

Heritage Room Project Group – Meeting Minutes

6th March 2025

Present in Chamber:

- **Mayor Cllr Heather Weddell** – Cowbridge Town Council
- **Cllr Malcolm Wilson** – Cowbridge Town Council & The Museum
- **Cllr Danial Sami** – Cowbridge Town Council
- **David Pierce** – The Museum
- **Deb Fisher** – The Museum & Cowbridge History Society
- **Carolyn McKenzie** – Cowbridge Charter Trust
- **Clair Helen Davis** – Acting Town Clerk, Cowbridge Town Council

Members:

- **Mayor Cllr Heather Weddell** – Cowbridge Town Council
- **Deputy Mayor Cllr Geraint Baty** – Cowbridge Town Council
- **Cllr Malcolm Wilson** – Cowbridge Town Council & The Museum
- **Cllr Danial Sami** – Cowbridge Town Council
- **David Pierce** – The Museum
- **Deb Fisher** – The Museum & Cowbridge History Society
- **Carolyn McKenzie** – Cowbridge Charter Trust
- **Clair Helen Davis** – Acting Town Clerk, Cowbridge Town Council

The Group welcomed new member Danial Sami Councillor at Cowbridge Town Council, and to inform the group that John Andrew has left Cowbridge.

6HR2025 – Naming of the Group

Following discussions, it was agreed that the official name of the group would be **The Heritage Room Project Group**.

7HR2025 – Approval of Previous Minutes

The minutes of the last meeting were reviewed and approved.

8HR2025 – Matters Arising & Updates

- **Security Measures:**

Clair Davis is awaiting a discussion with a police security expert regarding the best ways to safeguard displays.

As the building is listed, security shutters were deemed unsuitable.

Valuable items will be securely stored in the strong room safe.

- **Interactive Displays:**

There was extensive discussion regarding the use of touchscreen displays and QR codes to showcase the town's history.

Deb Fisher referenced a successful project in Monmouth and will contact them for advice and recommendations.

- **Funding & Grants:**

Carolyn McKenzie has a contact in the **Vale Council's Tourism Department** and will inquire about potential grants for the project.

9HR2025 – Display Arrangements

- **Collaboration with St Fagans Museum:**

David Pierce and Malcolm Wilson are in discussions with **Jonathon Wheeler from St Fagans Museum of Welsh Life**.

St Fagans has offered several items from their collection related to Cowbridge.

There is also hope that they may provide **display cabinets** for the project.

10HR2025 – Next Meeting

8th May at 2 pm.