



Be kind



Byddwch yn garedig

COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

Date 17th September 2024

Council Chamber:

The Mayor Cllr Revd Heather Weddell,
Deputy Mayor Cllr Geraint Baty,
Cllr John Andrew,
Cllr Gwen Baty,
Cllr Peter Carter,
Cllr Charles Champion,
Cllr Terry Williams
Cllr Cecilia Hannigan-Davies.

Remote Attendance: Cllr Malcolm Wilson

Also in Attendance: Deputy Town Clerk: Clair Helen Davis

Minutes

76/2024 APOLOGIES FOR ABSENCE

Apologies were noted from Councillors' Lianne Evans, Ian Watkins and Rowena Harbour.

77/2024 DECLARATIONS OF INTEREST

There were no declarations of Interest received from members.

78/2024 CO-OPTION

There were three candidates for two places to be co-opted.

The three candidates each gave a talk about themselves and took a couple of questions, they then retired, so the council could discuss in private session.

The candidates were then brought back and public session resumed the voting took place.

The two councillors to join the council are Gareth John and Sue Bond

Gareth John proposed by Cllr Cecilia Hanagan Davies seconded by Cllr Charles Champion

Result 8 votes

Sue Bond was proposed by Cllr Charles and seconded by Cllr Malcolm Wilson Votes 7.

79/2024 COMMUNITY POLICE MATTERS

PC Elson gave the Crime report to the council for July and August

Cllr Charles Champion questioned occurrence of lead and copper thefts; PC Elson stated that

sadly they are 98% certain they know who is responsible however with no evidence it does not lead to a prosecution. Recently the same individuals were caught and apprehended in the old Barclays Bank building leading to an arrest.

Cllr Wilson questions why the same young people commit anti-social behaviour however nothing seems resolved, PC Elson explains that it is a long-drawn-out process with lengthy time scales of actions that include referrals and letters to parent or guardians. It can take a substantial amount of time to get to court.

Regarding the correspondence sent to the Chief Constable questioning why the theft of lead was not brought to the attention of PC Elson as the local Cowbridge Constable it was noted that if there is no evidence then it is stopped at source as can go no where further with an investigation.

Cllr Andrew states that at the least PC Elson should have been made aware of the situation.

The council is informed that after a reshuffle the Police team that cover Cowbridge will now also cover Penarth along with Llantwit Major.

.80/2024 VALE COUNCILLOR REPORT

The report was received from the Vale Councillor Charles Champion.

Cllr Andrew expressed his gladness that the toilet roof has finally been fixed and Cllr Wilson states it should not have taken the Vale of Glamorgan twelve months to have completed the work.

The council was also pleased with the new recycling bins that the Vale of Glamorgan have started providing, Cllr Bond states that a lot more are needed and that they are often overflowing.

81/2024 PUBLIC QUESTION TIME

There were no questions from the public.

82/2024 CORRESPONDENCE

To review any items of correspondence.

The correspondence regarding the Limes Cemetery was received and Cllr Hanagan Davies questioned why when pictures were mentioned there were none, the Deputy Town Clerk explained that the visitor to both the office and the cemetery had wished to remain anonymous and had shown the pictures but would not email them. It was noted that the council was saddened by the abusive behaviour towards the Amenities Supervisor and Caretaker whilst working hard on maintaining the grounds.

83/2024 MINUTES

The minutes from the previous meetings were approved with the amendment that Cllr Hanagan Davies was present.

84/2024 MATTERS ARISING

There were no matters arising.

85/2024 LEISURE & AMENITIES COMMITTEE

To consider and approve recommendations from the committee meeting held on the

3rd September 2024.

Cllr Andrew advised that clarification was needed on the minutes of the previous L & A Committee meeting regarding the land between Holycross Churchyard, Waitrose and the former grammar school and that he had suggested approaching the landlord of that piece of land if they would wish to donate or purchase to the Council. That no other plans for the land to be suggested at this time.

Cllr Andrew made the point that as the Terms of Reference have been approved then any decision made at a committee meeting is a recommendation and not in fact a resolution.

Cllr Champion stated that the recommendation was to source quotes of a new van with a possible downsizing to a smaller model. Cllr Wilson suggested that instead of downsizing the council stays with a larger van to accommodate the Water Bowzer; and could lead to just one member of staff carrying out the watering,. The council agreed to investigate the different prices.

The Grass Cutting Tender was approved.

86/2024 TOWN HALL COMMITTEE

To consider and approve recommendations from the committee meeting held on the 3rd September 2024.

The council voted to approve the renewal of the marriage licence and increase the charges as stated by the Deputy Town Clerk. Increasing from £200 to £350 weekdays and £650 on weekends.

The Community Engagement Officer Tom Hope took his marketing strategies to the town Hall Committee and Cllr Andrew requested that these now be approved, which they were.

Cllr Andrew advised the Council that the Management accounts were amended and now are correct.

The set-up services at the Town Hall should be continued however it is recognised that the fee for doing so no longer provides any sort of compensation for the cost to the Council. This will now go to the Staffing Committee to look at a way forward with the possibility of overtime payments rather than what is currently given time off in lieu of which impacts the day to day running of the Council Staff, it was stated that Cllr Carter in his capacity as Chair of U3A would be prepared to pay a higher price for set-up. Consensus was to continue the service provided that a higher price can be agreed. The staffing committee is to look at overtime rather than toil.

87/2024 FINANCE & GOVERNANCE COMMITTEE

To consider and approve recommendations from the committee meeting held on the 3rd September 2024.

Cllr Wilson updated the council that there is an outstanding grant application for a new projector, so awaiting the outcome before any reserves would be considered for the Community Cinema.

There were two policies that the F & G committee recommends to the council. The Data Retention Policy along with the TOIL Policy were both approved.

88/2024 FINANCIAL REPORT

The financial report dated 31st August was approved

89/2024 PLANNING MATTERS

All planning applications were noted and to be sent to the planning department at the Vale of Glamorgan Council by the DTC.

a) Application No. 2024/00693/LBC (WG)

Previously Lloyds Bank Plc, 33 High Street, Cowbridge

Demolition of internal walls & partitions. Removal of central modern staircase & installation of new staircase to access 1st & 2nd floors, involving removal of one window at ground level. At left hand facing of facade replacing with a front door in style of windows. Creating splays to curtilage wall onto North road at rear of site.

<https://vagonline.planning-register.co.uk/Planning/Display/2024/00693/LBC>

Comments from Full council: Cowbridge with Llanblethian Town Council supports this application which will bring a vacant building in the centre of the High Street back into use and is essentially a change of use to a restaurant on the ground floor plus changing a window to a door on the front of the building.

b) Application No. 2024/00709/FUL (MK)

West Lodge, Crossways, Cowbridge

Proposed single storey side extension with roof terrace and alterations to fenestration

<https://vagonline.planning-register.co.uk/Planning/Display/2024/00709/FUL#undefined>

Comments from Full council: Cowbridge with Llanblethian Town Council has no objection based on the drawings.

c) Planning Application No. 2024/00692/FUL (WG)

Previously Lloyds Bank Plc, 33 High Street, Cowbridge

Demolition of internal walls & Partitions. Removal of staircase and installation of new staircase to access 1st and 2nd floors involving removal of one window at ground level at left hand facing of facade, replacing with a front door in style of windows. Reopening entrance to rear warehouse. Including change of use to Restaurant

<https://vagonline.planning-register.co.uk/Planning/Display/2024/00692/FUL>

Comments from Full council: Cowbridge with Llanblethian Town Council supports this application which will bring a vacant building in the centre of the High Street back into use and is essentially a change of use to a restaurant on the ground floor plus changing a window to a door on the front of the building.

d) Application No. 2022/01237/FUL (ANH)

Pantwilkin Stables, Aberthin

Change of Use Planning Application for 25 additional bespoke 5* Luxury Holiday Lodges at Pant Wilkin Stables.

<https://vagonline.planning-register.co.uk/Planning/Display/2022/01237/FUL>

Comments from Full council: At its meeting on 21st March 2023 Cowbridge with Llanblethian Town Council resolved to support the application which it is felt will be a benefit to the local area. However,

there were clearly a number of concerns raised by various bodies and officers. As a result the scheme has been amended. The most significant change is that the number of lodges has been reduced from 36 to 25. Some other concerns also appear to have been addressed but no reference can be seen to keeping public right of way number 29 open as required by the public rights of way section. Cowbridge with Llanblethian Town Council continue to support the application provided the concerns and conditions of Natural Resources Wales, the police, the public rights of way section, highways and others are properly addressed.

e) Application No. 2024/00723/FUL (ANH)

Cotts Equine, Barn 1, Pantwilkin Stables, Aberthin, Cowbridge

Proposed change of use from equine clinic to specialist heart veterinary surgery (Sui Generis) and associated work.

<https://vonline.planning-register.co.uk/Planning/Display/2024/00723/FUL>

Cowbridge with Llanblethian Town Council has no objection based on the drawings.

90/2024 MAYOR'S REPORT

The mayor's report was received, it was suggested that the Mayor's Coffee Mornings could be promoted more widely.

91/2024 MEMBERS' REPORTS

Cllr Williams asked the council to spread the word about the upcoming Dementia Friendly Open Day which will be taking place at the Town Hall on the 27th September. He also reported that Cowbridge Male Voice Choir was a huge success on tour at the Isle of Wight and had been personally asked to return by their Rotary Club.

Cllr Williams also asked for volunteers on behalf of David Howell for the Poppy Appeal, with stalls in Waitrose, Tesco and outside the Town Hall.

92/2024 SECTION 106 PROJECT FUNDING

The Terms of reference approved. Cllr Champion provided an update on S106 monies which Cllr Wilson noted the Vale Of Glamorgan Council have seemingly taken control of the project with no statement as to why this is the case, stating that the members of the Vale Council attending working groups to share information with the Council.

Cllr Champion has received quotes for the playpark equipment and will update after the next Working group meeting taking place on 18th September.

There will be an update on the footpath also at the next Council meeting after the next Working Group meeting.

93/2024 MACEBEARER

The Macebearer job description was approved. Cllr Gwen Baty advised that it would be nice if it was a Cowbridge Family, and Cllr Bond asked the question if it had to be a man which the answer was of course no.

94/2024 HEALTH AND SAFETY

The Health and Safety proposal was approved with the five-year Contract which include a 36-month clause. The reason for choosing this option being reports would be conducted within the first year which would result in reports and recommendations of actions.

This was approved

95/2024 DOCUMENTS FOR SEALING

To note any documents for sealing.

C280	D14 Transfer to Gareth Thomas
C448	F23 Graham Ager/ laura Jones
C449	D9 Transferred Matthew McCulloch
C402	N198 Transferred Richard Jones/ Gwyn Jones
C450	F24 David Morgan
C385	75 Transferred to ken Hutchings

All documents for sealing were noted.

96/2024 WORKING GROUPS

To consider updates and recommendations from the following Working Groups:

a) Community Events - Cllr Heather Weddell

Cllr Weddell updated the council that Christmas plans are on track and proceeding well, there will be the additions of Christmas Market Stalls behind the Town Hall and Christmas Floats taking part in the Christmas Light Parade.

There will be the working group meeting Thursday night 19th September.

b) Place Making – Cllr Malcolm Wilson

Cllr Wilson shares the Successful work relationship the council has with the Vale of Glamorgan bringing together sensible suggestions and implantation. Updates will be given at next meeting.

c) Town Hall Refurbishment – Cllr Malcolm Wilson
Meeting with the consultants in October.

d) Section 106 – Cllr Charles Champion had covered in the earlier Agenda Item 92/2024.

97/2024 DATE OF NEXT MEETING

15th October 2024