

Report on the Remuneration and Recommendations

Here is a list of payments

Mandatory Payments

These have stayed the same as last year.

Payment for extra costs of working from home:

All councils must pay their members £156 a year (equivalent to £3 a week) for extra household expenses (heating, lighting, power, broadband) of working from home.

Set payment for consumables:

Councils must either pay their members £52 a year for office consumables or enable members to claim full reimbursement for the cost of their office consumables.

Councils must create a policy on how and when these payments are made and how to recover payments from members who leave or change roles during the financial year.

Attendance Allowance:

Optional

Councils can decide to introduce an attendance allowance for members, with payments up to £30 per event. Members receiving financial loss compensation cannot claim attendance allowance for the same event.

Decision and Scheme:

At the first Annual Meeting, councils must decide whether to make these payments and, if so, create a Scheme for formal adoption, public availability, and inform the Independent Remuneration Panel.

Payments must be for official business or approved duties as specified in the council's Standing Orders or by resolution.

Clair Helen Davis
Acting Town Clerk

Member Entitlement:

All members are entitled to payment for attendance at specified events, but individuals may decline payment by informing the proper officer in writing.

Compensation for Financial Loss:

Optional Payment:

Councils may compensate members for financial loss, aligned with the daily rate of ASHE, set at £126.74 for a full day and £63.37 for a half day.

Recommendations

It is my **recommendation** that the council adopts all the optional payments. I also **recommend** that both mandatory payments be made monthly by standing order into each councillor's bank account. This approach would address the issue of councillors either receiving the full amount and then leaving or starting after the annual payment has been made.

I will send each councillor two forms, one accepting the payments and one opting out. It is imperative that **one form** is filled out.

There will also be a form available for any financial loss sustained by attending an event for the good of council.

To note Members of Community and Town Councils are appointed office holders. Whilst not employees, their remuneration is still subject to PAYE rules. Section 316A ITEPA 2003 states no liability to income tax arises in respect of a payment an employer makes to an employee in respect of reasonable additional household expenses which the employee incurs in carrying out duties of the employment at home under homeworking arrangements. This arrangement will apply to the £156 payment made under this Determination.