

COWBRIDGE WITH
LLANBLETHIAN



Mayor Making **CEREMONY**

2024

TUESDAY, 21 MAY 2024



Be Kind



Byddwch yn garedig

Cowbridge (Ancient Borough) with Llanblethian Town Council

Annual Statutory Meeting (Mayor Making Ceremony)

Tuesday 21st May 2024

1. All council members who were part of the Town Council at the time of the King's Coronation are asked to assemble and dress in the Robing Room by 6.15pm. By 6.30pm., kindly proceed to the Mayor's Parlour for an official photography session for the Coronation Collage.
2. All other members are asked to assemble and dress in the Robing Room at 6.30pm and wait to be called to the Mayors Parlour.
3. All members are asked to proceed in order of seniority from the Mayors Parlour to the Council Chamber in procession at 7.28pm and take their seats.
4. Guests will take their seats at 7.25pm.
5. The Macebearers, followed by the retiring Mayor Cllr Malcolm Wilson, accompanied by the retiring Mayoress Ruth Chapman, and the Town Clerk will take their places at 7.30pm.
6. The retiring Mayor Cllr Malcolm Wilson, will welcome all those present.
7. The retiring Mayor Cllr Malcolm Wilson, will propose the Mayor Elect, Cllr Heather Weddell as Mayor for the ensuing year.
8. The retiring Mayor, Cllr Malcolm Wilson, will call upon Cllr Gwen Baty to second the proposal.

9. The retiring Mayor Cllr Malcolm Wilson, will call upon all members present to vote on the proposal.

10. The Town Clerk will call upon the Mayor Elect, Cllr Heather Weddell to sign the Declaration of Acceptance of Office.

T/Clerk: "I call upon the Mayor Elect, Cllr Heather Weddell to sign the Declaration of Acceptance of Office".

11. Once the declaration has been signed, Town Clerk will say: - T/Clerk: "The Mayor will now leave the Chamber, please rise".

12. The Macebearers, retiring Mayor and Mayoress, Town Clerk, New Mayor and Consort, retire to the Mayor's Parlour.

(Those remaining in the chamber will be seated during the change of robes and the Deputy Mayor elect and Deputy Consort elect will move to the seats vacated by the Deputy Mayor and Deputy Consort).

13. The Retiring Mayor and Mayoress return to the Chamber and take the seats previously occupied by the Deputy Mayor elect and Deputy Consort elect.

14. The Town Clerk will knock on the door of the Parlour, then proceed to open it, and ask all individuals seated within the chamber to stand. (PLEASE RISE)

15. Town Clerk returns carrying the Deputy Mayor's robe.

16. The Macebearers, New Mayor and Consort enter the Chamber.

When returned:

17. T/Clerk: "Please be seated".

18. Town Clerk will then turn around to face the new Mayor WITH THE DECLARATION OF ACCEPTANCE OF OFFICE REGISTER

19. T/Clerk: "I call upon the Mayor to make the customary "Oath of Allegiance".

"Repeat after me".

"I, Heather Weddell swear that I will be faithful.....and bear true allegiance to His Majesty, King Charles III his heirs and successors.

20. The Town Clerk will call upon Cllr Heather Weddell to sign the Declaration of Acceptance of Office.

T/Clerk: "I call upon Cllr Heather Weddell to sign the Declaration of Acceptance of Office"

21. The Mayor Cllr Heather Weddell will return thanks for election and announce their choice of Consort for the ensuing year who will be entitled to wear that chain of office.

22. The Mayor will call upon Cllr John Andrew to propose a Vote of Thanks for the retiring Mayor Cllr Malcolm Wilson.

23. The Mayor Cllr Heather Weddell will make a presentation of a Past Mayor's Badge to the retiring Mayor, Cllr Malcolm Wilson and Presentation to the retiring Mayoress.

24. The retiring Mayor, Cllr Malcolm Wilson will reply to the Vote of Thanks.

25. The Mayor Cllr Heather Weddell will call upon Cllr Alec Trousdell to propose Cllr Geraint Baty for the role of Deputy Mayor, during the ensuing year.

26. The Mayor Cllr Heather Weddell will call upon Cllr Terry Williams to second the proposal.

27. The Mayor Cllr Heather Weddell, will call upon all councillors present to vote on the proposal.

28. The Mayor Cllr Heather Weddell will confirm the appointment of Cllr Geraint Baty as Deputy Mayor.

29. The Mayor, Cllr Heather Weddell will then invest the Deputy Mayor Cllr Geraint Baty with his robe and chain of office.

30. The Mayor, Cllr Heather Weddell will then invest the Deputy Mayor Consort with their chain of office.

31. The Mayor, Cllr Heather Weddell, will adjourn the meeting until Wednesday 22nd May 2024 at 6.30pm, and invite those assembled for light refreshments in the Main Hall.

32. T/Clerk: "Will all guests please remain in the Chamber whilst Photographs are taken in the Mayor's Parlour."

33. The Macebearers, Mayor and Consort, Deputy Mayor and Deputy Consort and Town Clerk, followed by the Cllrs will leave the Chamber for photographs in the Mayor's Parlour.

34. The Cllrs will return to the Chamber.

35. The Guests will leave the Chamber for official photographs in the Mayor's Parlour.

36. Guests, Deputy Mayor, Deputy Consort, Town Clerk, Macebearers return to Chamber and take their seats.

37. Mayor's family/invited guests to leave the Chamber for photographs in the Mayor's Parlour.

38. T/Clerk: "The Mayor is now ready to receive her guests in the Main Hall. Please would you kindly leave the Chamber via the Cell Corridor".