

Summary Sheet						
Income	Budget 2024/25	May	To Date	Variance	Forecast	Notes
Administration	£336,796	£126	£112,060	-£224,736	£335,496	First Precept Payment received April
L&A	£25,000	£1,172	£1,709	-£23,291	£8,545	
Town Hall	£92,345	£2,550	£4,814	-£87,532	£24,068	
Health & Safety	£0	£0	£0	£0	£0	
Civic	£0	£0	£0	£0	£0	
Grants	£0	£0	£0	£0	£0	
Community Plan	£5,000	£0	£0	-£5,000	£0	
Christmas	£0	£0	£0	£0	£0	
Total Income	£459,141	£3,848	£118,583	-£340,559	£368,109	
Expenditure						
Administration	£219,620	£18,239	£33,626	£185,994	£214,501	
L&A	£82,020	£3,455	£5,235	£76,785	£30,334	
Town Hall	£119,150	£4,302	£12,019	£107,131	£72,114	
Health & Safety	£2,000	£78	£78	£1,922	£468	
Civic	£16,850	£0	£2,243	£13,607	£15,093	
Grants	£5,000	£300	£300	£4,700	£1,800	
Community Plan	£5,000	£0	£0	£5,000	£0	
Christmas	£20,000	£0	£0	£20,000	£0	
Total Expenditure	£469,640	£26,374	£53,502	£415,138	£334,310	
Total Income - Expenditure	£65,081					

Bank Balance	
May 31st 2024	£173,623.06

Administration						
Income	Budget 2024/25	May	To Date	Variance To Date	End of Year Forecast	Notes
Precept	£335,496	£0	£111,832	-£223,664	£335,496	
Interest	£1,300.00	£126	£228	-£1,072	£1,140	
Total Income	£336,796	£126	£112,060	-£224,736	£336,636	
Expenditure						
Salaries/PAYE/Pension	(b) (1) (A)					
Temporary Staff	£1,000	£0	£0	£1,000	£1,000	Include watering contract payments due in June here
Marketing	£2,000	£30	£30	£1,970	£2,000	Any excess over budget move to Town Hall Marketing Budget
Stationery	£600	£0	£20	£580	£98	
Postage	£20	£1	£1	£19	£6	
Photocopier	£2,500	£32	£376	£2,124	£1,882	
Subscriptions	£3,000	£0	£0	£3,000	£3,000	Annual Subscriptions
Legal Fees	£500	£0	£0	£500	£0	
Elections	£1,000	£0	£0	£1,000	£1,000	General Election Fees due later this year
Training	£6,000	£254	£406	£5,594	£6,000	Once spent training will halt
Sundries	£300	£0	£0	£300	£0	
Audit	£2,600	£482	£957	£1,643	£2,600	External Audit still to be invoiced
Telephones	£4,000	£477	£703	£3,297	£3,516	On target
Insurance	£8,000	£0	£0	£8,000	£8,000	Due to be paid in June
ICT new equipment	£3,000	£60	£60	£2,940	£300	
Software Costs	£5,000	£2,025	£2,025	£2,975	£5,000	Annual Scribe paid, Adobe monthly, Website Hosting monthly
Mileage	£100	£0	£0	£100	£100	
Photographer/Videographer	£1,000	£400	£400	£600	£1,000	
Total Expenditure	£219,620	£18,239	£33,626	£185,994	£214,501	

Leisure & Amenities

Income	Budget 2024/25	May	To Date	Variance	Forecast	Notes
Limes Shed	£0	£0	£0	£0	£0	
Limes Cemetery	£5,000	£1,172	£1,709	-£3,291	£8,545	
Play Equipment Grant	£20,000	£0	£0	-£20,000	£0	S106 Working Group overseeing Grants
Total Income	£25,000	£1,172	£1,709	-£23,291	£8,545	
Expenditure						
Limes Shed	£0	£0	£0	£0	£0	
Limes Cemetery	£2,000	£18	£57	£1,943	£287	Monthly Business Rates
Holy Cross Church Yard	£5,000	£0	£0	£5,000	£5,000	Crumbling wall to repair, quotes being sought
Southgate Park	£500	£0	£25	£475	£126	
Tree Maintenance	£4,000	£0	£32	£3,968	£161	
Grounds Maintenance	£3,000	£377	£1,379	£1,621	£6,893	
Sundries	£200	£0	£0	£200	£0	
Play Equipment	£40,000	£0	£0	£40,000	£0	Do not spend in excess of £20,000 as offset by possible grant income
Play Equip Maintenance	£3,000	£160	£160	£2,840	£799	
Bench Maintenance	£1,000	£0	£0	£1,000	£0	
Bio-diversity	£3,000	£0	£0	£3,000	£0	Summer Flowers invoice not yet received
Grass Cutting	£9,000	£2,124	£2,124	£6,876	£9,000	Edenvale three year contract ending 2024
Playground Inspections	£1,500	£144	£144	£1,356	£1,500	Invoices quarterly
Bin Collection	£3,000	£264	£586	£2,414	£2,931	On target
War Memorial Maintenance	£1,320	£0	£0	£1,320	£0	Paid 3 years in advance, contract ends 2024/25
Van Lease	£3,000	£209	£418	£2,582	£2,088	On target
Van Fuel	£2,500	£160	£310	£2,190	£1,550	
Total Expenditure	£82,020	£3,455	£5,235	£76,785	£30,334	

Town Hall

Income	Budget 2024/25	May	To Date	Variance To Date	Annual Forecast	Notes
Main Hall	£15,000	£545	£1,995	-£13,005	£9,975	
Lesser Hall	£14,000	£1,893	£2,707	-£11,294	£13,533	
Council Chamber	£1,000	£112	£112	-£888	£560	
Robing Room	£45	£0	£0	-£45	£0	
Community Cinema	£1,500	£0	£0	-£1,500	£0	
Grants - Town Hall Frontage Cleaning Project	£30,000	£0	£0	-£30,000	£0	Grants
Grants - Town Hall Urgent Repair Works	£13,300	£0	£0	-£13,300	£0	Grants
Cadw Grant - Town Hall Roof	£17,500	£0	£0	-£17,500	£0	Grants
Total Income	£92,345	£2,550	£4,814	-£87,532	£24,068	
Expenditure						
Main Hall	£600	£0	£0	£600	£0	
Lesser Hall	£500	£0	£0	£500	£0	
Council Chamber	£500	£0	£0	£500	£0	
Robing Room	£200	£0	£0	£200	£0	
Community Cinema	£1,500	£0	£0	£1,500	£0	
Marketing	£3,000	£95	£95	£2,905	£3,000	
Business Rates	£18,000	£1,876	£3,748	£14,252	£18,742	
Maintenance & Repairs	£5,000	£231	£231	£4,769	£1,156	
Maintenance Equipment	£2,000	£0	£0	£2,000	£0	
Town Hall Urgent Repair Works	£13,300	£0	£0	£13,300	£0	Do not use must be offset by grant income
Town Hall Survey Consultancy	£4,200	£1,364	£1,364	£2,836	£4,200	Hiraeth Invoice
Town Hall Frontage Cleaning Project	£30,000	£0	£0	£30,000	£0	Do not use must be offset by grant income
Office Equipment	£2,500	£0	£210	£2,290	£1,051	
Utilities	£8,000	£461	£5,961	£2,039	£8,000	Initially charged at the highest rate due to missing meter readings. With meter readings now provided, monthly prices have dropped significantly.
Clock Maintenance/Service/Repair	£500	£60	£60	£440	£500	Service due September
Window Cleaning	£350	£0	£44	£306	£220	Monthly
Lift Maintenance/Service/Repair	£500	£0	£0	£500	£500	Annual Service due February 2025
Town Hall Roof	£22,000	£0	£0	£22,000	£0	Do not use must be offset by grant income
Hygiene & Cleaning	£1,500	£77	£167	£1,333	£833	Bin Bags/Cleaning Materials
Boiler Replacement/Maintenance/Service	£700	£138	£138	£562	£700	
Marriage Licence	£1,100	£0	£0	£1,100	£1,100	Renewal due November 2024
Locks	£500	£0	£0	£500	£500	
Music/Video Licence	£2,500	£0	£0	£2,500	£0	Not currently required
Projector	£200	£0	£0	£200	£0	Estimated cost for new projector £6000
Total Expenditure	£119,150	£4,302	£12,019	£107,131	£40,502	

Health & Safety						
Income	Budget 2024/25	To Date	Variance	Forecast	May	Notes
Health & Safety	£0	£0	£0	£0	£0	
Total Income	£0	£0	£0	£0	£0	
Expenditure						
Health & Safety	£2,000	£78	£1,922	£2,000	£78	
Total Expenditure	£2,000	£78	£1,922	£2,000	£78	

Civic						
Income	Budget 24/25	May	To Date	Variance	Forecast	Notes
May Fayre	£0	£670	£670	£670	£670	Stall Holders fee from May Fayre
Total Income	£0	£670	£670	£670	£670	
Expenditure						
Mayoral Allowance	£1,500	£0	£0	£1,500	£1,500	Due June
Senior Members Allowance	£1,000	£0	£0	£1,000	£1,000	Due June
Members Allowance	£3,150	£0	£0	£3,150	£3,150	Due June
Mayors Chain	£200	£0	£0	£200	£200	Incase of repairs
Civic Sunday	£3,500	£0	£0	£3,500	£3,500	July
Remembrance Sunday	£3,500	£0	£0	£3,500	£3,500	November
May Day Event	£2,500	£0	£1,748	£752	£1,748	Underspent £752
Mayor Making	£500	£0	£496	£5	£496	Underspent £5
Special Events	£1,000	£0	£0	£0	£0	In case of unplanned
Total Expenditure	£16,850	£0	£2,243	£13,607	£15,093	

Grants						
Income	Budget 2024	May	To Date	Variance	Forecast	Notes
Grant Aid	£0	£0	£0	£0	£0	
Total Income	£0	£0	£0	£0	£0	
Expenditure						
Grant Aid	£5,000	£5,000	£300	£4,700	£5,000	Aim to increase marketing and spend budget
Total Expenditure	£5,000	£5,000	£300	£4,700	£5,000	

Place Planning						
Income	Budget 2024/25	May	To Date	Variance	Forecas	Notes
Place Plannning	£5,000	£0	£0	-£5,000	£5,000	Budget based on Grants, covered by Vale Council
Total Income	£5,000	£0	£0	-£5,000	£5,000	
Expenditure						
Place Planning	£5,000	£0	£0	£5,000	£5,000	Budget based on Grants, covered by Vale Council
Total Expenditure	£5,000	£0	£0	£5,000	£5,000	



Christmas						
Income	Budget 2024/25	May	To Date	Variance	Forecast	Notes
Shared Prosperity Fund	£15,000	£0	£0	-£15,000	£0	Grant unavailable
Santas Grotto	£0	£0	£0	£0	£615	Forecast based on 2023
Total Income	£15,000	£0	£0	-£15,000	£615	
Expenditure						
Parade/Road Closure/Grotto	£10,000	£0	£0	£10,000	£10,000	
Hire/Purchase Lights	£0	£0	0	£0	£0	Hire paid last year and carried over
Lights Installation	£10,000	£0	0	£10,000	£10,000	To cover infrastructure upgrade & install
Total Expenditure	£20,000	£0	£0	£20,000	£20,000	