



COWBRIDGE (ANCIENT BOROUGH) with
LLANBLETHIAN TOWN COUNCIL
CYNGOR TREF
Y BONTFAEN (Bwrdeistref Hynafol) gyda
LLANFLEIDDAN

Allocation of S106 Monies

1. **Cowbridge with Llanblethian Town Council**
→ Identify potential projects that comply with S106 regulations.
2. **Submit Project Proposal**
→ Submit the identified project(s) to the Vale of Glamorgan Council for authorisation.
3. **Vale Council Review Project**
→ The Vale Council assesses the project against S106 agreements and criteria.
4. **Is Project Authorised?**
 - ✓ **If No**
→ The Town Council is informed, and alternative projects or modifications are required.
 - ✓ **If Yes**
→ Proceed to the next step.
5. **Follow Procurement Process**
→ The Town Council must follow its procurement process, obtaining three quotes and selecting contractors.
→ Send the design and quote to the Vale Council for final consideration.
(Note: Do not inform companies of the outcome until the project is fully approved).
6. **Project Approved?**
 - ✓ **If No**
→ Make necessary adjustments and resubmit.
 - ✓ **If Yes**
→ Move to project initiation.
7. **Instruct Contractor**
→ The Town Council instructs the contractor to begin the work.
8. **Submit Invoices**
→ Contractors send invoices to the Town Council for payment.
→ The Town Council sends copies of invoices to the Vale Council (preferably in PDF format).



Be kind



Byddwch yn garedig

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9. Site Inspection

- The Town Council organises an independent site inspection (e.g., RoSPA for play areas).
- Forward the inspection report or completion certificate to the Vale Council.

10. Release of S106 Funds

- The Vale Council arranges for the payment of S106 monies to the Town Council once the inspection is complete and approved.

(Note: Net amounts released as VAT is recoverable by the Town Council)