

Location: Segton, 66, Broadway, Llanblethian, Cowbridge

Proposal: Upgrade of existing bungalow to form new first floor accommodation, rear single storey side extension and two storey rear extension

<https://vonline.planning-register.co.uk/Planning/Display/2023/01281/FUL?cuuid=A681190C-C5F5-4A6B-AAAA-3E57ADBA483D>

No objection in principle but it is not the most attractive design and it is interesting that a similar application for 35 Broadway has been refused on the basis that “its form and design and represents an inappropriately designed form of development that would appear as an incongruous addition to the front elevation and roof slope which would not be of a high standard of design that positively contributes to the context and character of the surrounding built environment and would not be sympathetic to and respect its immediate setting and the wider character and appearance of the locality” plus having an unacceptable impact on one of the neighbours. The same could be said of this application.

15. PLACEMAKING PLAN

The Mayor gave a verbal report on placemaking. The placemaking drop-in sessions have been a mixture of attendance, the deadline for the survey is 25th March, disappointment that the y Bont-Faen has not as yet engaged, Cllr Terry Williams d to discuss with the staff. Cllr Terry Williams also wanted it noted that Cllr Malcom Wilson has worked very hard and tirelessly on this. Revision will be made to the questionnaire when the themes are processed.

There will be an evening event specifically for the traders on 25th April.

Cllr Wilson also commented how well received the meeting at St Donats went and that they found it both useful and helpful.

16. SECTION 106

Cllr Malcom Wilson updated the council that he had been in contact with the CEO of Birds and wanted to go ahead with starting the work on the notorious “puddlegate” , however Cllr John Andrew raised concerns about going ahead before the monies from the Vale of Glamorgan was given and at the vote it went in his favour. It was agreed that Cllr John Andrew will meet with amenities supervisor to see what can be done, secondly it was agreed that a further press release is needed.

RESOLVED

Not to fund the works at risk but wait for the Vale of Glamorgan footpath and planning teams to resolve the right of way. It was noted that this could take up to six months.

17. TO DISCUSS THE MUSEUM RENEWAL LEASE

A copy of the current lease which expired in September 2022 was considered.

RESOLVED

To issue the Museum with a new Lease for 7 years back dated to September 2022. Next review September 2027

18. CORRESPONDENCE

- Project Zero Update Report
- Project Zero Update Report
- Welsh Government
- BMA Cymru Wales
- Planning Policy Update VOG
- VOG Council and Cwmpas

The correspondence was noted, the common opinion was questioning why the council had received such a lengthy report on Project Zero without an explanation as to what they were expected to act on. Cllr Charles Champion will approach the project Zero Team in The Vale to arrange a presentation to the Council.

19. DOCUMENTS FOR SEALING

To note the following documents for sealing:

- a) Sealing of Deed 447: Applicant Mrs Jane Sexton

20. PUBLIC BODIES ADMISSION TO MEETING ACT 1960

To approve the following resolution.

By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussion of item 22 on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

21. STAFFING REPORT

To receive an update from the staffing committee meeting held on the 12th March 2024.

RESOLVED

The freedom of information request for a redacted copy of the recent investigation was denied on the basis stated below.

“under exemptions provided sections 40(2) and 40(5) of the Information.

Commissioners Office exemption regulations.is is

The reason for refusing the request is based on the decision notice issued on 7 June 2016, by the Information Commissioners Office (reference FS50719733) relating to a request made to Spelthorne Borough Council in 2017 seeking. information relating to a disciplinary hearing.”

22. DATE OF NEXGT MEETING

23rd. April 2024