



Be kind



Byddwch yn garedig

COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

MINUTES OF THE FULL COUNCIL MEETING OF THE TOWN COUNCIL

Held in Cowbridge Town Hall Council Chamber and remotely by Microsoft Teams.

Tuesday, 16th July 2024, 7:00PM

Present: Council Chamber, The Mayor Cllr Revd Heather Weddell, Deputy Mayor Cllr Geraint Baty, Cllr Terry Williams, Cllr John Andrew, Cllr Alec Trousdell Cllr Gwen Baty, Cllr Peter Carter, Cllr Lianne Evans.

Also in attendance: Town Clerk Cathy Kennedy.

53/2024 APOLOGIES FOR ABSENCE

Apologies were noted from Cllrs; Wilson, Watkins, Champion and Harbour.

54/2024 DECLARATIONS OF INTEREST

There were no declarations of interest received from members.

55/2024 COMMUNITY POLICE MATTERS

a) The monthly police report was received and it was noted that PC Stuart Elson was unable to attend as he was on a training day. Cllr Gwen Baty stated that she was disappointed regarding reported harassment in the town.

b) A discussion took place regarding the recent theft of lead from the Town Hall roof. Cllr Andrew commented that he had asked the Town Clerk to add this to the agenda and that he had noted the theft of the lead was not included on the crime reports for May and June. He said that in his opinion the police were not taking the theft of the lead seriously and he would have thought that the police would have some knowledge of who the culprits are. He went on to say that he had the impression that the theft was not a priority, and he felt that the Town Council should write to the Chief of Police expressing concern. This is the second incident of theft of lead from the Town Hall roof and as it had not been passed to Police Officers by the control room, he wondered how many other similar incidents have also not been reported. Cllr Evans commented that the report said there was no known CCTV, and she asked the question, had anyone checked with local businesses and residents. Cllr Trousdell said that scrap metal merchants are supposed to declare documents when submitting claims of lead.

RESOLVED

The Town Clerk write a letter to the Chief of Police expressing dismay that the incident had not made it further than the Control Room and to inform PC Stuart Elson that the letter is being sent.

56/2024 VALE COUNCILLOR REPORT

The monthly report from Vale Councillor Charles Champion was received in this absence.

57/2024 PUBLIC QUESTION TIME

There were no questions received in advance from members of the public.

58/2024 CORRESPONDENCE

The following items of correspondence were noted:

- a) Email from Dinas Powys Community Council regarding the withdrawal of specialist breastfeeding services.

RESOLVED

The Town Clerk to send a letter of support.

- b) Letter from Ron Bailey on the safety of lithium batteries; considered sending a letter of support.

RESOLVED

The Town Clerk inform Mr Bailey of the Town Council's support for the campaign.

- c) The VE Day 80th Anniversary Guide and Press release was noted

- d) A letter from the Ombudsman concerning a complaint against the Town Council, confirming that the complaint has been dismissed.

59/2024 MINUTES

RESOLVED

The minutes from the meeting held on the 18th June 2024 were approved and signed by the Mayor with the following amendment; the addition of Cllrs; Gwen Baty and Peter Carter to the attendee list.

60/2024 MATTERS ARISING

The following matters arising from the meeting held on the 18th June 2024 were noted:

- a) Amendments to the Minutes of the Annual Meeting held on the 22nd May have been competed as agreed at the meeting held on the 18th June and consequently signed by the Mayor.

61/2024 LEISURE & AMENITIES COMMITTEE

The recommendations from the committee meeting held on 2nd July 2024 were approved:

RESOLVED

16/L&A2024 TERMS OF REFERENCE V2

19/L&A2024 FINANCIAL REPORT

21/L&A2024 HOLY CROSS CHURCHYARD - Pending approval by Church Representatives and confirmation that there is no TPO on the tree, approve the instruction for ESA Treecare to remove the sycamore tree.

27/L&A2024 FOOTPATH FORUM - Recommendations of Report.

62/2024 TOWN HALL COMMITTEE

The recommendations from the committee meeting held on 2nd July 2024 were approved:

RESOLVED

12/TH2024 TERMS OF REFERENCE V2

18/TH2024 TOWN HALL BOOKINGS REPORT

63/2024 FINANCE & GOVERNANCE COMMITTEE

The recommendations from the committee meeting held on 2nd July 2024 were approved:

RESOLVED

15/F&G2024 TERMS OF REFERENCE V2

18/F&G2024 FINANCIAL REPORT

19/F&G GRANT AID

a) Cylch Meithrin – Awarded £700 to pay for the buggy as quoted in the application.

b) History Society £500

c) Forces Fitness £500

21/F&G SLA AGREEMENT – Vale Council

22/F&G MEMBER ALLOWANCES – as specified in the Report

64/2024 WORKING GROUPS

a) Community Events – First Christmas meeting arranged for the 24th July.

b) Place Planning – Report received from Cllr Wilson, Cllr Andrew said that the report was positive and that all members had been sent 1-1 questionnaires and he urged members to complete these reports, it will show engagement with the process.

c) Town Hall Refurbishment – Big issue is getting grant monies. The Town Clerk and Cllr Wilson are investigating grant options and liaising with a grant consultant.

d) Section 106 – Terms of Reference in documents, changes required, will be discussed at the next Working Group Meeting scheduled for the 17th July.

65/2024 FINANCIAL REPORT

RESOLVED

The bank reconciliation and list of payments and receipts for the period ending 30th June 2024 were approved.

66/2024 PLANNING MATTERS

RESOLVED

a) The recommendations from the Town Clerk's report on Planning Delegations were approved.

b) The planning spreadsheet was discussed; Cllr Williams requested that thanks be recorded to Cllr Andrew for his hard work on planning matters.

67/2024 MAYOR'S REPORT

The Mayor's report was received, and Mayor Cllr Weddell expressed her thanks to the Deputy Mayor Cllr Geraint Baty for attending several events on her behalf.

68/2024 TOWN CLERK'S REPORT

The report was received, and it was noted that there were several positive outcomes from the Town Clerk and the Deputy Town Clerks attendance at a One Voice Wales conference and that both officers had tasked themselves with projects on youth engagement and community grant funding/engagement respectively.

69/2024 MEMBERS' REPORTS

The following member reports were received:

Cllr Terry Williams – written and verbal report received.

Cllr Alec Trousdell – verbal report Iolo Morgannwg and One Voice Wales. It was noted that there had not been any progress with regards to a new school.

70/2024 SECTION 106 PROJECT FUNDING

The Town Clerk informed the meeting that the letter requesting release of funds had been signed and along with requested paperwork sent to the Vale S106 Officer. She also reported that the S106 Officer was awaiting confirmation from Waitrose Solicitors and once this had been received the monies would be released to the Town Council bank account.

71/2024 CIVIC SUNDAY

A report and feedback from the Civic Sunday event, including recommendations for future events was received.

RESOLVED

It was agreed that Civic Sunday would be held annually on the first Sunday of June and that Officers would check with neighbouring councils to avoid clashes.

72/2025 MACEBEARER

The resignation of Macebearer Cai Thomas-Jenkins was acknowledged, and steps discussed for recruiting a replacement.

RESOLVED

It was agreed that the Town Clerk would draft a Macebearer Job Description to bring back to the next council meeting.

73/2024 CASUAL VACANCY

It was noted that there are two member vacancies for Llanblethian East Ward. The notice period for 10 electors to write to the Vale Council and request an election has now passed. The Town Clerk reported that she is waiting to hear from the Electoral Registration Deputy to proceed with advertising for co-option.

74/2024 DOCUMENTS FOR SEALING

There were no documents for sealing.

75/2024 DATE OF NEXT MEETING

The next meeting is scheduled for 17th September 2024.

Meeting adjourned at: 8:42PM

Minutes prepared by: Town Clerk Cathy Kennedy

Date: 16th July 2024

Minutes Approved: Full Council

Signed:

Mayor: Cllr Revd Heather Weddell

17th September 2024