



Be kind



Byddwch yn garedig

COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

Minutes of a Meeting of the Leisure & Amenities Committee 3rd September 2024

Present in Council Chamber: Cllr Charles Champion (Chair), Cllr Terry Williams, (Deputy Chair), Cllr Peter Carter, Cllr Cecilia Hannigan-Davies, Cllr John Andrew, Ex officio Members: Mayor Cllr Heather Weddell and Deputy Mayor Cllr Geraint Baty. Tim Stephens Amenities Supervisor and Clair Davis Deputy Town Clerk.

Committee Members: Cllr Charles Champion (Chair), Cllr Terry Williams, (Deputy Chair), Cllr Rowena Harbour, Cllr Peter Carter, Cllr Cecilia Hannigan-Davies, Cllr John Andrew, Ex officio Members: Mayor Cllr Heather Weddell and Deputy Mayor Cllr Geraint Baty.

Minutes recorded by Clair Helen Davis.

29/L&A2024 APOLOGIES

Apologies were noted from Cllr Rowena Harbour

30/L&A2024 DECLARATIONS OF INTEREST

To receive any declarations of interest, **including the nature of the interest** (members are reminded of the provisions of paragraph 11 of the Members Code of Conduct and more particularly paragraph 11.1).

There were no Declarations of Interest.

31/L&A2024 TERMS OF REFERENCE

To approve version three of the Terms of Reference for 2024/25.

RESOLUTION the committee approved the terms of Reference 2024/25

32/L&A2024 MINUTES

To approve the minutes from the meeting held on the 2nd July 2024

RESOLUTION the minutes were approved. The Town Clerk is to sign the paperwork for the drainage issue.



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33/L&A2024 MATTERS ARISING

To consider any matters arising.

The Cowbridge Allotment Association had a brief meeting about the allotment lease agreement last week and are not at all comfortable with the restriction on the use of certain weedkillers. They have a particular problem with bindweed and brambles on the allotment which encroach from the adjoining land where there is no attempt to control them. They have confirmed with the RHS that only certain weedkillers are effective on these particular persistent weeds. To that end, they would be grateful if we could please send a full list of the weedkillers that the Town Council deem permissible for use on the allotments so that they can take further advice.

Resolution: The Deputy Town Clerk is to write to the Chair of the Allotment Association, advising them that the committee has agreed to permit the use of chemicals of their choice, on the condition that no damage is caused to the land.

The S106 monies have now been approved by Lucy Butler of the Vale of Glamorgan. Further updates will be provided at the next meeting following the upcoming S106 Working Group session.

Llanblethian gate should be ready this week Tim to chase.

34/L&A2024 FINANCIAL REPORT

To approve the Financial Report ending 31st July 2024

RESOLUTION Not approved as discrepancy between the budget summary and Scribe version. Deputy Town Clerk to amend and take to full council for approval.

35/L&A2024 HOLY CROSS CHURCHYARD

To approve quotes and graphics for the repair of parts of the churchyard stone wall.

RESOLUTION the quote from ESA for the Sycamore trees removal was approved. Deputy Town Clerk advised that the application to the Planning Department at the Vale of Glamorgan is pending.

Cllr John Andrew proposed that the council consider opening the area currently owned by a resident. He suggested approaching the owner to enquire whether they would be willing to transfer the land to the council, with the understanding that the council will invest in improving the area.

36/L&A2024 THE LIMES CEMETERY

Discussion on the Verbal Report from the Amenities Supervisor:



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- The Amenities Supervisor, Tim, reported that the retaining wall is starting to shift and need to be address in the new financial year.
- The committee discussed obtaining three quotes for the construction of a new retaining wall to resolve the issue.
- The possibility of using reserves to cover the cost of the new wall was considered.
- No planning or further decisions will be made regarding the wall until all quotes have been reviewed.
- It was agreed to identify the three potential contractors from whom quotes will be requested.
- The committee gave approval to explore the feasibility of incorporating roses in the cemetery landscaping.

37/L&A2024 SOUTHGATE PARK

To discuss proposals from the Amenities Supervisor

RESOLUTION Deferred until next meeting.

38/L&A2024 VAN LEASE

To approve the sourcing of three quotes on a new van lease.

RESOLUTION approved to get quotes.

39/L&A2024 GRASS CUTTING TENDER

To review and approve the revised tender document for 2024/25.

RESOLUTION The grass cutting tender was approved.

40/L&A2024 DATE OF NEXT MEETING

1st October 2024.