



Be kind



Byddwch yn garedig

COWBRIDGE (ANCIENT BOROUGH) with  
LLANBLETHIAN TOWN COUNCIL  
CYNGOR TREF  
Y BONTFAEN (Bwrdeistref Hynafol) gyda  
LLANFLEIDDAN

## MINUTES OF THE FINANCE & GOVERNANCE COMMITTEE MEETING

held in the Council Chamber and remotely using Microsoft Teams at 8.00pm on  
Tuesday the 9<sup>th</sup> April 2024

**Present: Council Chamber:** Chair Cllr Alec Trousdell, Deputy Chair Cllr Geraint Baty, Cllr Gwen Baty, the Mayor Cllr Malcolm Wilson, the Deputy Mayor Cllr Heather Weddell, Cllr Lianne Evans, Deputy Town Clerk Clair Davis.

**Microsoft Teams:** There were no remote attendees.

**Committee Members:** Chair Cllr Alec Trousdell, Deputy Chair Cllr Geraint Baty, Cllr Gwen Baty, the Mayor Cllr Malcolm Wilson, the Deputy Mayor Cllr Heather Weddell & Cllr Lianne Evans.

### 1. APOLOGIES FOR ABSENCE

Apologies were noted from the Town Clerk Cathy Kennedy.

### 2. DECLARATIONS OF INTEREST

There were two declarations of interest:

Item 8 - Cllr Heather Weddell associated with the Dementia Friendly Steering Group - an application for Grant Aid.

Item 8 - Cllr Gwen Baty associated with the Monday Club - an application for Grant Aid.

### 3. MINUTES

The minutes of the meeting held on the 5<sup>th</sup> March 2024 were considered.

#### **RESOLVED**

The minutes of the meeting held on the 5<sup>th</sup> March 2024 were approved as a true and accurate record.

### 4. MATTERS ARISING/ACTION PLAN

**There were no matters arising.**

### 5. PUBLIC QUESTION TIME

There were no questions from members of the public.

### 6. FINANCIAL REPORT

The Financial Report ending 31<sup>st</sup> March 2024 was considered.

#### **RESOLVED**

The Financial Report ending was approved, and it was noted that the reserves stand at £104,000 compared to £142,238.41 this time last year.

## **7. THE COWBRIDGE MAY FAYRE**

Cllr Geraint Baty suggested that any recommendations from the Cowbridge May Fayre go on the Action Plan, Cllr Heather Weddell asked for information regarding the amount of money spent to date, this will be prepared by the deputy town clerk at her earliest convenience and appear on the next Action Plan.

## **8. GRANT AID**

*The following grant application(s) were considered:*

- a. The Monday Club submitted their application for a new projector.  
The committee requested additional information as to why they need a new projector when there is a fixed projector with sound in the hall that they use.
- b. Cowbridge Dementia Friendly submitted their application for the dementia friendly open day hall hire fees to be covered from grant aid.

### **RESOLVED**

Dementia Friendly be awarded CIRCA £200 grant aid to cover the town hall hire fees to pay the Town Hall hire fees although as this is now the second application made in two consecutive financial years, they will be unable to apply next year unless the council's policy changes.

## **8. TO CONSIDER THE DEBT WRITE-OFF POLICY**

The policy was accepted, pending one amendment, that the policy be reviewed every six months, rather than every twelve months as specified on the draft copy.

## **9. DATE OF NEXT MEETING**

To be confirmed at the Annual Statutory meeting on the 22<sup>nd</sup> May 2024.