



Be Kind



Byddwch yn garedig

COWBRIDGE (ANCIENT BOROUGH)
with LLANBLETHIAN TOWN
COUNCIL CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol)
gyda LLANFLEIDDAN

LEISURE & AMENITIES COMMITTEE

**Minutes of the meeting held in the Council Chamber and remotely by Microsoft Teams on
Tuesday at 7 pm the 14th May 2024**

Present: Council Chamber Cllr Heather Weddell, Cllr Terry Williams, Cllr Cecilia Hannigan-Davies, Cllr Rowena Harbour, Cllr Charles Champion, Deputy Town Clerk Clair Davis

Committee Members: Cllr Heather Weddell (Chair of the Committee), Cllr Malcolm Wilson, Cllr Terry Williams, Cllr Rowena Harbour, Cllr Peter Carter, Cllr Cecilia Hannigan-Davies, Cllr Biga John & Cllr Charles Champion.

1. APOLOGIES FOR ABSENCE

Apologies were noted from Cllr Peter Carter.

2. DECLARATIONS OF INTEREST

Cllr Biga John declared an interest as she has an allotment, and these will be discussed in number six on the Agenda Cowbridge Allotment Association

3. MINUTES

The minutes of the meeting held on the 5th March 2024 were considered.

RESOLVED

The minutes of the meeting held on the 5th March 2024 were approved as a true and accurate record of the meeting.

4. MATTERS ARISING/ACTION PLAN

The Action Plan was reviewed and acknowledged. Councillor Biga John remarked on the impressive appearance of the donated trees and noted that the shrubs in Southgate looked untidy. It was noted that due to prolonged heavy rain, Maintenance Officers had not had the opportunity to address this issue, though they are aware and will tidy the shrubs when possible. Eden Vale, responsible for grass cutting, will also be informed.

Defibrillators were discussed in detail, and officers will obtain the latest information and update the website accordingly.

5. FINANCIAL REPORT

The committee received the financial report ending 30th April 2024

RESOLVED

The financial report was approved.

6. COWBRIDGE ALLOTMENT ASSOCIATION

- a) The committee evaluated the renewal of the lease between the Town Council and the Cowbridge Allotment Association with an amendment to the lease stating that the use of weed killer using chemicals is forbidden.
- b) The Committee agreed and approved that the Town Council will cover the responsibility for the fixing of the gate posts providing the amendment in point a) is undertaken.

7. BIODIVERSITY GRANT SCHEME CASE STUDY

There was considerable discussion about the case study submitted to the Vale Nature Partnership, which details the town council's wildflower and wild planting project. The study highlights efforts involving wildflowers, plants, and nature boxes provided by the program. Special thanks were extended to the Vale Nature Partnership and VINCI Facilities for their support in making this initiative possible.

8. MONTHLY INSPECTION REPORT

The monthly park inspection reports were noted. The committee expressed genuine concern about the time it took to receive the report from the Vale of Glamorgan Council, given that health and safety is a major priority. The Deputy Town Clerk will discuss this with the Maintenance Supervisor, as many of the compliance and condition issues have already been addressed.

9. TWT PARK

Cllr Charles Champion gave the committee an update regarding S106 monies for new accessible play equipment in Twt Park. He has met with two members of the Vale of Glamorgan council including a Landscape Architect and a Senior Planner. The council is currently waiting on two more quotes before any commencement of work are agreed.

10. DATE OF NEXT MEETING

The date of the next meeting will be confirmed at the Annual statutory meeting on the 23rd May 2024.